



OPELIKA CITY COUNCIL
“ REGULAR MEETING MINUTES “
300 Martin Luther King Blvd.
June 15, 2021
TIME: 7:00 PM

1. Call to Order

President Smith called the council meeting to order at 7:00 pm and asked Mr. Jones to call the roll.

2. Roll Call

The Mayor and all City Council members were present.

1. George Allen, Erica Norris, Robert Lofton, Todd Rauch, Eddie Smith

3. Invocation

Mr. Brown provided the invocation.

1. John Brown from New Birth Ministries to Men.

4. Pledge of Allegiance

Mr. Jones led the Pledge of Allegiance.

1. Russell Jones - City Clerk.

5. Reading of Minutes

1. Minutes from the 06-01-21 council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Todd Rauch, Council Member
SECONDER:	Robert Lofton, Council Member
AYES:	Allen, Norris, Lofton, Smith, Rauch

6. Unfinished Business

7. Remarks By the Mayor

1. City's Financial Summary Report for May 2021.

Mayor Fuller asked if the council had any questions about the city's financial summary report to ask Cindy Boyd, Mr. Motley, or himself about it.

2. May 2021 Monthly Building Report.

Mayor Fuller asked Mr. Motley to give the May 2021 monthly building report and Mr. Motley did so.

3. Recognize City of Opelika Graduates of the Alabama City/County Management Association Program.

Mayor Fuller asked Mr. Motley to join him up front to recognize four graduates from the ACCMA program. Mayor Fuller then explained what the program entails and called the four city employees forward and presented them with their certificates of completion.

4. Recognize Opelika Cheer and Tumbling Program National Qualifiers and Coaches.

Mayor Fuller then asked Tiffany Chandler to join him up front to recognize the Opelika Cheer and Tumbling national qualifying athletes and coaches. Ms. Chandler then called each athlete up front and announced their accomplishments, and then also recognized three coaches that were present as well.

8. Citizen Communications

Oscar Penn of 18 Jeter Avenue spoke first. Mr. Penn first stated he is the President of the Concerned Citizens of Opelika group and also a member of the executive committee of the Lee County NAACP branch 5038. Mr. Penn then stated at the previous council meeting on the 1st of June, there were allegations made against himself and Critical Insights Consulting for the work they are both doing in the community. Mr. Penn stated he would not revisit what was said, and that his original comments on the 18th of May and the comments made against him on the 1st of June are both recorded if any citizen would like to know what was said. Mr. Penn also stated that the community and the work being done in the community are far too important for leaders, and so-called leaders, to be working against one another by making allegations with no substantial evidence. Mr. Penn then offered his forgiveness, stated he would leave it there, and also stated that the work being done in community is the most important thing instead of bickering over unsubstantiated accusations. Mr. Penn then asked to address one other issue, and stated that since 1992 the Concerned Citizens of Opelika have had a watchdog group that watched over the promotional practices of the Opelika Fire Department and out of the 70 current firemen there are only 5 that are black. Mr. Penn stated they heard there was a certain criteria entered into the promotional practices that was not there prior to the last promotional testing. Mr. Penn then stated there was an apparatus operator, that because of not having a paramedic license, was not allowed to be promoted, but was number 2 in scoring on the exam. Mr. Penn then explained that the Concerned Citizens feel that if the new criteria was put in place after the tests were taken, it should not apply to those who just took the exam and they should be allowed to be promoted anyway. Mr. Penn closed by asking the council to either review what happened, or speak with Chief Boyd about why the fireman in question scored 2nd on the exam but did not qualify for a promotion.

Joshua Lewis of 1106 Stage Road spoke next. Mr. Lewis stated he came to speak in light of Executive Order 13985, as a member of the executive committee of the Lee County NAACP, and on behalf of others that were present representing the cause of the black community. Mr. Lewis stated they were aware of funds made available to the city through Executive Order 13985, which is for advancing racial equity and support for under served communities through the federal government, and being aware of those, in Section 2 of the Executive Order there is a definition provided of equity and the overall intention of the order. Mr. Lewis then stated the definitions listed as "a.) the term equity means the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to under served communities that have been denied such treatment, such as Black, Latino, Indigenous/Native American persons, Asian Americans, Pacific Islanders, and other persons of color, etcetera." Mr. Lewis then stated he is one of the voices that would speak up today on behalf of the black community in Opelika. Mr. Lewis continued by stating that all over the south there are educational disparities, economic disparities, health disparities, and a host of other issues, many of which in large part have been due to negligence of leadership and systematic denial of capital to said black communities. Mr. Lewis then stated he did not come to place blame but to make sure the people are heard, and added that in Opelika there is a near twenty percent poverty rate, which is alarming, and when you focus on the black community it rises to twenty-eight percent

poverty rate. Mr. Lewis also stated that "We as members of the black community would love for the money, the funds, that have been handed down by the Biden administration, through Executive Order 13985, that those funds would come to the black community as direct as possible, and we ask that those funds are not allocated or used for infrastructure. We would rather see those funds go towards the services that are listed along with that Executive Order. Just to name those services: food insecurity, employment assistance, mental health services, child care to youth services, education support, rental and utility assistance, mortgage assistance, economic development, public health, transportation, PPE and cleaning supplies, and health care services." Mr. Lewis closed by stating that the black community desires to have a say and very real part in how these funds are distributed, including very specific requests and demands respectively, and if the elected officials and appointed servants want to be remembered for being for equity in Opelika, then their voices should be heard and their requests and demands, when made, should be met for they will be reasonable and equitable.

Shalverri Stinson of 509 Hall Avenue spoke next. Ms. Stinson stated she is from Opelika, listed the schools in Opelika she attended as a child, stated is a mother of 2 children, and teaches at Drake Middle School in Auburn which means she is invested in this community. Ms. Stinson then stated that she has seen a lot of changes in Opelika, is impressed with them and excited about a lot of them, but she also recognizes that not every citizen has seen that same change. Ms. Stinson added that she is excited about Executive Order 13985 because it gives the opportunity to include all of the citizens of Opelika and the Executive Order specifically states for "under served communities". Ms. Stinson then stated that this is a big responsibility for the city officials but "The crown that you wear is heavy, ok? Responsibility is heavy, but we are depending on you to do what is right, what is good, what is necessary for all of us." Ms. Stinson continued by stating that we in Opelika are family, "Opelika strong", and she expects to see moving forward with that Executive Order, that the city is supporting them and the needs of every single community. Ms. Stinson then stated that she is going to be a "watchdog" on Opelika, and will be watching to see that the funds are being put in the correct places they are designed to be in, and again listed the 12 areas of need outlined by the Executive Order: food insecurity, employment assistance, mental health services, children and youth services, education support, rental and utility assistance, mortgage assistance, economic development, public health, transportation, health care services, and PPE and cleaning services. Ms. Stinson closed by stating that this is important, and she is trusting the elected officials to do what they all were asked to do when they were voted for.

John Andrew Harris of 311 East Avenue spoke next. Mr. Harris stated he has had an opportunity to speak with a lot of people in the community about Executive Order 13985, and when explaining what the Executive Order was about to them, it has given them hope in the things they would like to see happen in this community. Mr. Harris then stated he has seen and been a part of other communities that have also been given this opportunity, and come together to make themselves better, together, and wonders why Opelika cannot do the same, and that a lot of times we forget about our own community. Mr. Harris then listed many different ministers in the community that want to be involved with him, and then stated he is here because he cares

about his community and what he sees now in the community is a shame, and we need to do something about it. Mr. Harris then stated that they could help people in the community to own their own business and to bring the community up, with this money, because people are losing hope having to rent everything they need to run their business. Mr. Harris continued by stating that with this help people could then be proud of their community, and asked each council member to work with them, that each one of them campaigned on working with the community, and that this is their opportunity to do exactly that. Mr. Harris then stated he is also going to be a "watchdog" on this, and continued by adding that he will also be working with others on getting more people in the state registered to vote and in turn getting them more informed about what is going on in their community. Mr. Harris closed by asking President Smith if he and some of the community leaders and members would be able to come back and give the council a plan for the use of the funds. President Smith answered "Yes". Mr. Harris thanked him.

Laticia Khalif-Smith, a resident of Lee County, spoke next. Ms. Khalif-Smith stated that she was there in support of the cause of Executive Order 13985, and even though she is a member of the local branch of the NAACP, she was not there that night representing any sole entity, but rather as representation of a collective ideology to build capacity in our black community, the under served, and the often marginalized folks that have consistently not received fair and just treatment. Ms. Khalif-Smith then asked "What is the cause?" and explained each letter in the word "CAUSE" as follows: "C" is for Concern, and that she is a concerned citizen of this community and she is in support of this Executive Order for advancing racial equity and support for the under served community. "A" is for Available or Allocation, because what she knows for sure is that the funds are available and she wants to make sure they are allocated appropriately to the black community. "U" is for Unity, and that even though there are individual citizens representing individual organizations, the black community is coming together to make a concerted effort to make sure that they get what they need out of the Executive Order. "S" is for Services, the 12 services listed by the Executive Order, and not infrastructure, are what the funds should go toward to affect the community. "E" is for Equity, the consistent and systematic fair, just, and impartial treatment of individuals that includes the black community. Ms. Khalif-Smith closed by stating in the end the cause is simple, the cause is not asking for equal or social justice, but for economic justice and that is what Executive Order 13985 can provide for the black community.

Lorenza Reese of 114 Avenue B spoke next. Mr. Reese, a retired lieutenant of the Opelika Fire Department and member of St. James Missionary Baptist Church, stated his reason for coming was about saving lives. Mr. Reese explained that in his neighborhood on Avenue B, between S. 2nd Street and Stevens Street, there are a lot of speeding vehicles, and asked if the city would be able to put down speed breakers because he was almost a victim himself due to a speeding vehicle there turning into his home. Mr. Reese again asked if they could do something about the speeding as soon as possible because he sees too much speeding as he watches daily from his front porch. President Smith asked Mr. Reese for his address and Mr. Reese replied "114 Avenue B" and President Smith asked Mr. Jones if he got it and Mr. Jones nodded yes. Mr. Reese closed by stating he has seen some speed breakers over by Potter Court, which also needs

them in that area, he does not believe it would cost the city too much to do that to save a life, and asked if they could get something done about that very soon.

Ms. Norris then asked President Smith "May I thank the people that came today that spoke?". President Smith answered "Sure!". Ms. Norris then stated the following: "I just wanted to thank Pastor Joshua Lewis, as well as Ms. Khalif-Smith, and Mr. John Harris for coming forward today. We certainly appreciate hearing from the public. Thank you all so much for your passion. You do have our support, Ward 1 and Ward 2, but just know we cannot fight alone. We are outranked a lot of times because it's usually 2 to 3, and the 3 vote does win, but that does not mean that we are not just as passionate as you are about the items that you listed today. I also wanted to mention that you mentioned Executive Order 13985 several times. On May 4 we presented that here at the city council meeting. I sent an email again on June 4 asking about the Executive Order 13985. The Mayor specifically told me that Executive Order 13985 does not apply to state and local government. So if we can start anywhere, we need to start with finding out whether or not that Executive Order applies to local government. But I do want to thank you so much for coming forward today. We hear you, we are standing with you, we support you, and we thank you."

9. Report of Disbursements
10. Committee Reports
11. General Business

President Smith asked Mr. Jones to present the general business.

1. Request by Main Street for 1st Ave Block Party and Arts Event on 06-19-21.
RESULT: APPROVED [UNANIMOUS]
MOVER: Robert Lofton, Council Member
SECONDER: Willie Allen, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch
2. Request for O-Day at Covington Park on 07-03-21.
RESULT: APPROVED [UNANIMOUS]
MOVER: Willie Allen, Council Member
SECONDER: Erica Norris, President Pro-Tem
AYES: Allen, Norris, Lofton, Smith, Rauch
3. Request 2021 Collinwood Christmas Luminaries on 12-17-21.
RESULT: APPROVED [UNANIMOUS]
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch
4. Request Alcohol License - The Sound Wall LLC dba the Inaugural Party for a Special Events Retail License.
RESULT: APPROVED [UNANIMOUS]
MOVER: Todd Rauch, Council Member
SECONDER: Willie Allen, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch
5. Public Hearing - Demolition - 1700 3rd Avenue.

President Smith stated he would be cancelling the public hearing due to the recommendation by City Administration to remove the item from the agenda.

12. Awarding of Bids

President Smith asked Ms. Finley to present the bids.

1. Bids 124-21 Northpark Drive Improvements - ENG.

RESULT: APPROVED [UNANIMOUS]
MOVER: Erica Norris, President Pro-Tem
SECONDER: Todd Rauch, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

13. Resolutions

President Smith asked Mr. Gunter to present the resolutions.

