



AGENDA

CITY OF OPELIKA
HISTORIC PRESERVATION COMMISSION
January 9, 2025
4:30 p.m.
Meeting Chambers at Opelika Municipal Courtroom
300 MLK Boulevard

Call to Order

Approve December 12, 2024 minutes.

Public Comment/Citizen Communication

Old Business

New Business

1. 110 S. 8th St: Downtown Historic District
COA: Façade Renovation
Applicant: CJCF, LLC
2. 715 1st Ave: Downtown Historic District
COA: Façade Renovations
Applicant: Richard Patton
3. 702 N. Railroad Ave: Downtown Historic District
COA: Façade Renovation and New Addition
Applicant: Richard Patton

Other Business

4. Enforcement Report
5. Staff Report
6. Next meeting February 13, 2025
7. Adjournment

The City of Opelika complies with the Americans with Disabilities Act and will make reasonable arrangements to ensure accessibility to meetings. If you need special assistance, please call the City's ADA Coordinator 72 hours prior to the meeting at (334)705-5130.



HISTORIC PRESERVATION COMMISSION MINUTES

300 Martin Luther King Blvd.

December 12, 2024

TIME: 4:30 PM

1. A CALL TO ORDER

Rush Denson called the meeting to order at 4:30 p.m.

2. APPROVAL OF MINUTES

1. Approve October 10, 2024 minutes

A motion was made by Debbie Purves to approve the October 10, 2024 minutes. The motion was seconded by Mark Grantham. All approved.

3. PUBLIC HEARINGS

(Limit comments to 3 minutes or less)

4. OLD BUSINESS

Lisa Harrelson and Rush Denson presented a plaque to John Marsh in recognition and appreciation for his 20 years of service and dedication on the Historic Preservation Commission.

5. NEW BUSINESS

2. 500 2nd Ave: Downtown Historic District

COA: New Construction

Applicant: Mazzola Architecture, LLC

Staff provided an overview of the new construction project. Jack Mazzola, architect, gave descriptions of details of the facade, drive-through lanes, and outdoor space. Debbie Purves asked if there was a sample of the proposed window shades. Mr. Mazzola stated that he does not have a sample but would reach out to the manufacturer to provide it. He explained the windows would be setback so that the shades fit inside and would only protrude out a couple of inches. Linda Lanz asked if residential neighbors were aware of the proposed project. Mr. Mazzola said he has not had conversations with surrounding property owners. However, a barrier between the commercial and residential area will be provided as required by the Planning Department.

There were no further comments.

A motion was made by Debbie Purves to approve with the applicant providing a sample of the window shades prior to installation for approval. The motion was seconded by Linda Lanz. All approved.

3. 107 N. 9th St: Downtown Historic District

COA: Facade Renovations

Applicant: Stone Martine Builders

Staff provided a summary of all the proposed renovations to be made to this non-contributing structure.

There was no further discussion.

A motion was made by Mark Grantham to approve. The motion was seconded by Mike Buckalew. All approved.

4. 400 S. 8th St: Geneva Historic District

COA: Replace Decking

Applicant: Kim Petrina

Staff explained the applicant wishes to replace the rotted decking on both the front porch and the handicap ramp. The trellis on the ramp will be replaced with planks.

There was no further discussion.

A motion was made by Debbie Purves to approve. The motion was seconded by Mike Buckalew. All approved.

6. OTHER BUSINESS

- 5. Enforcement Report
There were no new enforcement reports.
- 6. Staff Report
There was no staff report.
- 7. Next meeting DATE
- 1. Next meeting January 9, 2025

7. ADJOURN

A motion was made by Linda Lanz to adjourn. The motion was seconded by Debbie Purves. All approved.

The meeting adjourned at 4:55 p.m.

Rush Denson, Chair

Linda Lanz, Secretary

**City of Opelika
Historic Preservation Commission
Staff Report**



Agenda Item #: 1
Meeting Date: 01/09/2025
Action Requested: COA: Façade Renovation
Location of Property: 110 S. 8th St; Downtown Historic District
Petitioner: CJCF, LLC

Resources:

Early 20th c.: two story brick load bearing walls with flat arched windows on original second level façade; new glass and metal storefront at pedestrian level. Second story window have been boarded up.

Proposal: The petitioner requests a COA for the following:

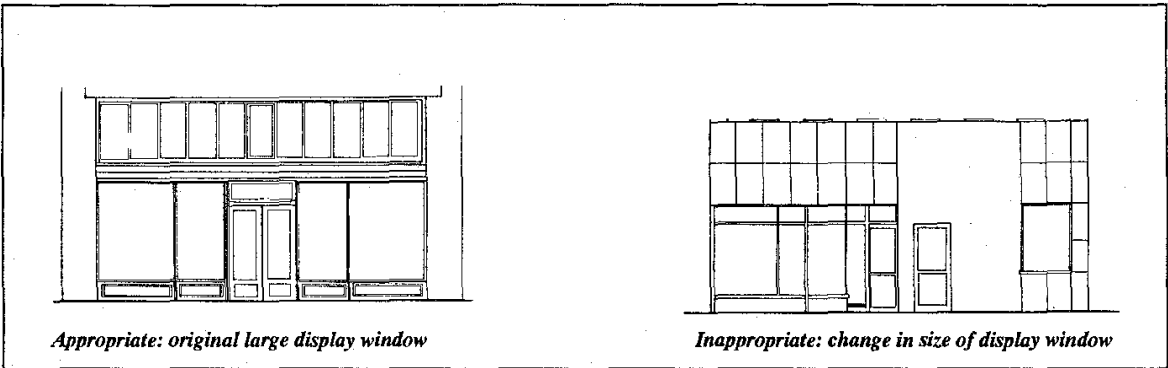
1. Remove existing plywood and aluminum storefront, brick knee wall and wood paneling that frame entry.
2. Install new wood clad windows (black) in the upper openings, and black aluminum or steel storefront at the street level. Reclaimed masonry from knee wall will be used as a base for the storefront to mediate grade. Brick will be painted dark grey to match the storefront and unify the intervention into the existing opening.
3. Install two new black stained/painted wood doors-one to the left leading to stairs to second floor, and one in the middle for the retail space. Both will be recessed to keep the door swing off the street and create a shop/display window.
4. Transom windows to be installed above doors (like ZaZu's) and existing awning repainted.
5. Openings on rear to be black aluminum framed windows.

Proposed Guidelines:

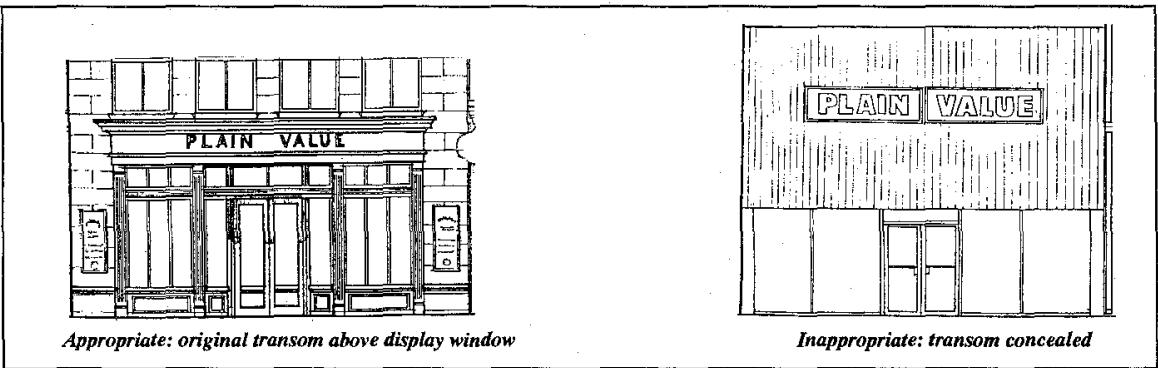
STOREFRONT - #2.

Preserve existing historic storefronts. Retain characteristic storefront features.

DISPLAY WINDOW: Maintain the original dimensions and transparent nature of the display window. Do not add small paned windows or reflective glass.



