



**CITY OF OPELIKA
CITY COUNCIL
WORKSESSION MEETING AGENDA
300 Martin Luther King Blvd.
June 17, 2025
TIME: 5:55 PM**

1. A CALL TO ORDER
 1. George Allen, Erica Norris, Tim Aja, Todd Rauch, Eddie Smith
2. PRESENTATIONS
3. RESOLUTIONS
4. ORDINANCES
5. GENERAL UPDATES
6. REVIEW/DISCUSS CURRENT COUNCIL MEETING AGENDA
 1. Bid - Design and Installation of Signs - CR.
7. GENERAL / DISCUSSION
8. END OF WORK SESSION

“In compliance with the Americans with Disabilities Act, the City of Opelika will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the ADA Coordinator 72 hours prior to the meeting at (334)705-5130.”

RESOLUTION NO. _____

WHEREAS, the Purchasing Department opened sealed proposals for the Design and Installation of Signs for the Community Relations Department; and

WHEREAS, following a thorough evaluation, Knight Sign Industries, Inc., was determined to have submitted the most responsive proposal, achieving the highest composite score; and

WHEREAS, funding for this contract is coming from Capital Outlay;

NOW, THEREFORE, BE IT RESOLVED by the City of Opelika, Alabama, as follows:

1. That the contract be awarded to Knight Sign Industries, Inc., based on their responsive proposal, achieving the highest composite score.
2. That the Purchasing-Revenue Manager be authorized to issue a purchase order to Knight Sign Industries, Inc., on an as-needed basis.
3. That the Mayor be authorized to sign all documents pertaining to this contract.
4. That the Controller be authorized to adjust the budget as necessary for this contract.

APPROVED AND ADOPTED this the _____ day of _____, 2025.

C. E. "Eddie" Smith, Jr.
President of the City Council
City of Opelika, Alabama

ATTEST:

Russell A. Jones, MMC
City Clerk

FACT SHEET

SUBJECT: Sealed Proposal – RFP #25015 – We are asking the Council to approve a contract for the Design and Installation of Signs

FACTS:

- Proposal opening date – 6/9/25
- User department – Community Relations
- The proposal was mailed to 14 vendors
- 2 proposals were received
- Budgeted contract
- Proposal tabulation sheet attached

RECOMMENDATION:

Recommend the contract be awarded to Knight Sign Industries, Inc., based on their responsive proposal, achieving the highest composite score, on an as-needed basis.

		Clayton	Knight
Price	20%	15%	10%
Relevant experience working with municipalities (references)	15%	7%	15%
Creativity & design capabilities as demonstrated in preliminary design concepts	20%	6%	20%
Firm's experience with signage design, implementation, and installation	15%	13%	15%
Schedule details with regard to timeline of design, production, fabrication, & installation	15%	10%	12%
Maintenance & warranty details	15%	0	10%
TOTAL:	100%	51%	82%