1. Resolution 125-21 Expense Reports from Various Departments.

RESULT: APPROVED [UNANIMOUS]
MOVER: Erica Norris, President Pro-Tem
SECONDER: Todd Rauch, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

2. Resolution 126-21 Designate City Personal Property Surplus & Authorize Disposal.

RESULT: APPROVED [UNANIMOUS]
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

3. Resolution 127-21 Purchase - 2023 Altec 60' Material Handler Bucket Truck W/ Chassis - Sourcewell Contr #012418-ALT - OPS.

RESULT: APPROVED [UNANIMOUS]
MOVER: Erica Norris, President Pro-Tem
SECONDER: Willie Allen, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

4. Resolution 128-21 Purchase - (1) New Aerial Ladder Truck and (1) New Custom Pumper Truck - HGACBuy Contr #FS12-19 - FD.

RESULT: APPROVED [UNANIMOUS]
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

5. Resolution 129-21 Accept Proposal from Tyler Technologies, Inc. for Cybersecurity Maturity Program - IT.

RESULT: APPROVED [UNANIMOUS]
MOVER: Willie Allen, Council Member
SECONDER: Erica Norris, President Pro-Tem
AYES: Allen, Norris, Lofton, Smith, Rauch

6. Resolution 130-21 Acceptance of Subdivisions and Roads Constructed and Inspected - ENG.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Robert Lofton, Council Member
SECONDER: Willie Allen, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

7. Resolution 131-21 Approve Amending the Organizational Chart for Multiple Departments - HR.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

8. Resolution 132-21 Approve and Adopt City of Opelika Grant Policy.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

9. Resolution Demolition - 1700 3rd Avenue.

While presenting the resolution, Mr. Gunter stated it was the recommendation of City Administration to remove the item from the agenda, and would need a motion to remove to do so.

RESULT: **REMOVED FROM AGENDA [UNANIMOUS]**
MOVER: Erica Norris, President Pro-Tem
SECONDER: Todd Rauch, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

10. Resolution 133-21 Request for Approval of a Special Use Permit with T-Mobile at 1015 West Point Pkwy.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

14. Ordinances

President Smith asked Mr. Gunter to present the ordinances.

1. Ordinance 011-21-ORD Approve Quitclaim Deed to Armetta Johnson - 2nd Reading.

RESULT: **SECOND READING AND APPROVED [UNANIMOUS]**
MOVER: Todd Rauch, Council Member
SECONDER: Willie Allen, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

2. Ordinance 012-21-ORD Approve Option to Purchase an Easement with Vertical Bridge Acquisitions, LLC - 2nd Reading.

RESULT: **SECOND READING AND APPROVED [4 TO 0]**
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Willie Allen, Robert Lofton, Eddie Smith, Todd Rauch
ABSTAIN: Erica Norris

3. Ordinance 013-21-ORD Approve Amending Personnel Policies and Procedures Manual - 2nd Reading.

President Smith asked for a member of the council to introduce the ordinance. Mr. Rauch introduced the ordinance.

RESULT: FIRST READING INTRODUCED

15. Appointments

16. Adjourn

The City Council meeting minutes of June 15, 2021 are hereby adopted and approved this the 6th day of July, 2021.

/s/ Eddie Smith

President of City Council

City of Opelika, Alabama

ATTEST:

/s/ Russell A. Jones

Russell A. Jones

City Clerk

1. Character Trait of the Month - Honesty, the quality of being fair and truthful: the quality of being honest.

President Smith asked if there was any other business to come before the council and read the character trait of the month.

2. Motion to Adjourn.

The council meeting ended at 7:50 pm.

RESULT: APPROVED [UNANIMOUS]

MOVER: Robert Lofton, Council Member

SECONDER: Erica Norris, President Pro-Tem

AYES: Allen, Norris, Lofton, Smith, Rauch



City Council
204 South 7Th Street
Opelika, AL

ADOPTED

CM MINUTES (ID # 4696)

Meeting: 06/15/21 07:00 PM
Department: City Clerk
Category: CM Minutes
Prepared By: Russell Jones
Initiator: Russell Jones
Sponsors:
DOC ID: 4696

Minutes from the 06-01-21 council meeting.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch



OPELIKA CITY COUNCIL
“ REGULAR MEETING MINUTES “
 300 Martin Luther King Blvd.
June 1, 2021
TIME: 7:00 PM

1. Call to Order

President Smith called the meeting to order at 7:00 pm and asked Mr. Jones to call the roll.

2. Roll Call

The Mayor and all City Council members were present.

1. George Allen, Erica Norris, Robert Lofton, Todd Rauch, Eddie Smith

3. Invocation

Mr. Presley provided the invocation.

1. Larry Presley from Christian Care Ministries.

4. Pledge of Allegiance

Cameron Burkett, Connor Burkett, and Andrew Mills led the Pledge of Allegiance.

1. Cameron and Connor Burkett from Boy Scout Troop 218 and Andrew Mills from Troop 858.

5. Reading of Minutes

1. Minutes from the 05-18-21 council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Todd Rauch, Council Member
SECONDER:	Willie Allen, Council Member
AYES:	Allen, Norris, Lofton, Smith, Rauch

6. Unfinished Business

7. Remarks By the Mayor

Mayor Fuller first reminded everyone at 9:00 am on Saturday June 19, at Bulldog Stadium, the community is invited to join in a day of fun including a charity flag football game, food from local vendors, and also interact with the Opelika Police Department and the athletes. Mayor Fuller also stated donations would be accepted by the Ambassadors of Change organization which includes the Boys and Girls Clubs of Greater Lee County, Curtis House, Knee High Foundation, Opelika Dawg Pound, Girls S.T.E.P.S. Inc., and Dream Day Foundation. Mayor Fuller then also reminded everyone that at 5:30 pm on Friday June 18, at City Hall, would be the Juneteenth March from City Hall to Courthouse Square.

1. Recognize Opelika Police Officer Grant Gow with a Life Saver Award.
 Mayor Fuller asked Opelika Police Chief Healey, Opelika Fire Chief Boyd, Captain Cook, Lieutenant Converse, and Officer Gow to come up front. Chief Boyd then explained how he was notified by EMS that Officer Gow's actions saved the life of a citizen who was involved in a car wreck a few weeks earlier by applying a tourniquet to stop blood flow until EMS arrived at the scene. Mayor Fuller then read the award aloud which described Officer Gow's actions that day. Chief Healey then spoke about how thankfully these situations don't happen everyday, but that their training on these situations is what saves lives, and then stated how proud he was of Officer

Attachment: CM minutes 06-01-21 (4696 : Minutes from the 06-01-21 council meeting.)

Gow's actions that day. Mayor Fuller then presented the award to Officer Gow on behalf of the city and thanked him.

2. Proclamation for National Gun Violence Awareness Day.

Mayor Fuller asked Nancy Carlton Bendinger, Carolyn Morton, Mary Evelyn Hawk-Ruiz, and others with Mom's Demand Action (MDA) to come up front. Mayor Fuller then read and presented the proclamation to them.

3. Recognize Opelika ARPA Boys and Girls State Track and Field Teams.

Mayor Fuller asked Patrice Lipscomb, Assistant Director of Opelika Parks and Recreation, to come up front and introduce each state qualifier for the ARPA Boys and Girls Track teams and the coaches. Ms. Lipscomb then explained the track season and introduced each child, what they competed in, and their accomplishments at the meet. Mayor Fuller handed out City of Opelika water bottles to each child when they came forward. Ms. Lipscomb closed by introducing the coaches and then taking a group photo with the Mayor and City Council.

8. Citizen Communications

John Andrew Harris of 311 East Avenue spoke first. Mr. Harris asked about the CARES Act money that the city has received, and requested an explanation of what the city is going to do with the money, and for that to be placed on the next City Council agenda. Mr. Harris again asked that the city explain how much money was received, how the money is planned to be spent, and to have that discussion with the community at the next council meeting. Mr. Harris explained how other neighboring communities are coming together to spend the money appropriately, and that Opelika should do the same.

9. Report of Disbursements

10. Committee Reports

11. General Business

12. Awarding of Bids

13. Resolutions

President Smith asked Mr. Jones to present the resolutions. Mr. Jones then asked Mr. Gunter to present the resolutions per President Smith.

1. Resolution 118-21 Expense Reports from Various Departments.

RESULT: **APPROVED [3 TO 0]**

MOVER: Robert Lofton, Council Member

SECONDER: Todd Rauch, Council Member

AYES: Robert Lofton, Eddie Smith, Todd Rauch

ABSTAIN: Willie Allen, Erica Norris

2. Resolution 119-21 Expense Report - Todd Rauch.

RESULT: **APPROVED [4 TO 0]**

MOVER: Willie Allen, Council Member

SECONDER: Erica Norris, President Pro-Tem

AYES: Willie Allen, Erica Norris, Robert Lofton, Eddie Smith

ABSTAIN: Todd Rauch

3. Resolution 120-21 Request Refund of Occupational Fees Paid in Error - Quayshonta Preer.

RESULT: APPROVED [UNANIMOUS]
MOVER: Erica Norris, President Pro-Tem
SECONDER: Todd Rauch, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

4. Resolution 121-21 Purchase (2) 2021 Chevrolet Tahoes - State Contracts #T191 and T191L - FD.

RESULT: APPROVED [UNANIMOUS]
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

5. Resolution 122-21 Approve Invoices with Motorola Solutions, Inc. for Lifecycle Management Services - PD.

RESULT: APPROVED [UNANIMOUS]
MOVER: Todd Rauch, Council Member
SECONDER: Willie Allen, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

6. Resolution 123-21 Emergency Purchase - Unit #418/2013 International Truck Engine Replacement - PW.

RESULT: APPROVED [UNANIMOUS]
MOVER: Todd Rauch, Council Member
SECONDER: Willie Allen, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

14. Ordinances

President Smith asked Mr. Gunter to present the ordinances.

1. Ordinance 010-21-ORD Amend Zoning Ord & Map: Rezone 17.8 Acres, 5067 Bham Hwy - 2nd Reading.

During discussion, Ms. Norris noted that Mr. Gunter stated, during his description of the ordinance, it was 17.6 acres, and it should be 17.8 acres for the record.

RESULT: SECOND READING AND APPROVED [UNANIMOUS]
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

2. Ordinance Approve Quitclaim Deed to Armetta Johnson - 1st Reading.
 President Smith asked for a member of the council to introduce the ordinance. Ms. Norris introduced the ordinance.

RESULT: FIRST READING INTRODUCED

3. Ordinance Approve Option to Purchase an Easement with Vertical Bridge Acquisitions, LLC - 1st Reading.

President Smith asked for a member of the council to introduce the ordinance. Ms. Norris introduced the ordinance.

RESULT: FIRST READING INTRODUCED

15. Appointments

President Smith presented the appointments.

1. Reappoint Tim Aja to the Indian Pines Recreation Authority. New Term ends 6-7-2025.

During discussion, Mr. Rauch stated how he believes this is a great appointment, how much Mr. Aja is respected in the community, and Mr. Aja is also a graduate of the 20 Under 40 program which is designed specifically for these type of appointments. Dr. Lofton also mentioned the reason Mr. Aja was not present at the meeting was because he had a military engagement, and also that Mr. Aja is a pilot and a great fit for what is going on at Indian Pines with the airport.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

16. Adjourn

The City Council meeting minutes of June 1, 2021 are hereby adopted and approved this the ____ day of _____, 2021.

 President of City Council
 City of Opelika, Alabama

ATTEST:

 Russell A. Jones

City Clerk

1. Character Trait of the Month - Honesty, the quality of being fair and truthful: the quality of being honest.

President Smith read the character trait of the month and asked for a motion to adjourn. Before a motion to adjourn was given, Ms. Norris asked to make a statement. Ms. Norris stated, at the last council meeting on May 18, Mr. Oscar Penn spoke to the council, during citizen communication, about the city using Critical Insights Consulting and his request for the city to go along with the contract that Ms. Norris had issues with earlier during that meeting. Ms. Norris then stated for the record, "I did take time to think about what Mr. Penn stated, and that my comments do not change, they are still the same. I'm not sure about the changes he mentioned in regards to safety over in some of the Ward 2 community, but on the day that he stated things had greatly improved, was the same day on Vero Court there was a shooting. I do hope that Critical Insights and Ambassadors for Change, which I believe Mr. Penn allegedly is receiving pay from, does make a positive change and I'm certainly willing to work with them, but I want to put that on the record." President Smith then asked if there were any other comments, and then for a motion to adjourn.