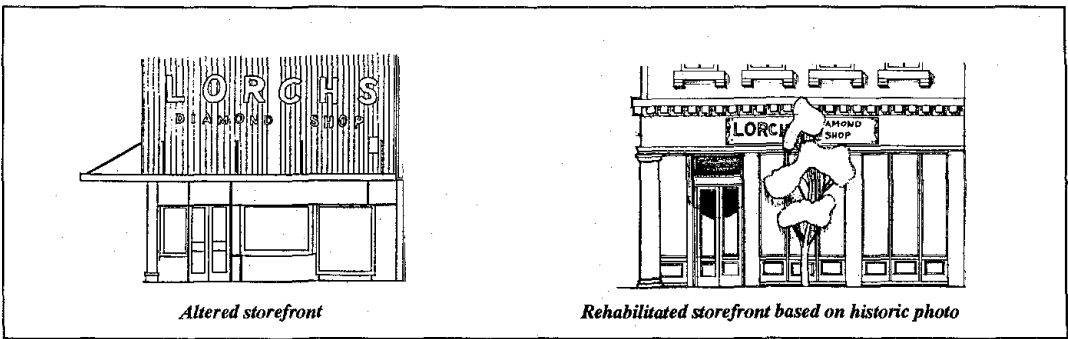
COLUMNS: Maintain cast iron columns and brick and stone piers which frame the storefront.
TRANSOM: Retain original shape and transparency of the transom. Do not place a sign over the transom, If an interior ceiling has been lowered below the transom, it should be recessed from the storefront. Do not place air conditioning units in the transom.



RECONSTRUCTED STOREFRONT -#3

Reconstruction of a historic storefront should be based on physical evidence and historical documentation such as photographs.

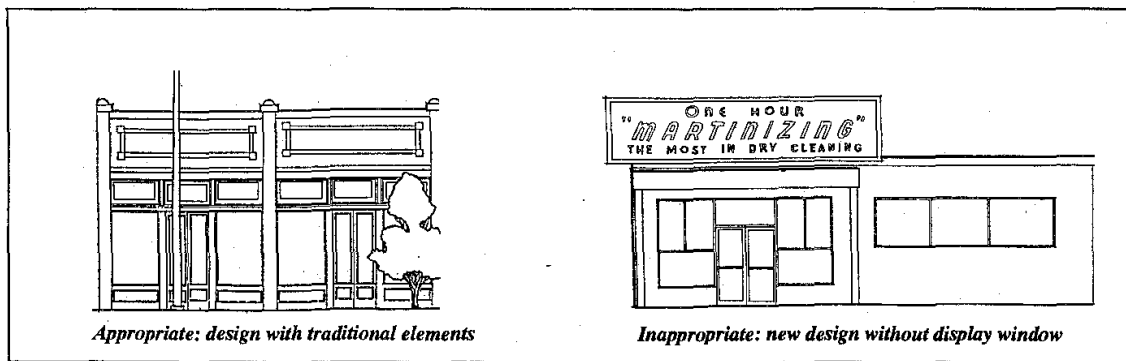
RE-CONSTRUCTION: Obtain historic photographs, post cards of downtown, and historical background about the building by contacting the historical society, library, and/or state archives.



NEW STOREFRONT #4.

If documentation of the original storefront does not exist, design a new storefront that is compatible with the materials, size, scale, and character -defining features of nearby buildings.

NEW DESIGN: Respect the original design of the building and visual character of the district. Do not add early colonial features, attempt to create a theme, or make a building more ornamental than it originally was. The new design should incorporate characteristic elements of a traditional storefront, including the display window, transom, recessed entrance, and bulkhead using compatible materials. (see Preservation Brief #11)

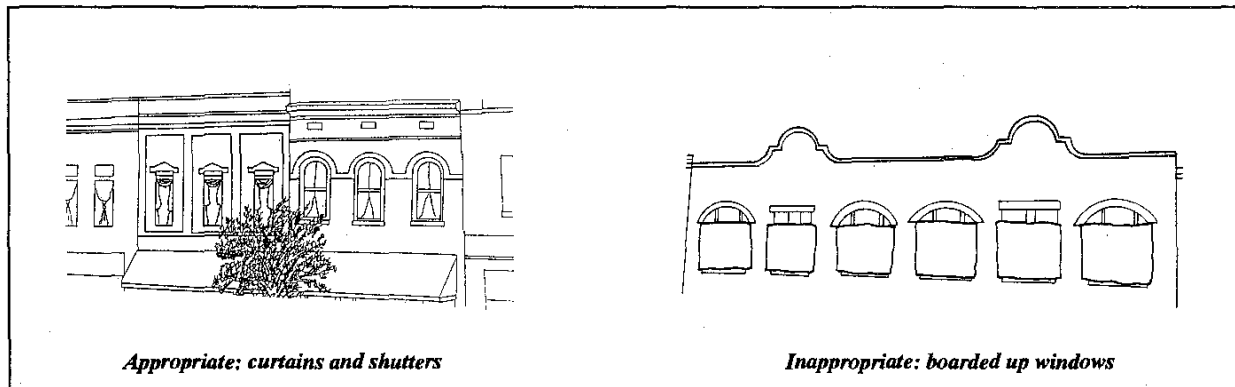


UPPER STORY WINDOWS #7.

Preserve the size, shape, details, and transparency of upper story windows.

PRESERVATION: The glass, sash, hardware, and window surrounds, including the lintel or decorative window hoods, should be preserved and maintained. Add shutters to the exterior only if they originally existed. Shutters should be operable or should at least appear to be operable; when closed over an opening, they should fit the size of the opening. (see Preservation Brief #9, 10)

RE-ESTABLISHMENT: Consider reopening closed or blocked windows. In some cases, closed exterior shutters may be used to define original window dimensions. Instead of boarding up windows when the second story is not in use, hang curtains or interior shutters to give the building an occupied appearance. Reflective and dark, tinted glass is not appropriate.



REPLACEMENT: Replacement windows are only recommended when historic windows can not be rehabilitated. When replacement windows are installed, they should match the historic window in size, style, and materials and have the same number of panes. Interior storm windows are preferable to exterior ones. Wood windows are recommended, but painted metal windows may be acceptable. (see Preservation Brief #3)

DOORS - #9.

Preserve the original front doors and opening.

PRESERVATION: The original size and shape of door openings should be maintained, not in-filled. Original doors and door hardware should be repaired and maintained. Replacement doors, when necessary, should be compatible with the original doors in terms of style, size, material, and glass panel configuration.

NEW OPENINGS: When the creation of new openings is necessary in order to meet fire codes, they should be located on sides or to the rear of buildings, rather than on the front. New openings, when permitted, should be compatible in scale, size, proportion, and placement to historic openings.

CLOSING AN OPENING: If the blocking of an opening is allowed, infill materials should be compatible with the building and should be placed 2" to 6" back from the building face. Use of fixed reflective glass is not recommended.

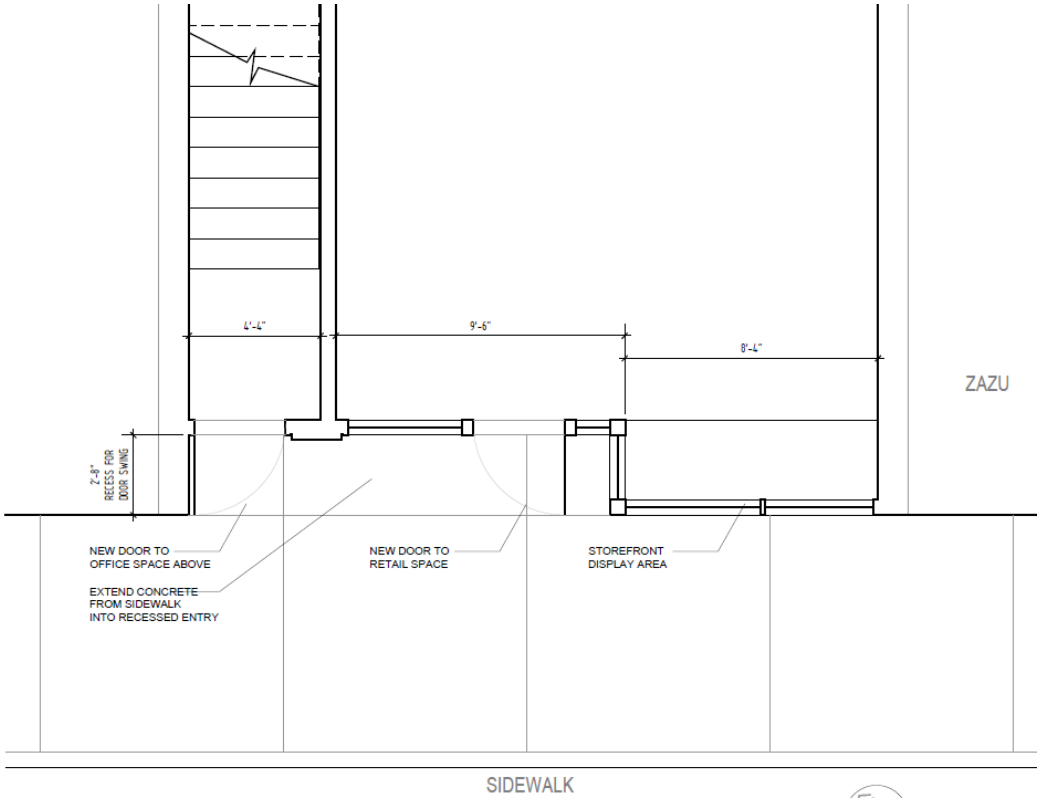
Photo's:



Remove plywood for new windows and Remove storefront and masonry knee wall



Proposed new storefront and masonry

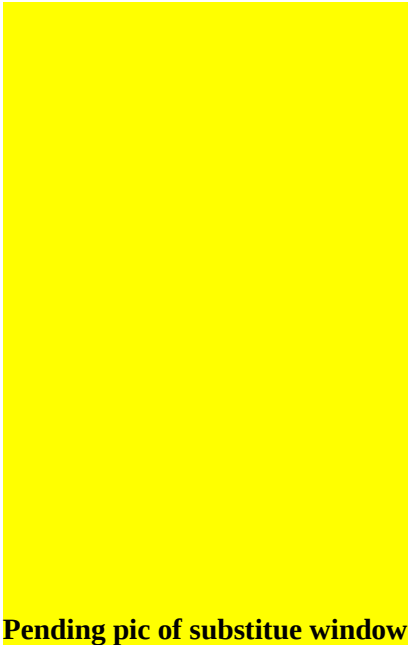


Entrance to be recessed 2'8" to allow for door swing. Recessed area will be poured concrete- extending the sidewalk.



Example: Metal frame windows and door

Pending pic of wood doors



Pending pic of substitue window

Staff recommendation:

1. Staff recommends approval of removing existing plywood and aluminum storefront, brick knee wall and wood paneling that frame entry.
2. Staff recommends approval of new wood clad windows (black) in the upper openings, black aluminum or steel storefront at the street level, and the use of reclaimed masonry as a base for the storefront to mediate grade.
3. Staff recommends approval of two new stained/painted wood doors on front façade.
4. Staff recommends approval of recessed front facade to keep the door swing off the street and create a shop/display window. This is in rhythm with openings along adjacent properties.
5. Staff recommends approval of transom windows above doors.
6. Staff recommends approval of installing aluminum framed glass in openings on rear and _____ window on second floor.
7. Applicant shall return for sign approval prior to installation.

City of Opelika
Historic Preservation Commission
Staff Report



Agenda Item #: 2
Meeting Date: 01/09/2025
Action Requested: COA: Façade Renovation
Location of Property: 715 1st Ave; Downtown Historic District
Petitioner: Richard Patton

Resources:

Montgomery Company-Old Renfro Brothers cotton Warehouse: 1878, enlarged 1909-19024; one story brick load bearing wall construction round and flat arched openings; corbelled brick cornice.

Proposal: The petitioner requests a COA for the following:

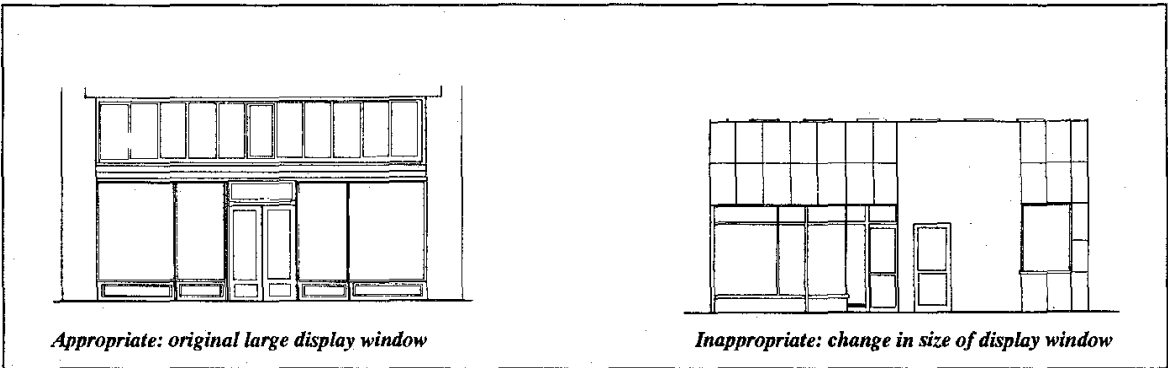
1. Consisting of four openings, each will be infilled with new black aluminum storefront and receive awnings to shield from rain and solar exposure. Glazing will include (from east to west) a service window, a single-entry door to coffee service, a double entry door to the bakery area and customer seating and two double-casement windows at the seating area.
2. All glazing (window) systems will be set deep in the façade to express the wall's thickness and be mounted on the interior face (similar to Resting Pulse). The base of the service window and casement windows in the dining area will be weathering steel panels set back 6" from the façade to emphasize the depth of the existing masonry wall.
3. Awnings of exposed metal steel matching the historic patina of the existing masonry will be above each opening. The main double entry door will receive a canopy of rolled steel to match the archway of the opening and signify the major entry point. All other openings will receive a more horizontal awning, cable hung, and similar to the neighboring record store. The arched awning will project 3ft while the horizontal awnings project 2" and are manly for solar shading.
4. Other construction will include new roof, mechanical system and interior work.

Proposed Guidelines:

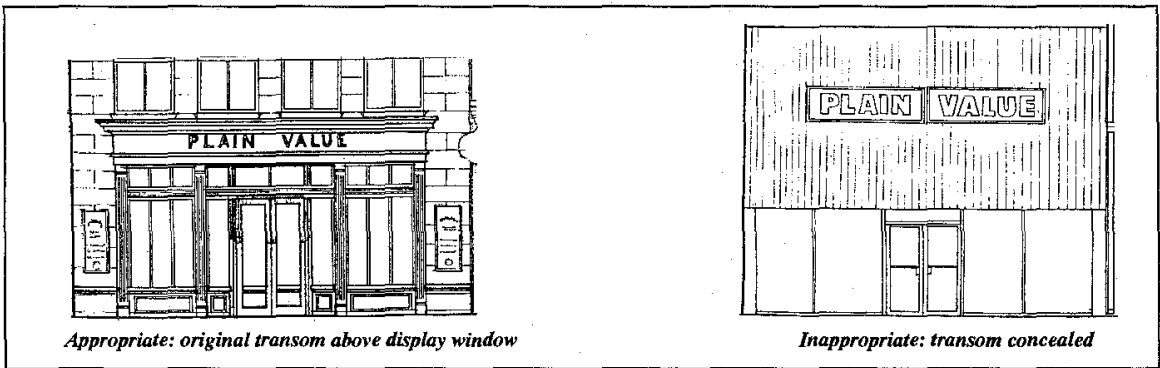
STOREFRONT - #2.

Preserve existing historic storefronts. Retain characteristic storefront features.

DISPLAY WINDOW: Maintain the original dimensions and transparent nature of the display window. Do not add small paned windows or reflective glass.



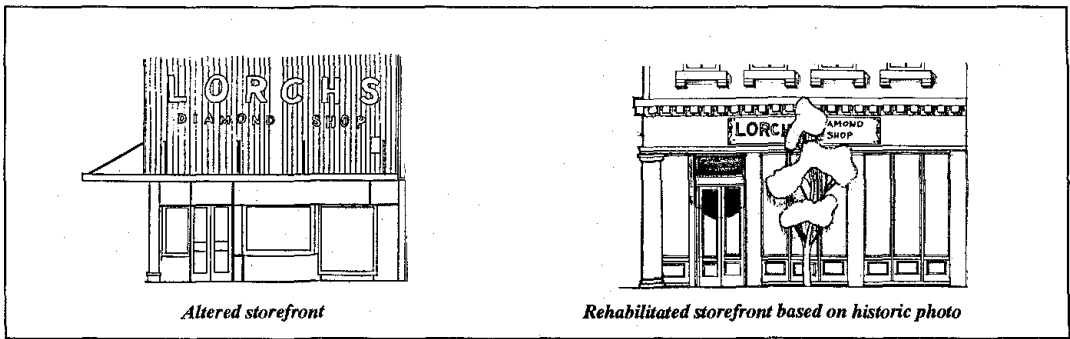
COLUMNS: Maintain cast iron columns and brick and stone piers which frame the storefront.
TRANSOM: Retain original shape and transparency of the transom. Do not place a sign over the transom, If an interior ceiling has been lowered below the transom, it should be recessed from the storefront. Do not place air conditioning units in the transom.