2. Motion to Adjourn.

The council meeting ended at 7:40 pm.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Erica Norris, President Pro-Tem
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

**City Council**

204 South 7Th Street
Opelika, AL

SCHEDULED**MAYOR'S REMARKS (ID # 4695)**

Meeting: 06/15/21 07:00 PM
Department: City Clerk
Category: Financial Statements
Prepared By: Russell Jones
Initiator: Russell Jones
Sponsors:

DOC ID: 4695

City's Financial Summary Report for May 2021.

COMMENTS - Current Meeting:

Mayor Fuller asked if the council had any questions about the city's financial summary report to ask Cindy Boyd, Mr. Motley, or himself about it.

City of Opelika
Combined Balance Sheet - All Funds and Account Groups
May 31, 2021

	Governmental Funds				Garden Hills Cemetery Permanent Fund	Proprietary Funds		General Capital Assets	General Long Term Debt	Total
	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds		Internal Service Funds	Enterprise Funds			
ASSETS										
Cash	\$ 46,448,026	\$ 15,163,727	\$ 36,959	\$ 1,486,470	\$ -	\$ 5,600,457	\$ 48,632,000	\$ -	\$ -	\$ 117,367,639
Certificates of deposit	20,000,000	5,000,000	-	-	-	-	5,000,000	-	-	30,000,000
Receivables:										
Accounts and unbilled service	-	-	-	180,037	-	19	4,504,909	-	-	4,684,965
Taxes	8,632,330	8,661,857	-	-	-	-	-	-	-	17,294,187
Licenses and fees	3,033,562	-	-	-	-	-	-	-	-	3,033,562
Fines and forfeitures	-	-	-	-	-	-	-	-	-	-
Assessments	204,017	-	-	-	-	-	-	-	-	204,017
Interest	(70,867)	(3,991)	-	-	2,610	-	(558)	-	-	(72,806)
Other	565,592	600,000	-	-	-	(803)	-	-	-	1,164,789
Due from other funds	33,731	-	-	-	8,448	-	8,687,059	-	-	8,729,238
Due from other governments	2,784,384	957,205	-	-	-	-	807,254	-	-	4,548,843
Inventories of supplies, at cost	150,877	-	-	-	-	-	1,134,828	-	-	1,285,705
Prepaid expenses	246,224	-	-	-	-	-	-	-	-	246,224
Investments	-	21,659	-	-	1,368,432	-	-	-	-	1,390,091
Investments with fiscal agent	-	-	643,983	-	-	-	599,930	-	-	1,243,913
Capital assets:										
Land	-	-	-	-	-	-	2,462,062	10,368,121	-	12,830,183
Buildings	-	-	-	-	-	-	13,666,181	65,206,460	-	78,872,641
Equipment	-	-	-	-	-	-	11,786,895	24,404,081	-	36,190,976
Utility systems	-	-	-	-	-	-	119,846,513	-	-	119,846,513
Infrastructure	-	-	-	-	-	-	-	125,284,839	-	125,284,839
Construction in progress	-	-	-	-	-	-	476,532	13,326,350	-	13,802,882
Total capital assets	-	-	-	-	-	-	148,238,183	238,589,851	-	386,828,034
Less: accumulated depreciation	-	-	-	-	-	-	(74,994,313)	(70,594,901)	-	(145,589,214)
Capital assets, net	-	-	-	-	-	-	73,243,871	167,994,950	-	241,238,820
Deposits	-	69,045	-	-	-	19,229	2,431	-	-	90,705
Amount to be provided for general long term debt	-	-	-	-	-	-	-	-	84,487,888	84,487,888
Total assets	82,027,875	30,469,502	680,942	1,666,507	1,379,490	5,618,902	142,611,724	167,994,950	84,487,888	516,937,780
DEFERRED OUTFLOWS OF RESOURCES										
Employer retirement contributions	-	-	-	-	-	-	1,389,069	-	-	1,389,069
Diff. on proj. OPEB earnings	-	-	-	-	-	-	670,828	-	-	670,828
Bond refunding costs	-	-	-	-	-	-	2,258,309	-	-	2,258,309
Total deferred outflows of resources	-	-	-	-	-	-	4,318,206	-	-	4,318,206

Attachment: May 2021 Financial Statements (4695 : City's Financial Summary Report for May 2021.)

City of Opelika
Combined Balance Sheet - All Funds and Account Groups
May 31, 2021

	Governmental Funds				Garden Hills Cemetery Permanent Fund	Proprietary Funds		General Capital Assets	General Long Term Debt	Total
	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds		Internal Service Funds	Enterprise Funds			
LIABILITIES										
Accounts payable	469,535	-	-	0	-	-	9,025,708	-	-	9,495,243
Interest payable	-	-	-	-	-	-	245,991	-	-	245,991
Accrued payroll and benefits, due within one year	382,706	-	-	-	-	-	195,723	-	-	578,429
Due to other funds	8,448	33,731	-	-	-	-	8,687,059	-	-	8,729,238
Due to other governments	33,467	147,924	-	-	-	-	-	-	-	181,391
Claims and judgements, due within one year	-	-	-	-	-	190,938	-	-	-	190,938
Bonds payable due within one year	-	-	-	-	-	-	2,015,000	-	-	2,015,000
Claims and judgements, due in more than one year	-	-	-	-	-	155,934	-	-	-	155,934
Bonds payable, due in more than one year	-	-	-	-	-	-	24,950,669	-	84,487,888	109,438,557
Net pension liability	-	-	-	-	-	-	8,220,691	-	-	8,220,691
Accrued payroll and benefits, due in more than one year	-	-	-	-	-	-	1,688,802	-	-	1,688,802
Customer deposits held	-	-	-	-	-	-	3,136,235	-	-	3,136,235
Total liabilities	894,156	181,655	-	-	-	346,872	58,165,878	-	84,487,888	144,076,449
DEFERRED INFLOWS OF RESOURCES										
Net difference in earnings on retirement plan investments	-	-	-	-	-	-	17,779	-	-	17,779
Net change in OPEB assumptions	-	-	-	-	-	-	28,807	-	-	28,807
Unearned revenues	7,866,167	9,810,182	-	-	-	353,325	89,923	-	-	18,119,597
Total deferred inflows of resources	7,866,167	9,810,182	-	-	-	353,325	136,509	-	-	18,166,183
FUND BALANCES										
Nonspendable	150,877	69,045	-	-	1,347,683	-	-	-	-	1,567,605
Restricted	165,945	5,471,978	680,942	1,666,507	-	2,573,071	599,930	-	-	11,158,373
Committed	26,774	-	-	-	-	-	-	-	-	26,774
Assigned	16,064,148	14,188,650	-	-	-	820,869	-	-	-	31,073,667
Unassigned	41,003,829	(171,920)	-	-	31,807	1,502,988	-	-	-	42,366,704
Invested in capital assets, net of related debt	-	-	-	-	-	-	48,536,511	167,994,950	-	216,531,461
Unrestricted	-	-	-	-	-	-	37,251,219	-	-	37,251,219
Encumbrances	15,855,980	919,912	0	0	0	21,776	2,239,883	-	-	19,037,551
Total fund balances	\$ 73,267,552	\$ 20,477,665	\$ 680,942	\$ 1,666,507	\$ 1,379,490	\$ 4,918,705	\$ 88,627,543	\$ 167,994,950	\$ -	\$ 359,013,354

City of Opelika
Combined Balance Sheet - All Funds and Account Groups
FYTD May 31, 2021

	Governmental Funds				Garden Hills Cemetery Permanent Fund	
	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds		Total
REVENUES:						
Taxes	\$ 32,741,424	\$ 8,844,503	\$ -	\$ -	\$ -	\$ 41,585,927
Special assessments			-	-	-	-
Licenses and permits	15,273,227	250,386	-	-	-	15,523,613
Intergovernmental	752,282	924,501	-	79,624	-	1,756,407
Charges for services	1,187,106	-	-	-	-	1,187,106
Fines and forfeits	294,350	-	-	-	-	294,350
Grants	8,711	-	-	-	-	8,711
Contributions	6,599	-	-	-	-	6,599
Investment income	117,978	22,207	49	56	17,706	157,996
Miscellaneous	684,768	-	-	-	-	684,768
Total revenues	51,066,444	10,041,598	49	79,680	17,706	61,205,477
EXPENDITURES:						
General government	5,627,185	345,334	-	1,249	-	5,973,768
Public safety	11,965,211	219,155	-	-	-	12,184,366
Public works	3,900,253	716	-	-	-	3,900,969
Health	236,557	-	-	-	-	236,557
Education	2,223,917	7,450,000	-	-	-	9,673,917
Welfare	121,042	-	-	-	-	121,042
Culture and recreation	3,973,336	-	-	-	-	3,973,336
Economic development	814,574	32,764	-	-	-	847,338
Capital outlay	12,117,310	1,219,427	-	-	-	13,336,737
Debt service:						
Principal retirement	-	-	3,710,750	-	-	3,710,750
Interest and fees	-	-	3,687,790	-	-	3,687,790
Total expenditures	40,979,385	9,267,397	7,398,540	1,249	-	57,646,571
Excess of revenues over/(under) c	10,087,059	774,201	(7,398,491)	78,431	17,706	3,558,906
Other financing sources/(uses):						
Proceeds from debt issuance	-	-	-	-	-	-
Proceeds used to refund bonds	-	-	1,810,150	-	-	1,810,150
Sale of capital assets	91,006	-	-	-	-	91,006
Transfers from other funds	3,166,484	2,933,832	5,337,642	-	27,500	11,465,458
Transfers to other funds	(6,264,462)	(3,194,170)	-	-	(13,398)	(9,472,030)
Total other financing sources/(use	(3,006,972)	(260,339)	7,147,792	-	14,102	3,894,583
Net change in fund balances	7,080,087	513,862	(250,698)	78,431	31,808	7,453,491
Fund balances, beginning of the y	66,187,466	19,963,802	931,640	1,588,076	1,347,684	90,018,668
Fund balances, end of period	\$ 73,267,553	\$ 20,477,664	\$ 680,943	\$ 1,666,507	\$ 1,379,492	\$ 97,472,159

Attachment: May 2021 Financial Statements (4695 : City's Financial Summary Report for May 2021.)

City of Opelika
Combined Summary Statement of Revenues, Expenses, and Changes in Net Position (Interim Report)
Proprietary and Fiduciary Funds
May 31, 2021 Preliminary

	Electric FYTD	Telecom FYTD	Sewer FYTD	Solid Waste FYTD	Workmen's Comp. FYTD	Health Insurance FYTD
ASSETS						
Current assets:						
Cash	\$ 33,783,185	\$ 50,528	\$ 11,284,030	\$ 3,514,258	\$ 3,578,023	\$ 2,022,434
Certificates of deposit	5,000,000	-	-	-	-	-
Receivables and prepaid expenses	3,824,466	-	380,747	299,138	-	(784)
Due from other funds and governments	8,687,059	-	807,254	-	-	-
Inventory	1,134,828	-	-	-	-	-
Total current assets	52,429,538	50,528	12,472,031	3,813,396	3,578,023	2,021,650
Restricted assets:						
Cash and investments with fiscal agent	598,803	-	1,126	-	-	-
Total restricted assets	598,803	-	1,126	-	-	-
Net capital assets	43,027,924	-	28,137,357	2,078,590	-	-
Other assets:						
Deposits	-	-	2,431	-	19,229	-
Total other assets	-	-	2,431	-	19,229	-
Total assets	96,056,265	50,528	40,612,945	5,891,986	3,597,252	2,021,650
DEFERRED OUTFLOWS OF RESOURCES						
Retirement contributions	1,037,489	-	-	351,580	-	-
Diff. on proj. OPEB earnings	489,543	-	-	181,285	-	-
Bond refunding costs	2,211,920	-	46,389	-	-	-
Total deferred outflows of resources	3,738,952	-	46,389	532,865	-	-
Total assets and deferred outflows of resources	99,795,218	50,528	40,659,334	6,424,850	3,597,252	2,021,650
LIABILITIES						
Current liabilities:						
Accounts and other payables	9,378,635	150	4,526	84,112	42,038	148,900
Due to electric fund	-	8,687,059	-	-	-	-
Due to other funds	-	-	-	-	-	-
Bonds payable within one year	1,410,000	-	605,000	-	-	-
Unearned revenue	89,923	-	-	-	-	353,325
Total current liabilities	10,878,558	8,687,209	609,526	84,112	42,038	502,225
Noncurrent liabilities:						
Claims and employee benefits due in more than one year	1,247,393	-	-	441,409	155,934	-
Bonds payable, in more than one year, net	24,315,000	-	635,669	-	-	-
Net pension liability	6,133,569	-	-	2,087,122	-	-
Customer deposits held	2,967,195	-	-	169,040	-	-
Total noncurrent liabilities	34,663,157	-	635,669	2,697,571	155,934	-
Total liabilities	45,541,715	8,687,209	1,245,195	2,781,683	197,972	502,225
DEFERRED INFLOWS OF RESOURCES						
Diff. on earnings on OPEB investments	20,594	-	-	8,213	-	-
Diff. on earnings on plan investments	(1,587)	-	-	19,366	-	-
Total deferred inflows of resources	19,007	-	-	27,579	-	-
Total liabilities and deferred inflows of resources	45,560,721	8,687,209	1,245,195	2,809,262	197,972	502,225
NET POSITION						
Invested in capital assets, net of related debt	19,514,844	-	26,943,077	2,078,590	-	-
Restricted	598,803	-	1,126	-	3,399,280	-
Unrestricted	33,437,291	(8,636,681)	11,228,645	1,221,962	-	1,497,649
Encumbrances	683,559	0	1,241,290	315,034	0	21,776
Total net position	\$ 54,234,497	\$ (8,636,681)	\$ 39,414,139	\$ 3,615,588	\$ 3,399,280	\$ 1,519,425
Total liabilities, deferred inflows, and net position	99,795,218	50,528	40,659,334	6,424,850	3,597,252	2,021,650

Attachment: May 2021 Financial Statements (4695 : City's Financial Summary Report for May 2021.)

City of Opelika
Combined Summary Statement of Revenues, Expenses, and Changes in Net Position
Proprietary and Fiduciary Funds
FYTD May 31, 2021 Preliminary

	Electric 2021 FYTD	Telecom 2021 FYTD	Sewer 2021 FYTD	Solid Waste 2021 FYTD	Workmen's Comp. 2021 FYTD	Health Insurance 2021 FYTD
Operating Revenues						
Charges for services	\$ 25,340,904	\$ 19,939	\$ 3,486,170	\$ 2,491,780	\$ 314,197	\$ 2,877,966
Operating Expenses						
Purchases	15,861,384	-	-	338,068	-	-
Depreciation	1,961,768	-	731,478	202,826	-	-
Personnel services	2,514,284	6	-	855,211	-	-
Other	1,698,185	-	1,302,854	512,966	146,840	2,179,886
Total operating expenses	22,035,621	6	2,034,332	1,909,071	146,840	2,179,886
Operating income/(loss)	3,305,283	19,933	1,451,838	582,709	167,357	698,080
Nonoperating Revenues/(Expenses)						
Gain/(Loss) on sale of capital assets	10,000	-	1,353	38,764	-	-
Fiber optic line leases	19,615	-	-	-	-	-
Investment income	199,527	6	83	3,438	3,394	50
Grant income	-	-	-	-	-	-
Pole rental	106,667	-	-	-	-	-
Miscellaneous revenues	487,837	-	(51)	21,504	-	-
Interest expense and charges	(785,158)	(150,254)	(34,445)	-	-	-
Total nonoperating revenues/(expenses)	38,488	(150,248)	(33,060)	63,706	3,394	50
Other Revenues and Transfers In/(Out):						
Capital contributions	561,112	-	-	-	-	-
Transfers from other funds	-	-	-	850	-	-
Transfers to other funds	(2,000,000)	-	-	(850)	-	-
Total other revenues/(expenses)	(1,438,888)	-	-	-	-	-
Net Income/(loss)	1,904,879	(130,315)	1,418,778	646,414	170,751	698,127
Net position, beginning of year	52,329,617	(8,506,366)	37,995,364	2,969,172	3,228,528	821,298
Net position before encumbrances	54,234,496	(8,636,681)	39,414,142	3,615,586	3,399,279	1,519,425
Encumbrances	683,559	0	1,241,290	315,034	-	21,776
Net position, end of period	\$ 53,550,937	\$ (8,636,681)	\$ 38,172,852	\$ 3,300,552	\$ 3,399,279	\$ 1,497,649
Additional Information:						
Cash position at September 30, 2021	\$ 33,783,185	\$ 50,528	\$ 11,284,030	\$ 3,514,258	\$ 3,578,023	\$ 2,022,434
Cash position at September 30, 2020	28,703,690	30,589	26,803	3,299,277	3,412,909	1,460,399
Change in cash	\$ 5,079,495	\$ 19,939	\$ 11,257,227	\$ 214,981	\$ 165,114	\$ 562,035

Attachment: May 2021 Financial Statements (4695 : City's Financial Summary Report for May 2021.)

City of Opelika
General Fund Revenue and Expenditure Summary
Comparison of Actual and Budget to Prior Year
FYTD May 2021 Preliminary

	YTD Actual			Budget to Actual		
	FY 2020	FY 2021	Variance	2021 Budget	2021 Actual	Variance
Revenues:						
Taxes	\$ 27,470,519	\$ 32,741,424	\$ 5,270,905	\$ 25,576,412	\$ 32,741,424	\$ 7,165,012
Licenses and permits	14,248,828	15,273,227	1,024,399	12,088,400	15,273,227	3,184,827
Intergovernmental	359,879	752,282	392,403	509,492	752,282	242,790
Charges for services	1,217,770	1,187,106	(30,664)	1,339,481	1,187,106	(152,375)
Fines and forfeits	198,098	294,350	96,252	289,333	294,350	5,017
Grants	4,198	8,711	4,513	-	8,711	8,711
Contributions	120,625	6,599	(114,026)	6,316	6,599	283
Investment income	439,973	117,978	(321,995)	200,000	117,978	(82,022)
Miscellaneous	308,319	684,768	376,449	212,780	684,768	471,988
Total revenues	44,368,209	51,066,444	6,698,236	40,222,214	51,066,444	10,844,230
Expenditures:						
General government	4,970,435	5,627,185	656,750	6,400,837	5,627,185	\$ (773,652)
Public safety	11,368,589	11,965,211	596,622	13,252,503	11,965,211	(1,287,292)
Public works	3,697,064	3,900,253	203,189	4,921,168	3,900,253	(1,020,915)
Culture and recreation	3,815,789	3,973,336	157,547	5,106,642	3,973,336	(1,133,306)
Economic development	641,941	814,574	172,633	1,213,491	814,574	(398,917)
Health	242,681	236,557	(6,124)	223,426	236,557	13,131
Education	2,208,167	2,223,917	15,750	2,221,333	2,223,917	2,584
Welfare	79,584	121,042	41,458	104,445	121,042	16,597
Capital outlay	7,282,726	12,117,310	4,834,584	19,273,829	12,117,310	(7,156,519)
Debt service	-	-	-	465,394	-	(465,394)
Total expenditures	34,306,976	40,979,385	6,672,409	53,183,068	40,979,385	(12,203,683)
Other financing sources/(uses)						
Sale of capital assets	2,087	91,006	88,919	32,860	91,006	58,146
Transfers in	2,028,735	3,166,484	1,137,749	5,218,363	3,166,484	(2,051,879)
Transfer out	(7,588,113)	(6,264,462)	1,323,651	(8,891,315)	(6,264,462)	2,626,853
Total other financing sources/(uses)	(5,557,291)	(3,006,972)	2,550,319	(3,640,092)	(3,006,972)	633,120
Net change in fund balance	4,503,942	7,080,087	2,576,145	(16,600,946)	7,080,087	23,681,033
Fund balance, beginning of year	63,397,628	66,187,466	2,789,838	63,397,628	66,187,466	2,789,838
Fund balance, year to date	\$ 67,901,570	\$ 73,267,553	\$ 5,365,983	\$ 46,796,682	\$ 73,267,553	\$ 26,470,871
Less:						
Nonspendable	127,818	150,877	23,059	-	150,877	
Restricted	219,735	165,945	(53,790)	-	165,945	
Committed	34,832	26,774	(8,058)	-	26,774	
Assigned	18,215,826	16,064,148	(2,151,678)	-	16,064,148	
Encumbrances	15,815,188	15,855,980	40,792	-	15,855,980	
	34,413,399	32,263,724	(2,149,675)	-	32,263,724	-
Unassigned fund balance	33,488,171	41,003,829	7,515,658	46,796,682	41,003,829	26,470,871
20% budgeted revenues	8,044,443	8,044,443		8,044,443	8,044,443	
Available unassigned fund balance	\$ 25,443,728	\$ 32,959,386		\$ 25,443,728	\$ 32,959,386	

Attachment: May 2021 Financial Statements (4695 : City's Financial Summary Report for May 2021.)

City of Opelika
General Fund Revenues
Comparison of Actual and Budget to Prior Year
FYTD May 2021 Preliminary

	YTD Actual			Budget to Actual		
	FY 2020	FY 2021	Variance	2021 Budget	2021 Actual	Variance
Taxes:						
Sales	\$ 22,142,179	\$ 27,011,943	\$ 4,869,764	21,800,000	\$ 27,011,943	\$ 5,211,943
Property:						
Property	4,269,536	4,663,368	393,832	2,733,334	4,663,368	1,930,034
Payments in lieu of taxes	18,350	16,132	(2,218)	3,811	16,132	12,321
Total property taxes	4,287,886	4,679,500	391,614	2,737,145	4,679,500	1,942,355
Other						
Gasoline	521,790	521,228	(562)	546,667	521,228	(25,439)
Cigarette	49,641	43,605	(6,036)	40,600	43,605	3,005
Wine and liquor	20,881	21,969	1,088	18,667	21,969	3,302
Rental	448,141	463,180	15,039	433,333	463,180	29,847
Total other taxes	1,040,453	1,049,982	9,529	1,039,267	1,049,982	10,715
Total taxes	27,470,518	32,741,425	5,270,907	25,576,412	32,741,425	7,165,013
Licenses and permits:						
Occupational license	9,476,497	10,133,247	656,750	8,400,000	10,133,247	1,733,247
Business:						
General	2,972,041	2,980,306	8,265	2,000,000	2,980,306	980,306
Lodging	524,623	523,163	(1,460)	616,667	523,163	(93,504)
Franchise fee	385,502	415,545	30,043	343,333	415,545	72,212
Miscellaneous	280,171	246,942	(33,229)	173,333	246,942	73,609
Total business	4,162,337	4,165,956	3,619	3,133,333	4,165,956	1,032,623
Telecommunications permits and	2,000	6,500	4,500	14,667	6,500	(8,167)
Permits and inspections	599,375	955,013	355,638	533,333	955,013	421,680
Other	8,620	12,510	3,890	7,067	12,510	5,443
Total licenses and permits	14,248,829	15,273,226	1,024,397	12,088,400	15,273,226	3,184,826
Intergovernmental:						
Shared county motor vehicle	81,095	86,615	5,520	90,667	86,615	(4,052)
Shared state:						
Bank excise tax	98,912	472,533	373,621	132,667	472,533	339,866
Business privilege tax	-	-	-	49,333	-	(49,333)
Liquor tax profits	102,301	124,065	21,764	96,500	124,065	27,565
State asset forfeiture	12,639	21,068	8,429	3,545	21,068	17,523
Total shared state	213,852	617,666	403,814	282,045	617,666	335,621
Shared federal asset forfeiture	10,140	-	(10,140)	55,005	-	(55,005)
Other	54,792	48,001	(6,791)	81,775	48,001	(33,774)
Total intergovernmental	359,879	752,282	392,403	509,492	752,282	242,790
Charges for services:						
General government - other	18,067	18,023	(44)	16,000	18,023	2,023
Public Safety:						
Fire training/transport	4,261	7,522	3,261	2,667	7,522	4,855
City schools	150,000	-	(150,000)	100,000	-	(100,000)
Auburn University	4,489	-	(4,489)	-	-	-
EAMC	145,833	145,833	-	106,667	145,833	39,166
Other	1,293	5,445	4,152	147	5,445	5,298
Health - Graves and monuments	94,565	117,375	22,810	100,667	117,375	16,708
Public Works - Paving and plan	64,639	73,277	8,638	20,000	73,277	53,277
Culture and Rec - Entry and con	734,623	819,630	85,007	993,333	819,630	(173,703)
Total charges for services	1,217,770	1,187,105	(30,665)	1,339,481	1,187,105	(152,376)
Fines and forfeits:						
Municipal Court	175,909	257,647	81,738	260,667	257,647	(3,020)
Other	22,189	36,703	14,514	28,666	36,703	8,037
Total fines and forfeits	198,098	294,350	96,252	289,333	294,350	5,017
Grant income	4,198	8,711	4,513	-	8,711	8,711
Contributions: Mobile Clinic	61,450	0	(61,450)	0	-	-
Contributions: Other	59,175	6,599	(52,576)	6,316	6,599	283
Investment income	439,973	117,978	(321,995)	200,000	117,978	(82,022)
Miscellaneous	308,319	684,768	376,449	212,780	684,768	471,988
Total revenues	44,368,209	51,066,444	6,698,235	40,222,214	51,066,444	10,844,230
Other financing sources						
Operating transfers from Electric	2,000,000	2,000,000	-	2,000,000	2,000,000	-
Other transfers	28,735	1,166,484	1,137,749	3,218,363	1,166,484	(2,051,879)
Sale of capital assets	2,087	91,006	88,919	32,860	91,006	58,146
Total other financing sou	2,030,822	3,257,490	1,226,668	5,251,223	3,257,490	(1,993,733)
Total revenue and other fi	\$ 46,399,031	\$ 54,323,934	\$ 7,924,903	\$ 45,473,437	\$ 54,323,934	\$ 8,850,497

Attachment: May 2021 Financial Statements (4695 : City's Financial Summary Report for May 2021.)