RECONSTRUCTED STOREFRONT -#3

Reconstruction of a historic storefront should be based on physical evidence and historical documentation such as photographs.

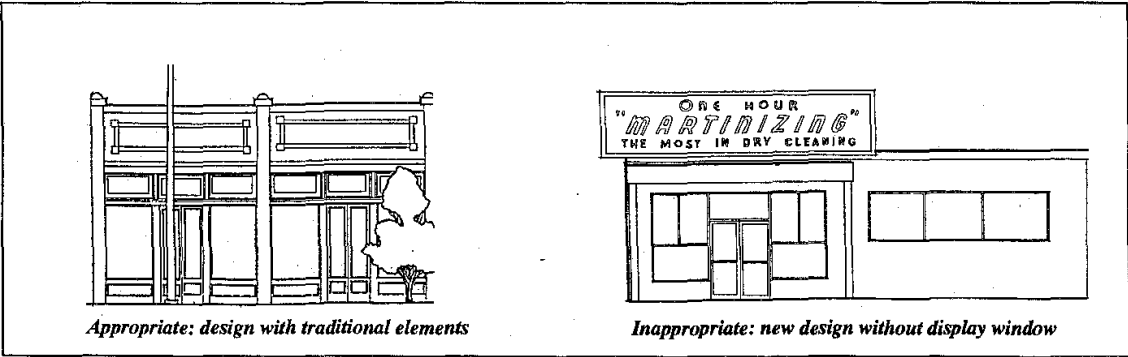
RE-CONSTRUCTION: Obtain historic photographs, post cards of downtown, and historical background about the building by contacting the historical society, library, and/or state archives.



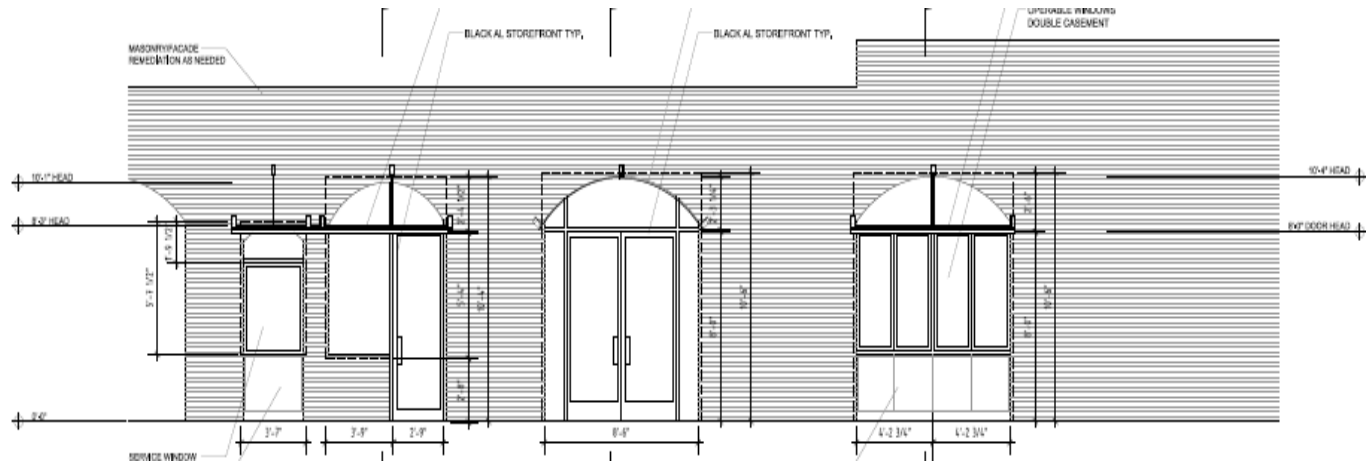
NEW STOREFRONT #4.

If documentation of the original storefront does not exist, design a new storefront that is compatible with the materials, size, scale, and character -defining features of nearby buildings.

NEW DESIGN: Respect the original design of the building and visual character of the district. Do not add early colonial features, attempt to create a theme, or make a building more ornamental than it originally was. The new design should incorporate characteristic elements of a traditional storefront, including the display window, transom, recessed entrance, and bulkhead using compatible materials. (see Preservation Brief #11)



Photo's:



Proposed front façade to include black aluminum storefront, weathered steel panels recessed 6” below windows, weathering steel awnings, and rolled weathering steel canopy. Service window to flank both ends.

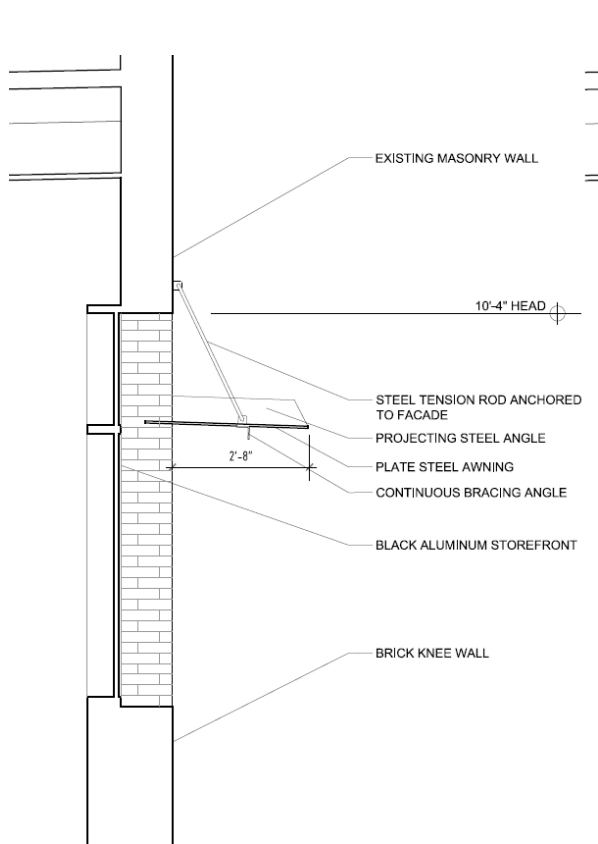


Diagram of flat awning projecting 2ft

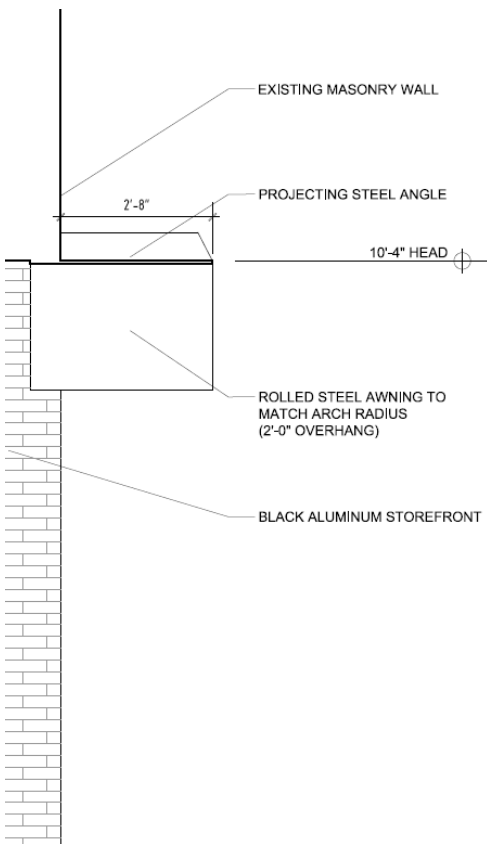


Diagram of rolled awning projecting 3ft



Black aluminum storefront



Weathered steel

Staff recommendation:

1. Staff recommends approval of black aluminum storefront windows and doors.
2. Staff recommends approval of weathered steel panels below both service windows back 6" from the façade to emphasize the depth of the existing masonry wall.
3. Staff recommends exposed metal steel, rolled steel canopy matching the archway above store entrance, and horizontal awnings with cable supports above all other windows.
4. Applicant shall return for sign approval prior to installation.