City of Opelika
General Fund Expenditures
Comparison of Actual and Budget to Prior Year
FYTD May 2021 Preliminary

	YTD Actual			Budget to Actual		
	FY 2020	FY 2021	Variance	2021 Budget	2021 Actual	Variance
General government:						
Legislative	\$ 261,079	\$ 220,188	\$ (40,891)	\$ 267,595	\$ 220,188	\$ (47,407)
Executive	165,143	196,410	31,267	433,097	196,410	(236,687)
Legal	301,226	251,498	(49,728)	277,745	251,498	(26,247)
Administration	404,741	458,188	53,447	558,079	458,188	(99,891)
Accounting	369,764	372,091	2,327	397,688	372,091	(25,597)
Human resources	306,172	225,819	(80,353)	378,478	225,819	(152,659)
Information technology	1,681,322	2,171,166	489,844	2,036,324	2,171,166	134,842
Revenue	267,968	299,301	31,333	357,013	299,301	(57,712)
Municipal court	242,014	220,257	(21,757)	244,044	220,257	(23,787)
Purchasing	196,849	197,389	540	210,741	197,389	(13,352)
Community development	144,686	162,136	17,450	200,437	162,136	(38,301)
Planning	313,805	418,165	104,360	578,565	418,165	(160,400)
Other - nondepartmental	315,669	434,573	118,904	461,031	434,573	(26,458)
Total general governme	4,970,438	5,627,185	656,747	6,400,837	5,627,181	(773,656)
Public safety:						
Police	7,054,783	7,483,117	428,334	8,661,785	7,483,117	(1,178,668)
Probation	73,050	95,068	22,018	104,236	95,068	(9,168)
Fire	4,030,768	4,071,669	40,901	4,206,165	4,071,669	(134,496)
Other - nondepartmental	209,988	315,357	105,369	280,317	315,357	35,040
Total public safety	11,368,589	11,965,211	596,622	13,252,503	11,965,211	(1,287,292)
Public works:						
Streets	914,419	827,438	(86,981)	803,592	827,438	23,846
Engineering	580,946	648,163	67,217	767,533	648,163	(119,370)
Administration	332,461	412,110	79,649	418,013	412,110	(5,903)
Cemetery	157,004	150,570	(6,434)	187,100	150,570	(36,530)
Auto shop	377,308	463,623	86,315	1,194,610	463,623	(730,987)
Building maintenance	383,859	365,891	(17,968)	418,129	365,891	(52,238)
Inspection	306,969	331,545	24,576	414,173	331,545	(82,628)
Grounds maintenance	644,098	700,911	56,813	718,018	700,911	(17,107)
Total public works	3,697,064	3,900,253	203,189	4,921,168	3,900,251	(1,020,917)
Culture and recreation:						
Parks and recreation	3,058,095	3,217,098	159,003	3,885,472	3,217,098	(668,374)
Library	638,693	645,860	7,167	1,142,503	645,860	(496,643)
Other - nondepartmental	119,000	110,375	(8,625)	78,667	110,375	31,708
Total culture and recrea	3,815,788	3,973,336	157,548	5,106,642	3,973,333	(1,133,309)
Economic development:						
Development	253,514	243,485	(10,029)	391,939	243,485	(148,454)
Other - nondepartmental	388,427	571,086	182,659	821,552	571,086	(250,466)
Total economic develop	641,941	814,574	172,633	1,213,491	814,571	(398,920)
Health:						
Animal control	51,211	57,037	5,826	53,655	57,037	3,382
Mobile Clinic	-	-	-	-	-	-
Other	191,471	179,521	(11,950)	169,771	179,521	9,750
Total health	242,682	236,557	(6,125)	223,426	236,558	13,132
Education	2,208,167	2,223,917	15,750	2,221,333	2,223,917	2,584
Welfare	79,584	121,042	41,458	104,445	121,042	16,597
Capital outlay	7,282,726	12,117,310	4,834,584	19,273,829	12,117,310	(7,156,519)
Debt service						
Principal retirement	-	-	-	453,477	-	(453,477)
Interest and charges	-	-	-	11,917	-	(11,917)
Total debt service	-	-	-	465,394	-	(465,394)
Total expenditures	34,306,979	40,979,385	6,672,406	53,183,068	40,979,383	(12,203,685)
Other financing uses						
Transfers out:						
Transfers to PR/Jail const	2,270,196	2,874,413	604,217	2,266,667	2,874,413	607,746
Transfers to other funds	5,317,917	3,390,048	(1,927,869)	6,624,648	3,390,048	(3,234,600)
Total transfers out	7,588,113	6,264,462	(1,323,651)	8,891,315	6,264,461	(2,626,854)
Total expenditures and other f	\$ 41,895,092	\$ 47,243,849	\$ 5,348,755	\$ 62,074,379	\$ 47,243,849	\$ (14,830,530)

Attachment: May 2021 Financial Statements (4695 : City's Financial Summary Report for May 2021.)

City of Opelika
Capital Outlay (Interim Report)
Comparison of Actual and Budget to Prior Year
FYTD May 2021 Preliminary

	FYTD Actual			Budget to Actual		
	FY 2020	FY 2021	Variance	2021 Budget	2021 Actual	Variance
GENERAL FUND						
General Government:						
Legislative	-	-	-	-	-	-
Executive	-	-	-	-	-	-
Legal	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Accounting	21,470	210,752	189,282	821,689	210,752	610,937
Human Resources	-	-	-	-	-	-
Information Technology	677,411	309,336	(368,075)	250,479	309,336	(58,857)
Revenue	-	-	-	-	-	-
Municipal Court	-	-	-	-	-	-
Purchasing	-	-	-	-	-	-
Community Development	-	-	-	-	-	-
Planning	-	-	-	-	-	-
Health	-	-	-	67,292	-	67,292
Other	-	-	-	991,596	-	991,596
Total general government	\$ 698,881	\$ 520,088	\$ (178,793)	\$ 2,131,056	\$ 520,088	\$ 1,610,968
Public Safety:						
Police	2,413,811	98,965	(2,314,846)	427,749	98,965	328,784
Probation	-	-	-	-	-	-
Fire	405,914	440,196	34,282	303,183	440,196	(137,013)
Total public safety	\$ 2,819,725	\$ 539,161	\$ (2,280,564)	\$ 730,932	\$ 539,161	\$ 191,771
Public Works:						
Streets	1,509,857	1,701,374	191,517	2,981,521	1,701,374	1,280,147
Engineering	1,448,338	2,868,910	1,420,572	4,043,056	2,868,910	1,174,146
Administration	393,116	436,078	42,962	299,255	436,078	(136,823)
Cemetery	-	-	-	-	-	-
Auto Shop	-	-	-	-	-	-
Building Maintenance	-	-	-	-	-	-
Inspection	-	-	-	-	-	-
Grounds Maintenance	-	-	-	-	-	-
Total public works	\$ 3,351,311	\$ 5,006,362	\$ 1,655,051	\$ 7,323,832	\$ 5,006,362	\$ 2,317,470
Culture and Recreation:						
Parks and Recreation	303,168	607,371	304,203	1,133,983	607,371	526,612
Library	124,000	5,444,328	5,320,328	7,959,603	5,444,328	2,515,275
Total culture and recreation	\$ 427,168	\$ 6,051,699	\$ 5,624,531	\$ 9,093,586	\$ 6,051,699	\$ 3,041,887
Economic development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health, Education and Welfare	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total capital outlay expenditures	\$ 7,297,085	\$ 12,117,309	\$ 4,820,224	\$ 19,279,406	\$ 12,117,309	\$ 7,162,097
PROPRIETARY FUNDS						
Electric	1,408,015	1,840,518	432,503	5,346,750	1,840,518	3,506,232
Sewer	227,351	279,325	51,974	2,239,960	279,325	1,960,635
Solid Waste	394,018	309,576	(84,442)	427,925	309,576	118,349
Total Proprietary funds	\$ 2,029,384	\$ 2,429,419	\$ 400,035	\$ 8,014,635	\$ 2,429,419	\$ 5,585,216
OTHER GOVERNMENTAL FUNDS						
Municipal Complexes fund - Municipal Court	9,574	-	(9,574)	50,071	-	50,071
4 & 5 Cent Gas Tax fund - Street Resurfacing	-	-	-	-	-	-
Road Construction - Street Resurfacing & Paving	-	-	-	-	-	-
2011 Road Construction - Street paving	-	240,978	240,978	533,334	240,978	292,356
Future Capital Improvement Projects	-	-	-	-	-	-
Capital Improvement funds - Other	105,671	978,449	872,778	1,795,851	978,449	817,402
Industrial Road Grant funds - Other	-	-	-	-	-	-
Total Other Governmental funds	\$ 115,245	\$ 1,219,427	\$ 1,104,182	\$ 2,379,256	\$ 1,219,427	\$ 1,159,829
Total	\$ 9,441,714	\$ 15,766,155	\$ 6,324,441	\$ 29,673,297	\$ 15,766,155	\$ 13,907,142

Attachment: May 2021 Financial Statements (4695 : City's Financial Summary Report for May 2021.)

**City Council**

204 South 7Th Street
Opelika, AL

SCHEDULED

Meeting: 06/15/21 07:00 PM
Department: Building Inspection
Category: Building Permit Report.
Prepared By: Whitney Taunton

Initiator: Jeff Kappelman

Sponsors:

MAYOR'S REMARKS (ID # 4705)

DOC ID: 4705

May 2021 Monthly Building Report.

COMMENTS - Current Meeting:

Mayor Fuller asked Mr. Motley to give the May 2021 monthly building report and Mr. Motley did so.



BUILDING INSPECTIONS

700 Fox Trail
Opelika, AL 36801
(p) 334-705-5420
(f) 334-705-5159
www.opelika-al.gov

Monthly Permits for May 2021

Work & Repair On Buildings:

Building Repairs	Commercial	Residential
Buildings Condemned	0	0
Buildings Demolished	0	0
Building Repairs	1	4
Plumbing Upgrades	0	2
Electrical Upgrades	1	7
Mechanical Upgrades	2	5
Reroofs And Roof Repairs	0	2
Mobile Home Services	0	0
Building Additions/Accessory Structures	2	8

Monthly Totals for May

2012	\$	2,759,798.00
2013	\$	16,046,121.00
2014	\$	4,745,960.00
2015	\$	13,413,519.00
2016	\$	5,351,562.00
2017	\$	5,538,628.00
2018	\$	29,752,101.00
2019	\$	9,824,483.97
2020	\$	5,065,469.10
2021	\$	14,187,731.70

Total Permits Issued

3	New Buildings: Commercial	\$	884,000.00
3	Commercial Renovations And Repairs	\$	1,992,927.00
1	Signs	\$	2,200.00
47	New Single Family Homes	\$	11,072,345.00
15	Residential Repairs And Renovations	\$	236,259.70
0	New Apartment Units	\$	-
0	New Duplex Residences	\$	-
0	Total Building Permits Issued	\$	-

69

Total Permits for May 2021

\$14,187,731.70

TAKEN FROM THE RECORDS OF THE
BUILDING INSPECTOR


Jeff Kappelman
Chief Building Inspector





BUILDING INSPECTIONS

700 Fox Trail
Opelika, AL 36801
(p) 334-705-5420
(f) 334-705-5159
www.opelika-al.gov

Fiscal Year To Date Report - 2021

Building Repairs	Commercial	Residential
Buildings Condemned	0	0
Buildings Demolished	0	1
Building Repairs	26	62
Plumbing Upgrades	10	46
Electrical Upgrades	25	90
Mechanical Upgrades	15	76
Reroofs And Roof Repairs	9	55
Mobile Home Services	0	5
Building Additions/Accessory Structures	8	62