City of Opelika
Historic Preservation Commission
Staff Report



Agenda Item #: 3
Meeting Date: 01/09/2025
Action Requested: COA: Façade Renovation & New Addition
Location of Property: 702 N. Railroad Ave; Downtown Historic District
Petitioner: Richard Patton

Resources:

Building after 1924; one story, high elevation, brick load bearing wall construction; old windows filled with brick; corbelled brick cornice.

Proposal: The petitioner requests a COA for the following:

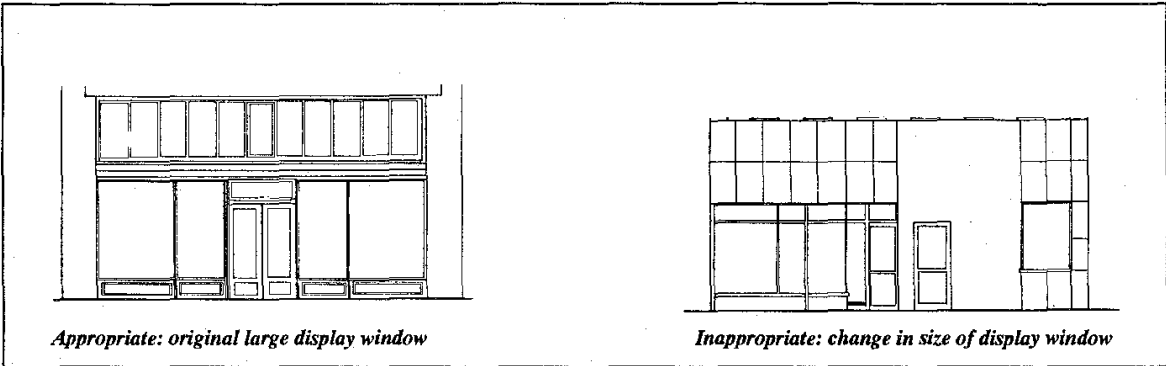
1. Unbrick the front openings facing N. Railroad and infill with new black aluminum glazing windows and door unit. Glazing will be primarily vertical. A weathered steel awning will be installed over both windows and entry. Awnings are detailed with exposed connections and raw steel.
2. Install new egress door at the northeast corner (facing 7th Street) and potentially smaller vertical openings high in the wall to bring natural light into the space. These openings are narrow and tall to minimize structural headers and align with the header courses that accentuate the façade. Skylights may be used in place of these openings.
3. New construction of a small rooftop addition with a stair tower to access the roof. The addition will be set back to the rear of the building and will be hardly visible from the street except for the 7th Street façade where the length of the tower will be visible. All visible walls will be dark grey/charcoal masonry and set back from the parapet wall. Small windows will provide light and will not be visible from the street.

Proposed Guidelines:

STOREFRONT - #2.

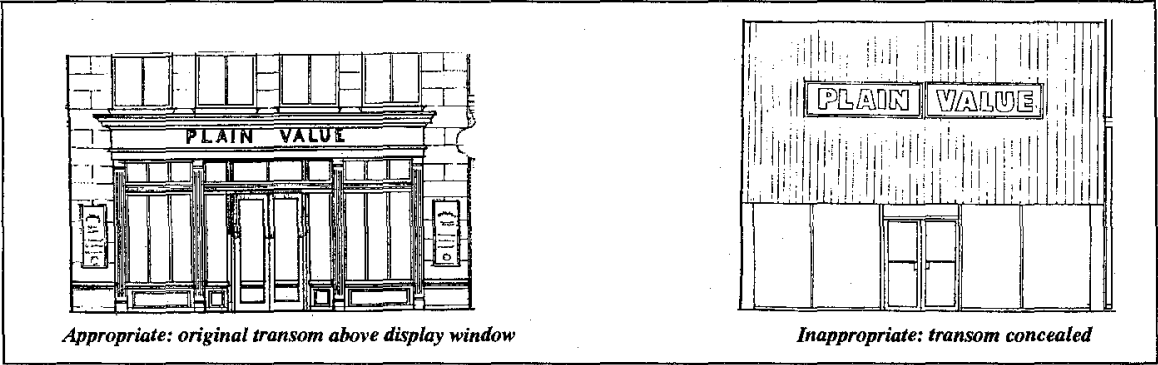
Preserve existing historic storefronts. Retain characteristic storefront features.

DISPLAY WINDOW: Maintain the original dimensions and transparent nature of the display window. Do not add small paned windows or reflective glass.



COLUMNS: Maintain cast iron columns and brick and stone piers which frame the storefront.

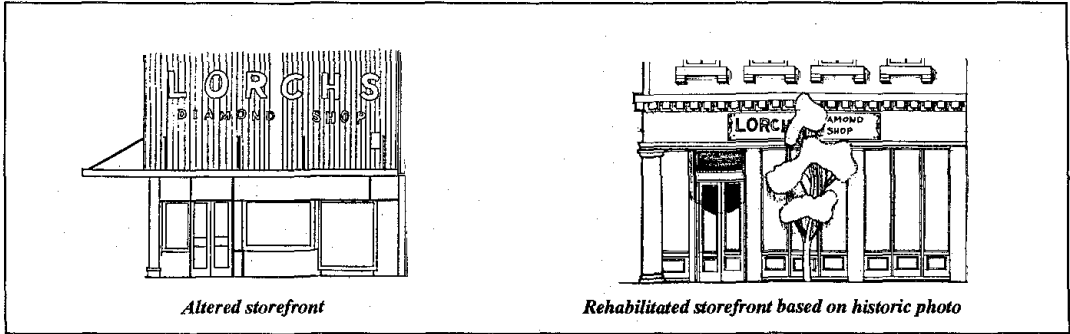
TRANSOM: Retain original shape and transparency of the transom. Do not place a sign over the transom. If an interior ceiling has been lowered below the transom, it should be recessed from the storefront. Do not place air conditioning units in the transom.



RECONSTRUCTED STOREFRONT -#3

Reconstruction of a historic storefront should be based on physical evidence and historical documentation such as photographs.

RE-CONSTRUCTION: Obtain historic photographs, post cards of downtown, and historical background about the building by contacting the historical society, library, and/or state archives.



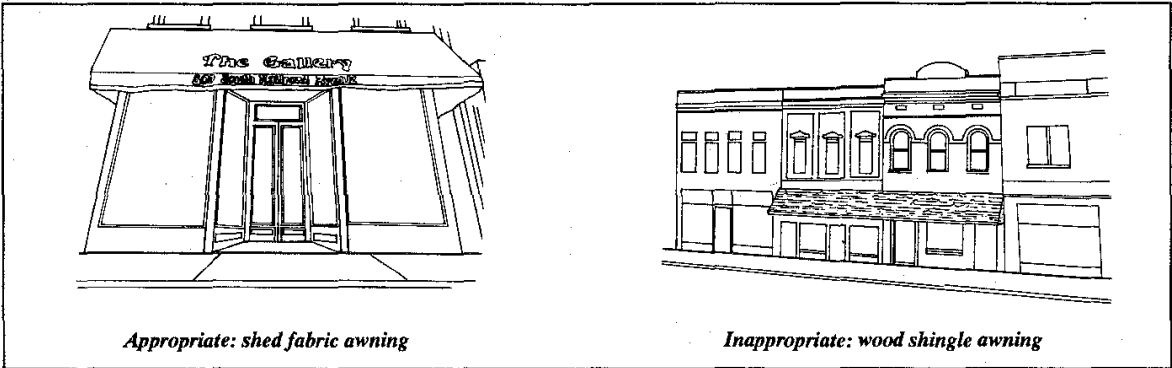
AWNINGS - #5.

Awnings should be compatible with the design of the building and the streetscape.

PRESERVATION: Preserve original canopies and awning hardware where feasible.

MATERIALS: Fabric awnings are appropriate. Vinyl coated canvas and acrylic awnings may be acceptable. Metal awnings may be appropriate in a few instances, but rough sawn wood, plastic, or asphalt shingle awnings give an immobile, hard, mansard—like appearance and are not appropriate.

DESIGN: Retractable or fixed standard shed—type canvas awnings are appropriate. Fake mansard roofs and rustic wood shingle awnings are inappropriate. Carefully coordinate the awning color with other building design features.