Yearly Totals For Oct. 1st - Sept. 30th	
2012	\$ 178,221,004.00
2013	\$ 61,881,917.00
2014	\$ 79,409,560.00
2015	\$ 192,080,600.00
2016	\$ 127,079,852.00
2017	\$ 166,673,506.00
2018	\$ 111,654,002.74
2019	\$ 111,553,698.66
2020	\$ 171,453,802.96

Total Permits Issued:

23	New Buildings: Commercial	\$ 15,975,199.03
41	Commercial Renovations And Repairs	\$ 12,773,086.90
38	Signs	\$ 382,439.81
301	New Single Family Homes	\$ 73,200,388.60
204	Residential Repairs And Renovations	\$ 4,344,437.71
168	New Apartment Units	\$ 23,198,920.00
8	New Duplex Residences	\$ 1,851,096.00

783

Permit Total Issued for FY 2021

\$ 131,725,568.05

Jeff Kappelman
JEFF KAPPELMAN
Chief Building Inspector



City of Opelika Building Inspections Department

May 2021 Monthly Building Permit Detailed Report

Issue Date	Main Address	Work Class	Company	Valuation
5/4/2021	4401 NORTH PARK DR	Industrial	HARMON ENGINEERING & CONSTRUCTION CO. INC	45,000.00
5/4/2021	2792 DUNSTAN LN	New Single Family Detached	BUILDERS PROFESSIONAL GRP LLC	244,504.00
5/4/2021	2780 DUNSTAN LN	New Single Family Detached	BUILDERS PROFESSIONAL GRP LLC	298,571.00
5/4/2021	2810 DUNSTAN LN	New Single Family Detached	BUILDERS PROFESSIONAL GRP LLC	242,967.00
5/4/2021	2768 DUNSTAN LN	New Single Family Detached	BUILDERS PROFESSIONAL GRP LLC	218,382.00
5/4/2021	4150 ACADEMY DR 1300	Accessory Buildings	THE ESTATES	6,438.00
5/4/2021	2809 DUNSTAN LN	New Single Family Detached	BUILDERS PROFESSIONAL GRP LLC	298,571.00
5/5/2021	2103 WAVERLY PKWY 27	Accessory Buildings	STEPHEN AKINS	2,376.20
5/5/2021	2802 DUNSTAN LN	New Single Family Detached	BUILDERS PROFESSIONAL GRP LLC	176,928.00
5/5/2021	2806 DUNSTAN LN	New Single Family Detached	BUILDERS PROFESSIONAL GRP LLC	218,382.00
5/6/2021	1003 STALEY AVE	New Single Family Detached	FLETCHER BALDWIN	165,000.00
5/6/2021	725 TOWNE LAKE PKWY	Addition	OUTDOOR CONCEPTS LLC	20,000.00
5/6/2021	725 TOWNE LAKE PKWY	Addition	OUTDOOR CONCEPTS LLC	20,000.00
5/6/2021	307 S 4TH ST B	Alteration	WINDOWS USA LLC	8,802.00
5/6/2021	2874 SPRING LAKES XING	New Single Family Detached	MATHEWS DEVELOPMENT CO LLC	221,466.00
5/6/2021	3050 MILL LAKES RDG	New Single Family Detached	MATHEWS DEVELOPMENT CO LLC	195,698.00
5/6/2021	1010 ODEN CT	Addition	WMS CONSTRUCTION LLC	26,000.00
5/6/2021	2790 MILL LAKES RDG	New Single Family Detached	MATHEWS DEVELOPMENT CO LLC	270,082.00
5/6/2021	2234 LAKEVIEW DR	New Single Family Detached	STONE MARTIN BUILDERS	270,019.00
5/6/2021	3070 MILL LAKES RDG	New Single Family Detached	MATHEWS DEVELOPMENT CO LLC	262,656.00
5/7/2021	587 TOWNE LAKE PKWY	New Single Family Detached	STONE MARTIN BUILDERS	208,011.00
5/7/2021	2270 SHERWOOD DR	New Single Family Detached	STONE MARTIN BUILDERS	257,259.00
5/7/2021	2101 SHERWOOD DR	New Single Family Detached	STONE MARTIN BUILDERS	187,976.00
5/7/2021	2004 GLENWOOD DR	Roofs	GOAT ROOFING LLC	5,500.00
5/7/2021	2011 NIGHTSONG LN	New Single Family Detached	STONE MARTIN BUILDERS	286,011.00
5/7/2021	2230 LAKEVIEW DR	New Single Family Detached	STONE MARTIN BUILDERS	226,178.00
5/10/2021	714 7th AVE	Roofs	PREFERRED CONTRACTOR	5,280.00
5/12/2021	1850 CANNON GATE DR	New Single Family Detached	STONE MARTIN BUILDERS	258,722.00

5/12/2021	2119 CHAPEL LN	New Single Family Detached	STONE MARTIN BUILDERS	238,149.00
5/12/2021	2218 LAKEVIEW DR	New Single Family Detached	STONE MARTIN BUILDERS	228,486.00
5/12/2021	2206 LAKEVIEW DR	New Single Family Detached	STONE MARTIN BUILDERS	187,976.00
5/12/2021	791 VIOLET LN	New Single Family Detached	STONE MARTIN BUILDERS	280,233.00
5/13/2021	2131 CHAPEL LN	New Single Family Detached	STONE MARTIN BUILDERS	320,270.00
5/13/2021	2206 SANDERS CREEK DR	Addition	SCHUMACHER HOMES LLC	45,000.00
5/14/2021	5391 TAYLOR RD	New Single Family Detached	MOORES CONSTRUCTION	269,381.00
5/14/2021	3558 TRE-VON CT	New Single Family Detached	MOORES CONSTRUCTION	265,922.00
5/14/2021	3612 TRE-VON CT	Swimming Pool	MOORES CONSTRUCTION	25,000.00
5/14/2021	908 AVENUE B	Addition	Whartley Construction LLC	1,971,629.00
5/14/2021	1223 BROOKWOOD CIR	Alteration	WINDOW WORLD RIVER REGION	9,024.00
5/14/2021	1412 S LONG ST	Accessory Buildings	MARY STRICKLAND	3,060.00
5/15/2021	2701 FREDERICK RD 303	Tenant Build Out	BRYAN BUTLER	20,000.00
5/17/2021	1431 LOWNDES ST	New Single Family Detached	WAYNE GENTRY BUILDER	214,828.00
5/17/2021	1419 LOWNDES ST	New Single Family Detached	WAYNE GENTRY BUILDER	205,907.00
5/17/2021	3219 EAGLE TRL	New Single Family Detached	Conner Bros Construction	210,826.00
5/17/2021	1443 LOWNDES ST	New Single Family Detached	WAYNE GENTRY BUILDER	205,907.00
5/19/2021	2501 GATEWAY DR	Signs	Scott Services	2,200.00
5/19/2021	2202 JENKINS WAY	New Single Family Detached	STONE MARTIN BUILDERS	259,821.00
5/19/2021	3230 EAGLE TRL	New Single Family Detached	Conner Bros Construction	190,157.00
5/19/2021	2146 CHAPEL LN	New Single Family Detached	STONE MARTIN BUILDERS	305,626.00
5/19/2021	2138 CHAPEL LN	New Single Family Detached	STONE MARTIN BUILDERS	259,821.00
5/19/2021	1675 AZALEA CT	New Single Family Detached	STONE MARTIN BUILDERS	334,149.00
5/19/2021	3350 EAGLE TRL	New Single Family Detached	Conner Bros Construction	194,881.00
5/19/2021	2373 SHERWOOD DR	New Single Family Detached	STONE MARTIN BUILDERS	208,011.00
5/19/2021	1768 CANNON GATE DR	New Single Family Detached	STONE MARTIN BUILDERS	280,233.00
5/19/2021	702 BUSH CREEK DR	New Single Family Detached	STONE MARTIN BUILDERS	250,215.00
5/20/2021	3698 NATIONAL VILLAGE LOOP	New Single Family Detached	Conner Bros Construction	275,506.00
5/24/2021	1301 CEDAR CREEK DR	Accessory Buildings	CLINT LEATHERMAN	6,779.50
5/24/2021	1700 RIDGE RD	Alteration	CLAUDETTE DELOACH	3,000.00
5/24/2021	2301 AIRPORT RD	Alteration	AIRVIEW BAPTIST CHURCH	8,000.00
5/25/2021	2950 PEPPERELL PKWY	Service Stations & Repair Garage	HOLLIS CONCRETE AND CO INC	819,000.00
5/27/2021	3839 HAMILTON RD	New Single Family Detached	ZACHARY MOUNT	250,000.00
5/27/2021	2807 RIDGE CREST CT	New Single Family Attached	CLAYTON PROPERTIES GROUP INC	156,337.00

5/27/2021	3815 HAMILTON RD	New Single Family Detached	MICHAEL FICHTNER	250,000.00
5/27/2021	2805 RIDGE CREST CT	New Single Family Attached	Clayton Properties INC DBA Harris Doyle Homes	156,337.00
5/27/2021	2801 RIDGE CREST CT	New Single Family Attached	CLAYTON PROPERTIES GROUP INC	156,337.00
5/27/2021	2705 PORTER DR	Alteration	J MARSH ENTERPRISES INC	50,000.00
5/27/2021	2809 RIDGE CREST CT	New Single Family Attached	CLAYTON PROPERTIES GROUP INC	156,337.00
5/27/2021	1109 SPRING DR 700	Addition	LEE COUNTY YOUTH DVLPMNT CTR	13,298.00
5/28/2021	3997 GRAND NATIONAL PKWY	New Single Family Detached	ALABAMA BETTER BUILT HOMES INC	253,309.00
				14,187,731.70


 Jeff Kappelmann, Chief Building Inspector

**City Council**

204 South 7Th Street
Opelika, AL

ADOPTED**GENERAL BUSINESS (ID # 4692)**

Meeting: 06/15/21 07:00 PM

Department: City Clerk

Category: Request / Temp Street Closure

Prepared By: Russell Jones

Initiator: Russell Jones

Sponsors:

DOC ID: 4692

Request by Main Street for 1st Ave Block Party and Arts Event on 06-19-21.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Robert Lofton, Council Member
SECONDER: Willie Allen, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch



June 3, 2021

Dear Russell,

Opelika Main Street is requesting on behalf of Richard Patton that the council approve a street/sidewalk closure on Saturday June 19 for a block party and arts event.

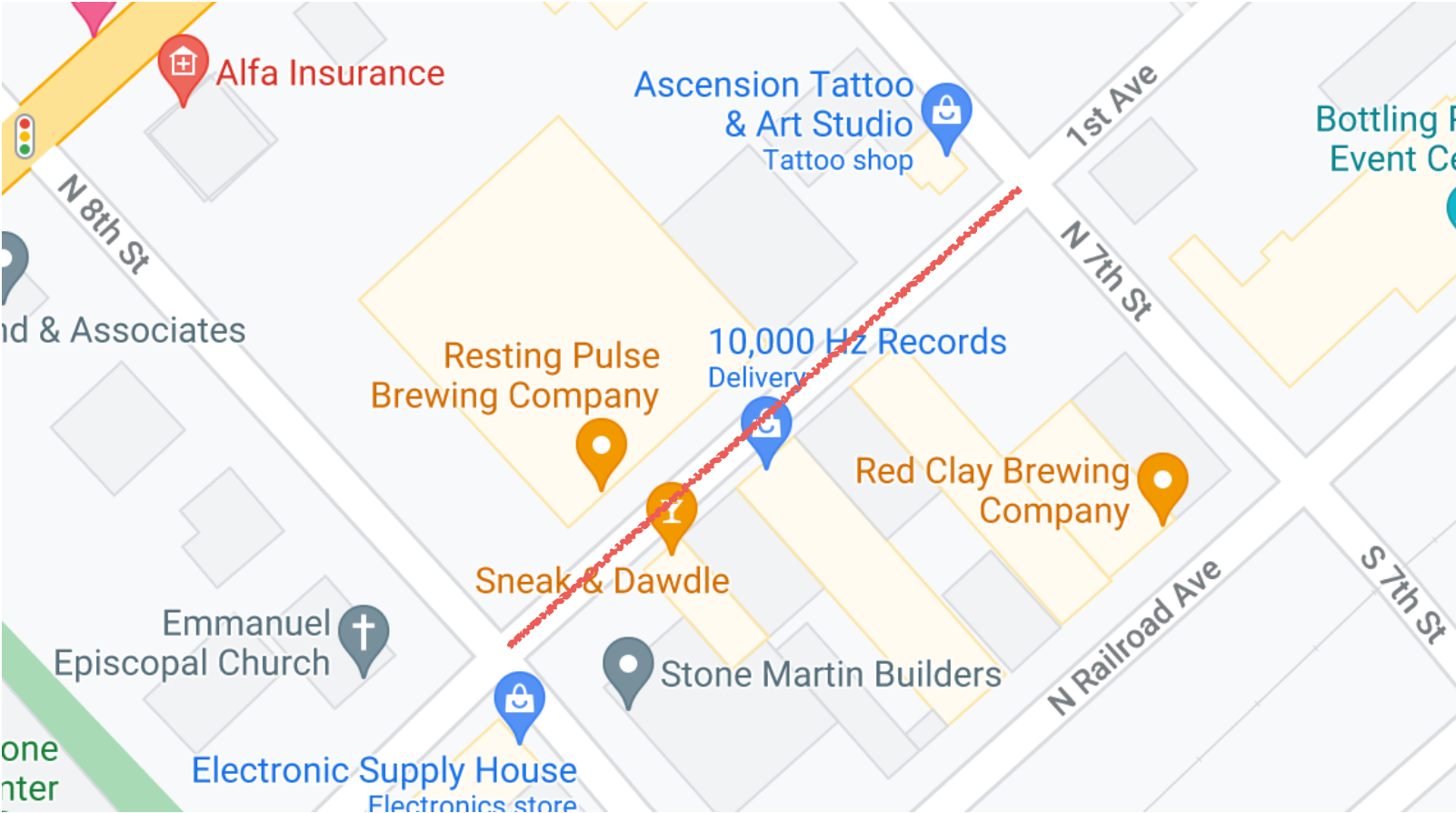
The impacted areas would be:

-1st Ave from N. 8th Street to N. 7th Street

The street closures will be in effect from 5PM-11:30PM.

Thank you for your consideration,

Ken Ward
Executive Director Opelika Main Street



**City Council**

204 South 7Th Street
Opelika, AL

ADOPTED**GENERAL BUSINESS (ID # 4715)**

Meeting: 06/15/21 07:00 PM

Department: City Clerk

Category: Request / Temp Street Closure

Prepared By: Russell Jones

Initiator: Russell Jones

Sponsors:

DOC ID: 4715

Request for O-Day at Covington Park on 07-03-21.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Willie Allen, Council Member
SECONDER: Erica Norris, President Pro-Tem
AYES: Allen, Norris, Lofton, Smith, Rauch



REQUEST TEMPORARY STREET CLOSURE

DATE this request made: 06/10/2021

NAME OF INDIVIDUAL: Melissa Munford
 ADDRESS: 668 High Field Ct
Opelika ZIP 36804
 PHONE # 334-559-8974
 EMAIL Address melissamunford4@aol.com

NAME OF ORGANIZATION: The Curtis House
 ADDRESS: 125 Jeter Ave
Opelika ZIP 36801
 PHONE # 334-707-0879

REASON FOR REQUEST: Need to close street off b/c we will have
Horses near there and don't want cars to spook them

Information needed:

1. Date of event. 07/03/2021
2. Start and end time. From 8:00 am till 8:00 pm
3. Est. number of participants. 1,000
4. Map of route or detailed route description with start/end points. Need to block off Clanton St behind the softball field.
5. Specific location on route of street barricades if needed.
6. If barricades are needed, you must provide volunteers to man all barricades during the entire event. Barricades are need for this closure and we will have volunteers to man the barricades
7. If needed, please provide a list of where you will place signs in the city's right-of-way. This will be approved as part of your overall plan. Signs will need to be put out day of event and taken up immediately following end of event.

Note: If event is to be held in downtown Opelika, your request must first be approved by Opelika Main Street and then the Mayor & City Council.

SIGNED: Melissa Munford
 NAME (printed): Melissa Munford

Email completed form & information to: Russell A. Jones
 City Clerk
rjones@opelika-al.gov
 334-705-5110

Contacts:

For barricades, call Mike Hilyer at ESG/Public Works: 705-5413

For additional garbage cans or recycling cans, call Terry White at Environmental Services: 705-5480

6/10/2021

Your location to Covington Recreation Center - Google Maps

Google Maps

Your location to Covington Recreation Center

Drive 2.3 miles, 6 min



Imagery ©2021 Maxar Technologies, Map data ©2021 50 ft



via I-85 S

6 min

Fastest route, despite the usual traffic

2.3 miles



via Columbus Pkwy and Fox Run Pkwy

7 min

Some traffic, as usual

2.2 miles



via Columbus Pkwy and S Fox Run Pkwy

46 min

2.2 miles

Explore Covington Recreation Center



Restaurants



Hotels



Gas stations



Parking Lots



More

Attachment: ODay Map0001 (4715 : Request for O-Day at Covington Park on 07-03-21.)

**City Council**

204 South 7Th Street
Opelika, AL

ADOPTED**GENERAL BUSINESS (ID # 4714)**

Meeting: 06/15/21 07:00 PM

Department: City Clerk

Category: Request / Temp Street Closure

Prepared By: Russell Jones

Initiator: Russell Jones

Sponsors:

DOC ID: 4714

Request 2021 Collinwood Christmas Luminaries on 12-17-21.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Todd Rauch, Council Member
SECONDER: Robert Lofton, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch

June 10, 2021

To the Honorable Mayor Gary Fuller and the Opelika City Council:

Re: **The Collinwood Christmas Luminaries**

Collinwood residents are making plans for their 54th year of Luminaries scheduled on Friday, December 17, 2021 beginning at 5:00 p.m and ending at 9 p.m. In addition, we would like to request a *rain date* of Saturday, December 18, 2021 since the previous year's events had to be cancelled. These dates have been chosen so that we can utilize the youth from FUMC Opelika after they have concluded their semester finals. We are grateful for the past assistance provided by the City of Opelika and again request your participation in this special Christmas event.

Listed below are the areas requiring the assistance of city workers:

CITY SHOPS

- Deposit sand at 2 designated areas one week prior to December 17th: (*Dec 10th*)
East Collinwood between 1115 (Ellen (Carr) Hollon) and 1119 (Cindy Moresi)
West Collinwood between 1116 (Stanley Drake) and 1120 (Will Blevins)
- Clean the streets the morning of the Luminaries, Friday, December 17th.
- Pick-up roadside trash (yard clippings/debris) by noon on Friday, December 17th.
- Provide and deliver **12** barricades to designated locations (***Special Note below) on the morning of the event.

POLICE DEPARTMENT

- Put up barricades at 4:30 p.m. to slow and direct traffic flow until the route is established.
- Remove barricades around 9:00 p.m.

OPELIKA LIGHT AND POWER

- Turn all Collinwood street lights "off" on the morning of Friday, December 17th.
- Turn streetlights back "on" any time after 11:00 p.m. on Friday, December 17th.
- Request *temporary power* on the pole at the Entrance (*901 Oak Bowery*) to Collinwood to light the entrance sign.

FIRE DEPARTMENT

- The Opelika Fire Department will be notified of the date and time of the Luminaries.

*** Special Note:

The Luminaries follow a one-way route beginning on Collinwood Street at the intersection of North Tenth Street and Oak Bowery Road. Vehicles are routed left on West Collinwood Circle (*requires 4 barricades on Collinwood Street*), a right on Collinwood Street (*requires 3 barricades on E Collinwood Cir*), a left on East Collinwood Circle, ending at the Nativity Scene (*requires 3 barricades on E Collinwood Cir*), then a right on McLure Avenue at the creek bridge (*2 barricades to keep any traffic from entering the wrong way*).

If you need additional information, please give me a call. The 58 residents of Collinwood thank you again for your time and efforts in working with us to make this a very special holiday event for our community. Merry Christmas from Collinwood!

Sincerely,

Ruth Torbert
2021 Chairman
334-740-0005

Attachment: 2021 Collinwood Luminaries Req Mayor Letter (4714 : Request 2021 Collinwood Christmas Luminaries on 12-17-21.)



City Council
204 South 7Th Street
Opelika, AL

ADOPTED

Meeting: 06/15/21 07:00 PM
Department: Purchasing and Revenue
Category: Business & Alcohol License
Prepared By: Martha Wright

Initiator: Lillie Finley
Sponsors:

GENERAL BUSINESS (ID # 4693)

DOC ID: 4693

Request Alcohol License - The Sound Wall LLC dba the Inaugural Party for a Special Events Retail License.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Todd Rauch, Council Member
SECONDER: Willie Allen, Council Member
AYES: Allen, Norris, Lofton, Smith, Rauch



City Council

204 South 7Th Street
Opelika, AL

SCHEDULED

GENERAL BUSINESS (ID # 4621)

Meeting: 06/15/21 07:00 PM
Department: Building Inspection
Category: Public Hearing
Prepared By: David Chapman
Initiator: Jeff Kappelman
Sponsors:

DOC ID: 4621

Public Hearing - Demolition - 1700 3rd Avenue.

April 13, 2021

TO:

JS Management, LLC
12222 Highway 51
Opelika, AL 36804

JS Management, LLC
c/o Jessie Sanders II
14535 Alabama Highway 51
Opelika, AL 36804

NOTICE OF DANGEROUS BUILDING, FINDING OF PUBLIC NUISANCE AND ORDER TO REMEDY

This notice, finding and order is given pursuant to Ordinance No. 116-15 and Section 5-226 of the *Code of Ordinances* of the City of Opelika, Alabama, informing you that a building located within the City of Opelika, Alabama (the "City") is unsafe to the extent that it is a public nuisance and subject to demolition. According to the real property records of Lee County, Alabama, JS Management, LLC, is the owner of the real property described in the Notice. The building is located on the following described real property, to-wit, which is described hereinafter as the "Subject Property":

Street Address: 1700 3rd Avenue, Opelika, AL 36801

Legal Description: Lot 6 of Block 15, VILLAGE PROPERTY MAP OPELIKA MANUFACTURING CORPORATION, according to and as shown by that certain map or plat thereof of record in Town Plat Book 4 at Pages 49 & 50 in the Office of the Judge of Probate of Lee County, Alabama.

Parcel Identification Number: 43-09-06-13-1-001-054.000

As the Building Official of the City of Opelika, the undersigned inspected the building on the Subject Property on October 17, 2020. Based upon said inspection, the building located on the Subject Property is deemed to be a "dangerous building" within the meaning of Ordinance No. 116-15 because of the following conditions and/or defects:
(Check all that apply)

- ☐ (1) The interior walls or other vertical structure members of the building list, lean or buckle to such an extent that a plumb line passing through the center of gravity falls outside the middle third of its base.
- X (2) Exclusive of foundation, the building shows thirty-three (33) percent or more of damage or deterioration of one (1) or more supporting members or fifty (50) percent of damage or deterioration of the non-supporting enclosing or outside walls or covering.
- X (3) The building has improperly distributed loads upon the floors or roofs, or, in which the same are overloaded or which has insufficient strength to be reasonably safe for the purpose used.
- X (4) The building has been damaged by fire, wind, earthquake, flood, sinkhole, deterioration, neglect, abandonment, vandalism or other cause so as to become dangerous to life, health, property, morals, safety or general welfare of the public or the occupants.
- X (5) The building has become or is so damaged, dilapidated, decayed, unsafe, unsanitary, lacking in maintenance, vermin or rat-infested, containing filth or contamination, lacking proper ventilation, lacking sufficient illumination, or which so utterly fails to provide the amenities essential to decent living that it is unfit for human habitation, or is likely to cause sickness or disease, so as to work injury to the life, health, property, morals, safety or general welfare of the public or the occupants.
- ☐ (6) The building has light, air, heating, cooling and sanitation facilities which are inadequate to protect the life, health, property, morals, safety or general welfare of the public or the occupants.
- ☐ (7) The building has inadequate facilities for egress in case of fire or panic, or has insufficient stairways, elevators, fire escapes or other means of ingress and egress to and from said building.
- ☐ (8) The building does not provide minimum safeguards to protect or warn occupants in the event of fire.
- ☐ (9) The building contains unsafe equipment, including any boiler, heating equipment, elevator, moving stairway, electrical wiring or device,

flammable liquid containers, or other equipment on the premises, or within the structure which is in such disrepair or condition that such equipment is a hazard to life, health, property, morals, safety or general welfare of the public or the occupants.

X (10) The building is so damaged, decayed, dilapidated, structurally unsafe, or is of such faulty construction or unstable foundation that partial or complete collapse is possible.

☐ (11) The building has parts thereof which are so attached that they may fall and damage property or injure the public or the occupants.

X (12) The building, or any portion thereof, is clearly unsafe for its use or occupancy.