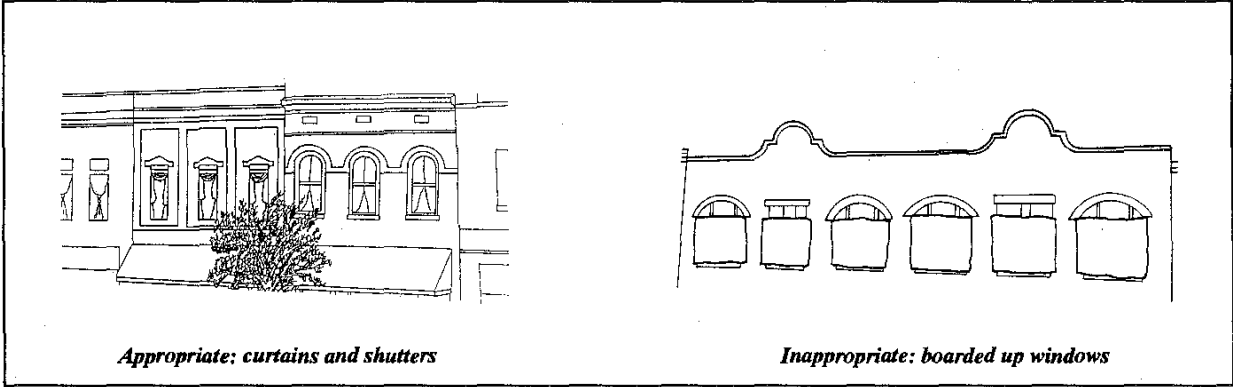
LOCATION: The awning should fit the dimensions of the storefront within the masonry opening and should not obscure architectural details. Mount the awning just above or just below the transom. Where feasible, align the awning so that it is the same height as others on the block. Upper story awnings should fit inside the window surround. Arched windows should have awnings shaped like the curvature of the arch, and rectangular windows should have rectangular awnings.

UPPER STORY WINDOWS #7.

Preserve the size, shape, details, and transparency of upper story windows.

PRESERVATION: The glass, sash, hardware, and window surrounds, including the lintel or decorative window hoods, should be preserved and maintained. Add shutters to the exterior only if they originally existed. Shutters should be operable or should at least appear to be operable; when closed over an opening, they should fit the size of the opening. (see Preservation Brief #9, 10)

RE-ESTABLISHMENT: Consider reopening closed or blocked windows. In some cases, closed exterior shutters may be used to define original window dimensions. Instead of boarding up windows when the second story is not in use, hang curtains or interior shutters to give the building an occupied appearance. Reflective and dark, tinted glass is not appropriate.



REPLACEMENT: Replacement windows are only recommended when historic windows can not be rehabilitated. When replacement windows are installed, they should match the historic window in size, style, and materials and have the same number of panes. Interior storm windows are preferable to exterior ones. Wood windows are recommended, but painted metal windows may be acceptable. (see Preservation Brief #3)

UPPER FLOOR ACCESS - #8.

Improve access to the upper floors where feasible.

LOCATION: New stairs, elevator shafts, and balconies should be located on the rear or side facade. Consider opportunities to combine exit stairs with adjacent buildings. New stairs should be of a simple design and should not attempt to create a historical appearance.

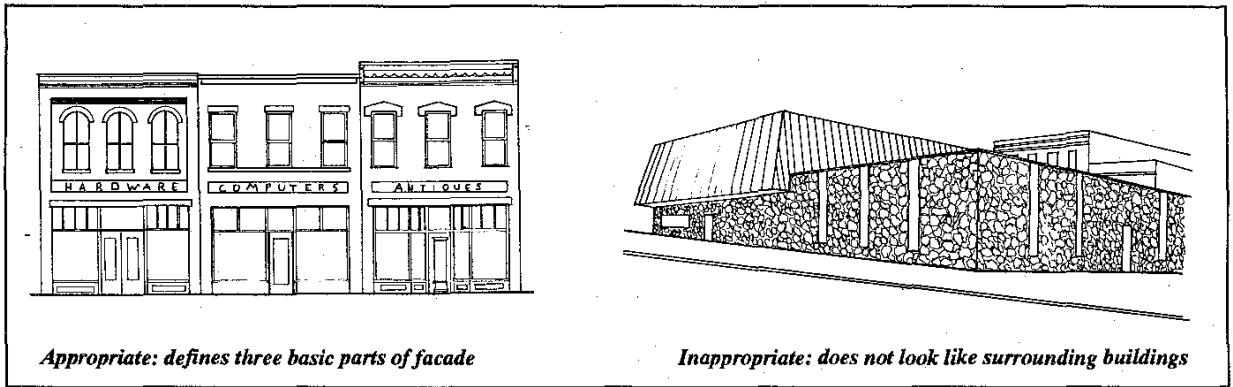
ADDITIONS

As buildings change and grow to satisfy diverse purposes and needs, it is important that additions to historic commercial buildings be designed in such a way that they do not overpower the original building. Additions should be built so that they could be removed at a later date without damaging the original structure.

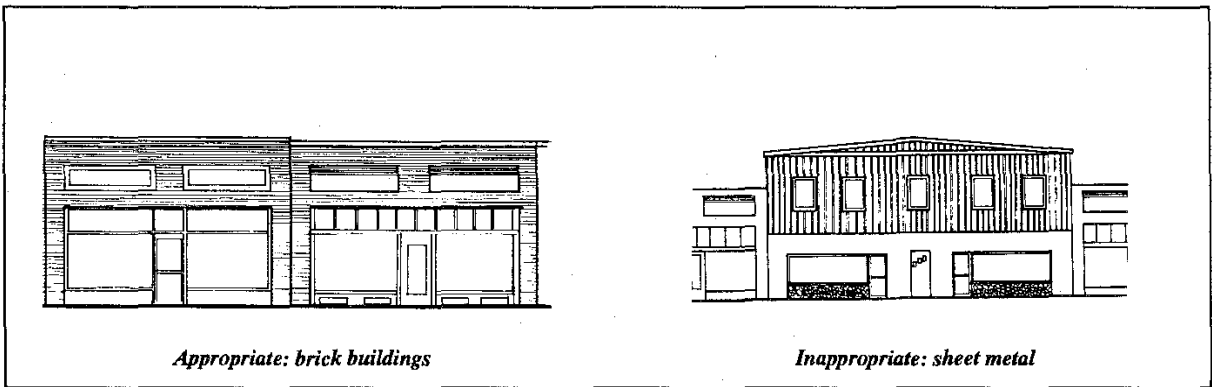
NEW CONSTRUCTION - #29.

New construction should be compatible with neighboring buildings.

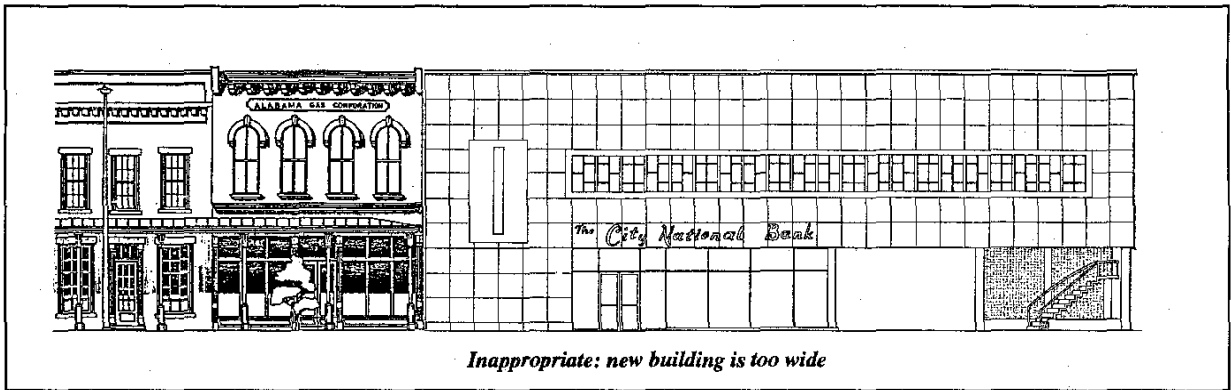
COMPOSITION: New buildings should define the three basic divisions of a commercial facade: a top which is typically a flat roof with a parapet and decorative cornice; a middle area defined by the upper story windows which are vertical and regularly placed; and a bottom which is transparent and has the elements of a storefront, including a bulkhead, a display window, and a transom.



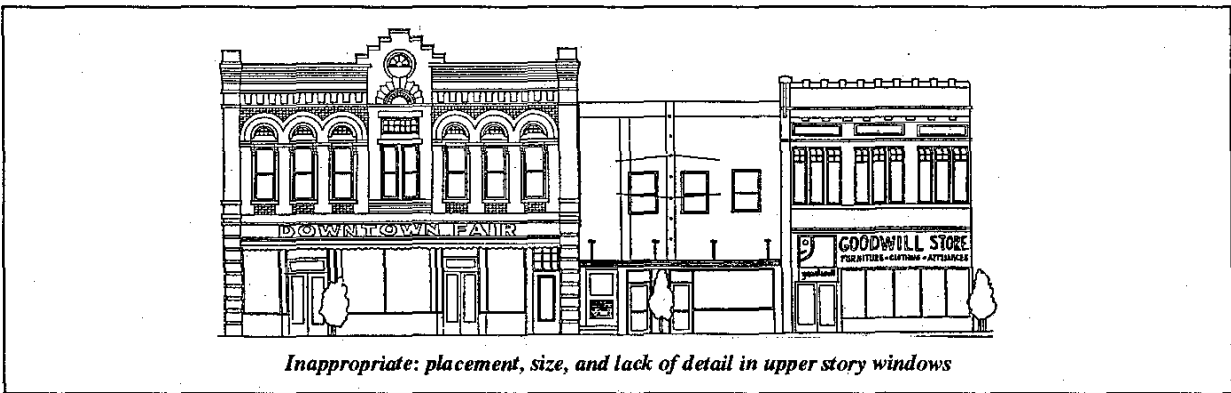
MATERIALS: New materials should relate to the historic materials in terms of texture, scale, color, and composition. New buildings should utilize the same materials as those on existing historic structures. Masonry, particularly brick, is an appropriate material. Inappropriate materials are plywood, composition panel, plastic, imitation brick or stone, vinyl or synthetic siding, sheet metal, and stone veneer. Neither stucco nor concrete block impart the same scale or texture as brick.



SIZE / SCALE: New buildings should be in scale with existing buildings. This means that they should not be appreciably taller, shorter, wider, or narrower than the buildings adjacent to them. Multi—story buildings should have a vertical emphasis, meaning that they should be taller than they are wide. The scale of key elements and details should refer to nearby buildings.

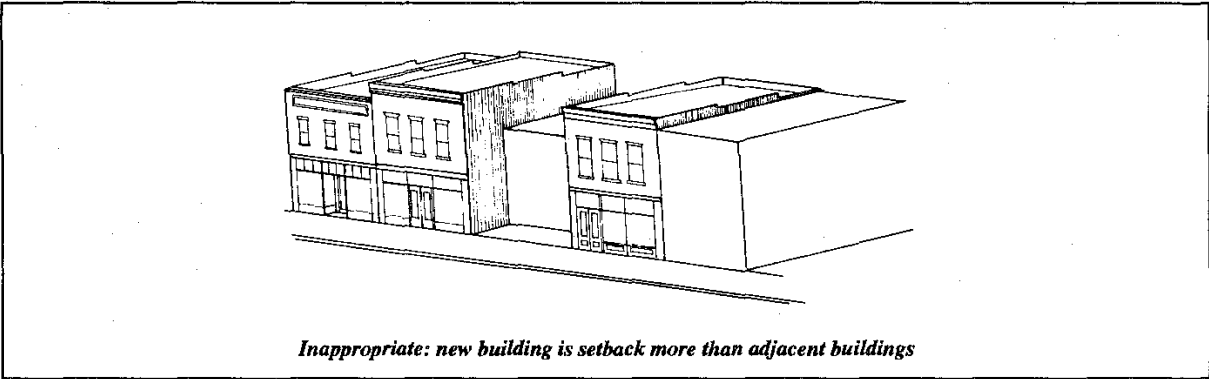


RHYTHM OF OPENINGS: The design, scale, and placement of openings in buildings, which provide a visual rhythm along the street, should be continued. Walls should be divided into bays by windows. New construction should avoid creating long unrelieved expanses of wall along the street. Window openings should be vertically proportioned and placed symmetrically on the facade. They should be slightly recessed back from the surface. Windows should be defined by sills, lintels, or decorative surrounds.



ORIENTATION / ALIGNMENT: Orientation of new construction should match that of existing adjacent buildings. Facades should face the same direction as those of neighboring buildings. The similar heights of buildings are emphasized by the alignment of cornices and/or horizontal bands of second story windows. New construction should continue the visual continuity of horizontal elements.

SETBACK / SPACING: New buildings should conform with adjacent or surrounding buildings in terms of their setback and the spacing between buildings. Historically, blocks of commercial buildings directly fronting the sidewalk are attached to each other, sharing a party wall. New buildings should create a continuously walled complex that holds the lines of the streets. Generally, avoid buildings designed as free-standing objects.



STYLE: The design of new buildings should complement existing historical architecture rather than attempt to imitate it. The new construction should be distinguishable from the old so that the evolution of the Main Street district can be visually read. New designs should creatively draw on the important characteristics of existing buildings.

LANDSCAPE: Site planning should respect the precedents set by other buildings in the block. In areas where many trees form a bower across the streets, new plantings should be planned to achieve a similar effect. For walls, fences, and paving, use materials consistently found in the district. (refer to Design Guideline #22)

Photo's:

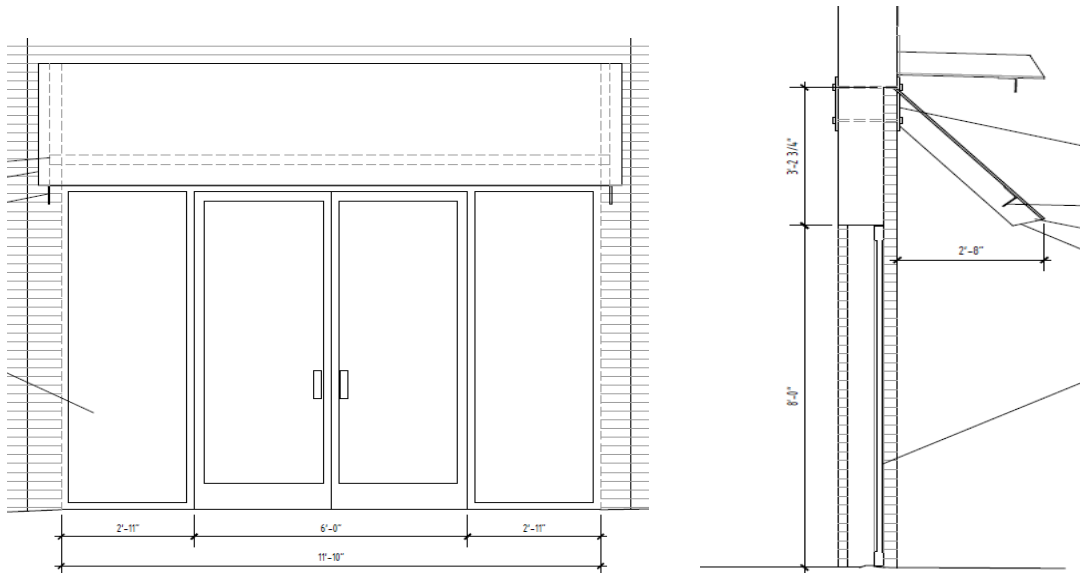


Current view from 7th St and RR Ave

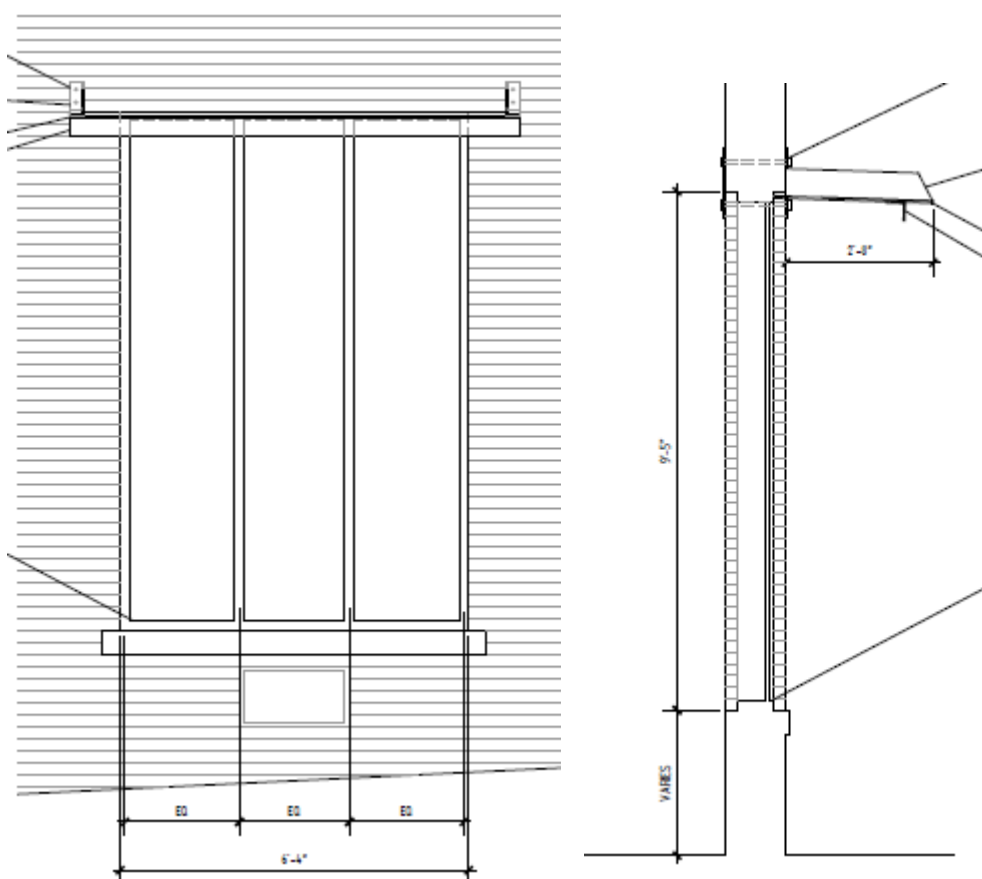


Proposed view showing reinstalled windows on front, new windows and access door on side





Black aluminum storefront entry and angled weathered steel awning extending 2’8”



Black aluminum storefront windows w/metal framed flat awning extending 2’8”

Staff recommendation:

1. Staff recommends approval of new aluminum framed storefront entry and reestablished windows.
2. Staff recommends approval of weathered steel awnings with metal framing.
3. Staff recommends approval of new egress doors on side and rear.
4. Staff recommends approval of new windows along the side and rear to allow additional light for these are minimal in size and do not distract from the building. In the event it is determined that skylights are needed, applicant shall return with renderings to show type and visibility.
5. Staff recommends approval of new construction rooftop addition that is set back to the rear of the building from the front façade parapet wall. Windows and doors shall be consistent with all others.

Title	0001	12/31/2024
	by Lisa Harrelson in Certified Local Government Annual Report	id. 49201065
	lharrelson@opelika-al.gov	

Original Submission	12/31/2024
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	If you have any questions about how to use Submittable, you may contact their dedicated Support team by clicking on the 'Technical Help' button at the bottom left of this page, or you may simply click here. If you have questions about the CLG Grant specifically, please contact Paige Thomas at Paige.Thomas@ahc.alabama.gov
Name of CLG	CITY OF OPELIKA
County	Lee
CLG Contact Name	Lisa Harrelson
CLG Contact Phone Number	+13347055155
CLG Contact Email	lharrelson@opelika-al.gov
Legislative Districts of the CLG	You can find the district numbers here: https://www.sos.alabama.gov/alabama-votes/elected-official-map
Alabama Senate District	27
Alabama House of Representatives District	79
U.S. Congressional District	3rd
Have any amendments been made to the CLGs preservation ordinance in FY23?	No

Has the HPC adopted any review policies related to interpretation of the preservation ordinance?	No
Did the HPC receive an official opinion from the state Attorney General's office or the state Ethics Commission during FY24?	No
Briefly explain the opinion(s) received.	N/A
Upload any documents related to the opinion(s).	
Did the rules of procedure for the HPC change during FY24?	No
Did the bylaws of the HPC change during FY24?	No
Is the CLG contact responsible for the operations of the HPC?	Yes
Specify the percentage of time the CLG contact spends on HPC issues.	45%

What is the regular	October 12, 2023
schedule for HPC	November 9, 2023 Canceled
meetings? List below	December 14, 2023
any regularly	January 11, 2024
scheduled and/or	February 8, 2024
unscheduled meeting	March 14, 2024
dates held in FY24.	April 11, 2024
	May 9, 2024
	June 13, 2024
	July 11, 2024
	August 8, 2024
	September 12, 2024

The HPC is required to be represented at one annual training meeting provided or approved by the AHC. Training opportunities include meetings and webinars promoting historic preservation methods and values during fiscal year 2024. Include any on-site training provided by AHC staff or other preservation professional/organization. Include any local programs and/or webinars approved by CLG Coordinator as training. Provide names of HPC or architectural review board members who attended one or more of the workshops. Provide name and sponsoring organization of webinars used for commission training. To document on-site training for the commission provided by AHC staff or other preservation professional, please provide date of training and name(s) of personnel.

October 12, 2023 NAPC Webinar: Creating Realtor-Developer Relationship
December 5, 2023 Main Street Webinar: Landscaping for Downtowns
February 6, 2024 NPS Webinar: Use of Substitute Materials on Historic Buildings
February 22, 2024 NPS Webinar: Use of Alternative Materials
February 29, 2024 NAPC Webinar-Downtown Murals and Art
June 20, 2024 Main Street America Webinar: Build Building Inventory
July 16, 2024 NPS Webinar: Insurance Historic Structures
August 22, 2024 Savings Places Webinar: Building Your Digital Footprint
October 7, 2024 SPHO Class in Opelika: State & Federal Tax Credits
October 8, 2024 Webinar: Adjacent Construction Risks in Historic Districts

Upload any documents related to training or programs.

Describe below any historic preservation education programs conducted by the CLG in FY24.	The City of Opelika sponsored a Tax Credit class for all CLG/HPC board members (local and surrounding areas), developers, business owners, property owners, and Auburn University Building Science and Architecture departments on October 7, 2024. It was well attended and received.
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Upload any documents related to any historic preservation education programs conducted by the CLG.	
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Was public notice provided for all regular and special meetings of the HPC?	Yes
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Where are the minutes of each meeting kept on file?	Yes
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Please attach copies of minutes for each HPC meeting and public hearing if you have not sent in copies during the year.

[HPC_Minutes_10.12.23.pdf](#)

[HPC_Minutes_02.08.2024.pdf](#)

[HPC_Minutes_03.14.2024.pdf](#)

[HPC_Minutes_04.11.24.pdf](#)

[HPC_Minutes_05.09.24.pdf](#)

[HPC_Minutes_06.13.2024.pdf](#)

[HPC_Minutes_07.11.2024.pdf](#)

[HPC_Minutes_08.08.2024.pdf](#)

[HPC_Minutes_09.12.24.pdf](#)

Is information on local historic districts and/or National Register districts on the city website?	Yes
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How many individual 0
properties and/or
districts did the HPC
recommend to the
local governing body
to be designated as
historic properties
with required review
of future work for
compliance with local
design guidelines?

Attach the city
council ordinance
designating the
individual
property(ies) and/or
district(s) and a map
with local historic
district or landmark
boundaries.

Were applicants for
local designation
provided written
notification of the
local governing
body's decision?

How many properties 756
are listed individually
in the National
Register?

How many historic 4
districts are listed in
the National
Register?

How many individual 564
properties are
regulated through a
local ordinance?

How many districts 3
are regulated through
a local ordinance?

Has the HPC or Yes
Architectural Review
Board adopted
general design
standards?

If the standards were developed or revised within this fiscal year, upload a copy.

How many applications for Certificate of Appropriateness (COA) were submitted to the Commission or Board in FY24?

51

How many applications were received for additions or alterations?

18

How many applications were received for new construction?

11

How many applications were received for demolition?

3

Does the CLG keep a record of all applications for COA and requests for approval of routine maintenance?

No

Has an expedited procedure for approval of routine maintenance to historically designated properties been adopted by the CLG?

No

What is the amount of funds spent on projects reviewed by Commission or Board?

\$4,873,927.00

Did the CLG develop No
any comprehensive
preservation planning
documents such as
the formulation of
architectural or
preservation
guidelines or
preservation
management plans?

Upload any
documents related to
the development of
comprehensive
preservation planning
documents.

Upload a copy of the
annual report
submitted by the
HPC to the local
governing body.

Upload an up-to-date list of HPC members, indicating which members are officers and, if
applicable, Architectural Review Board members.

[HPC_Members.pdf](#)

Upload resumes of any new HPC or architectural review board members appointed between
during the FY 2024 year.

[Buckalew_resume.pdf](#)

Form Completed and Submitted by: Lisa Harrelson

Form Reviewed by
CLG Contact on:

Date of Submittal 12/31/2024