X (13) The building is neglected, damaged, dilapidated, unsecured, or abandoned so as to become an attractive nuisance to children who might play in or on the building, structure, part of building or structure, party wall, or foundation to their danger, has become a harbor for vagrants, criminals, or immoral persons, or enables persons to resort to the building, structure, part of building or structure, party wall, or foundation for committing a nuisance or an unlawful act.

☐ (14) The building has any portion remaining on a site after the demolition or destruction of the same or whenever the building, structure, part of building or structure, party wall, or foundation is abandoned so as to constitute such building, structure, part of building or structure, party wall, or foundation as an attractive nuisance or hazard to the public.

X (15) The building is, because of its condition, unsafe, unsanitary, or dangerous to the life, health, property, morals, safety, or general welfare of the public or the occupants.

Attached hereto is a report which outlines the findings from said inspection and identifies specific code violations.

The Building Official further finds and determines that the building on the Subject Property is substantially damaged or decayed, or deteriorated from its original value or structure (not including the value of the land). The Building Official further finds and determines that the building on the Subject Property cannot be reasonably repaired so that it will no longer exist in violation of the terms of Ordinance No. 116-15 governing unsafe structures and dangerous buildings. The Building Official further finds that the building on the Subject Property is a fire

hazard existing in violation of the terms of Ordinance No. 116-15, governing unsafe structures and dangerous buildings. The Building Official further finds that the building on the Subject Property is unsafe to the extent that it is a public nuisance.

NOTICE is hereby given to remedy the unsafe or dangerous condition by demolition of the building on the Subject Property within forty-five (45) days of this Notice to the Building Official's satisfaction. In the event that the owner does not comply within the time specified herein to the Building Official's satisfaction, the demolition shall be accomplished by the City and the cost thereof assessed against the Subject Property and such cost shall constitute a lien against the Subject Property.

The Building Official finds that the building on the Subject Property is in such condition as to make it dangerous to the life, health, property, morals, safety or general welfare of the public or the occupants. Therefore, the undersigned Building Official orders that the building on the Subject Property shall be and remain vacant until demolished.

Notice is hereby given that the City Council of the City of Opelika, Alabama, will hold a public hearing on Tuesday, June 15, 2021, at 7:00 p.m. in the Courtroom of the Opelika Municipal Court Building, 300 Martin Luther King Boulevard, Opelika, Lee County, Alabama, to discuss the findings of the Building Official. At that time, the City Council will consider the adoption of a resolution ordering the demolition of the building located on the Subject Property. At the public hearing, the City Council will receive any objections to the finding by the Building Official that the building or structure is unsafe to the extent of becoming a public nuisance. A written request for a public hearing is not necessary. At the public hearing, the City Council shall also receive any written objections to the findings by the Building Official. Any such written objection must be submitted to the City Clerk prior to the meeting of the City Council. All interested persons are invited to appear before the City Council in person or through his or her representative to show cause, if any, why his or her objection to the demolition of the building or structure should be sustained. No action shall be taken on the finding of the Building Official until determination is made thereon by the City Council. Upon the holding of the hearing, the City Council shall determine whether or not the building or structure is unsafe to the extent that it is a public nuisance. If it is determined by the City Council that the building or structure is unsafe to the extent that it is a public nuisance, the City Council shall order the demolition of the building or structure at the expense of the City and assess the expenses of the demolition against the land on which the building or structure stands or to which it is attached. Any person aggrieved by the decision of the City Council may, within ten (10) days thereafter, appeal to the Circuit Court of Lee County, Alabama, upon the filing with the Clerk of the Circuit Court of Lee County, Alabama, notice of appeal and bond for security of costs in the form and amount to be approved by the Circuit Court. For further particulars, see Ordinance No. 116-15 and Section 5-227 of the *Code of Ordinances*. Anyone interested in the status of these proceedings may inquire with the Opelika City Clerk at 334-705-5110 or in person at the City Clerk's office located on the second floor of City Hall, 204 South 7th Street, Opelika, Alabama.

You will further take note that:

(1) It is unlawful for any person, or for any agent, servant or employee of such person, to obstruct or interfere with the Building Official in carrying out the purposes of Ordinance No. 116-15.

(2) It is unlawful for any person, or for any agent, servant or employee of such person, to mutilate, destroy, or tamper with this "Notice of Dangerous Building, Finding of Public Nuisance and Order to Remedy".

(3) It is unlawful for any person, or for any agent, servant or employee of such person, to enter, access or be upon any building that the Building Official has ordered to be vacated pursuant to this "Notice of Dangerous Building, Finding of Public Nuisance and Order to Remedy".

(4) It is unlawful for any person who has received this "Notice of Dangerous Building, Finding of Public Nuisance and Order to Remedy" to sell, transfer, mortgage, lease, encumber or otherwise dispose of the building on the Subject Property to another until such person shall first furnish the grantee, transferee, mortgagee or lessee a true copy of this "Notice of Dangerous Building, Finding of Public Nuisance and Order to Remedy" and shall furnish to the Building Official a signed and notarized statement from the grantee, transferee, mortgagee or lessee acknowledging the receipt of this "Notice of Dangerous Building, Finding of Public Nuisance and Order to Remedy" and fully accepting the responsibility without condition for making the corrections, repairs or demolitions required by this "Notice of Dangerous Building, Finding of Public Nuisance and Order to Remedy".

(5) It is unlawful for any person, owner or occupant of any building to refuse to permit entry into any building, structure or premises, or onto any property by the Building Official or his authorized representative after proper credentials are displayed at a reasonable hour for the purpose of inspection pursuant to Ordinance No. 116-15.

This office seeks and anticipates your cooperation and compliance in this matter. Positive efforts by citizens like yourself help make Opelika a better community.

If there is any other way this office can assist you in resolving this matter, please immediately call David Chapman, the Building Inspector assigned to your case at 334-705-5420.

Thank you in advance for your attention to this Notice and your prompt response.

DATED this the ____ day of April, 2021.

Sincerely,

Jeff Kappelman
Building Official of the City of Opelika, Alabama
700 Fox Trail
Opelika, AL 36801
334-705-5420

COMMENTS - Current Meeting:

President Smith stated he would be cancelling the public hearing due to the recommendation by City Administration to remove the item from the agenda.



Attachment: Photos of 1700 3rd Avenue (4621 : Public Hearing - Demolition - 1700 3rd Avenue.)



Attachment: Photos of 1700 3rd Avenue (4621 : Public Hearing - Demolition - 1700 3rd Avenue.)



Attachment: Photos of 1700 3rd Avenue (4621 : Public Hearing - Demolition - 1700 3rd Avenue.)



Attachment: Photos of 1700 3rd Avenue (4621 : Public Hearing - Demolition - 1700 3rd Avenue.)



City Council

204 South 7Th Street
Opelika, AL

ADOPTED

BIDS 124-21

Meeting: 06/15/21 07:00 PM
Department: Purchasing and Revenue
Category: Bid
Prepared By: Angela Norrell
Initiator: Lillie Finley
Sponsors:
DOC ID: 4703

Northpark Drive Improvements - ENG.

RESOLUTION NO. _____

WHEREAS, the Purchasing Department opened sealed bids for a contract for the Northpark Drive Improvements for the Engineering Department; and

WHEREAS, Robinson Paving Co. submitted the lowest bid meeting specifications; and

WHEREAS, funding for this project will come the from Unassigned funds;

NOW, THEREFORE, BE IT RESOLVED by the City of Opelika, Alabama as follows:

1. That the contract be awarded to Robinson Paving Co. on their low bid meeting specifications.
2. That the Purchasing-Revenue Manager is hereby authorized to issue a purchase order to Robinson Paving Co. in the total amount of \$1,563,629.68.
3. That the Controller be authorized to adjust the budget as necessary for this contract.
4. That the Mayor is hereby authorized to sign all documents pertaining to this contract.

APPROVED AND ADOPTED this the _____ day of _____, 2021.

C.E. "Eddie" Smith, Jr.
President of the City Council
City of Opelika, Alabama

ATTEST:

Russell A. Jones
City Clerk

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Norris, President Pro-Tem
SECONDER:	Todd Rauch, Council Member
AYES:	Allen, Norris, Lofton, Smith, Rauch

FACT SHEET

SUBJECT: Sealed Bid – Bid #21018 – We are asking the Council to approve a contract for Northpark Drive Improvements

FACTS:

- Bid opening date – 6/8/21
- User Department – Engineering
- The bid was mailed to 16 vendors
- 2 bids were received
- Bid tabulation sheet attached

RECOMMENDATION:

- **Recommend the contract be awarded to Robinson Paving Co. on their low bid meeting specifications in the amount of \$1,563,629.68.**

[illegible]

RESOLUTION NO. 125-21

Expense Reports from Various Departments.**RESOLUTION NO. _____**

BE IT RESOLVED, by the City Council of the City of Opelika, Alabama, as follows:

-) That the following employee(s) were required by the City of Opelika to travel on City business and/or attend a training session, meeting or conference.

Employee	Department	\$ Amount
-----	-----	-----
Russell A. Jones	Legislative	\$286.72

-) That attached is an expense report(s) prepared, dated and signed by the City employee or official covering the various expenses incurred on said trip and reviewed/approved by the City's accounting department and City official.
- 3) That the Opelika City Council hereby approves the attached expense reports for reimbursement to said City employee or official.
- 4) That the Mayor and/or appropriate City official is hereby directed and authorized to take the necessary steps so a check(s) can be prepared covering the attached expense report(s).
- 5) That the City Treasurer is authorized to sign said check(s) so it can be delivered to the appropriate City employee or official.

ADOPTED and APPROVED this the ____ day of _____, 2021.

C. E. “Eddie” Smith, Jr.
President of the City Council
City of Opelika, Alabama

ATTEST:

Russell A. Jones

City Clerk

EXPENSE REPORT

DEPARTMENT

PERIOD ENDING

NAME

Russell A. Jones

6/11/2021

13.1.a

DAY	CITY AND STATE	LODGING	TRANSPORTATION				BUSINESS MEALS			ENTERTAIN- MENT Itemize Below	MISC. EXPENSES Itemize Below	DAILY TOTAL
			AIR RAIL, ETC	RENTAL CAR LIMO ETC.	LOCAL TAXI, TOLLS & PUB- LIC TRANSIT	AUTO EXPENSES Itemize Below	BREAKFAST	LUNCH	DINNER			
SUN 6/6/21	Orange Beach, AL to Opelika, A					143.36						143.36
MON												0.00
TUE												0.00
WED 6/2/21	Opelika, AL to Orange Beach, A					143.36						143.36
THU 6/3/21												0.00
FRI 6/4/21												0.00
SAT 6/5/21												0.00
WEEKLY CATEGORY TOTALS \$										0.00	0.00	286.72
WEEKLY TOTAL EXPENSES												286.72

DATE	NAME OF PERSON(S) ENTERTAINED; COMPANY, TITLE	TIME & PLACE	NATURE & PUPOSE OF ENTERTAINMENT	AMOUNT	% OR \$ ALLOCATED TO BUSINESS

NUMBER OF DAYS AWAY FROM HOME

5

NUMBER OF DAYS AWAY ON PERSONAL AFFAIRS

% OF TOTAL DAYS AWAY FOR PERSONAL AFFAIRS

NATURE OR PURPOSE OF TRAVEL

ACCMA Summer Conference

METHOD OF REIMBURSEMENT

☐ DEDUCT FROM
MY ADVANCE☒ MAIL TO

ITEMIZED AUTOMOBILE EXPENSES

DATE	MILEAGE, GAS, PARKING REPAIRS, ETC.	AMOUNT
6/2/21	256 Miles at .56 cents per mile	143.36
6/3/21	256 Miles at .56 cents per mile	143.36
6/4/21		
6/5/21		

ITEMIZED MISCELLANEOUS EXPENSES

DATE	ITEMS	AMOUNT

Employee - Russell Jones

Legislative Dept.

SIGNATURE
APPROVED BY

RESOLUTION NO. 126-21

Designate City Personal Property Surplus & Authorize Disposal.**RESOLUTION NO.** _____

WHEREAS, the City of Opelika, Alabama, has certain items of personal property which are no longer needed for public or municipal purposes; and

WHEREAS, Section 11-43-56 of the Alabama Code of 1975 authorizes the Municipal Governing body to dispose of unneeded personal property

NOW, THEREFORE, BE IT RESOLVED by the City of Opelika, Alabama as follows:

SECTION 1. That the following personal property owned by the City of Opelika, Alabama, is no longer needed for public or municipal purposes:

No.	Qty.	Unit	Item Description	Fixed Asset
1.	1	Ea.	Forklift Hyster 1986 SERIAL# 1141586691	11415
2.	1	Ea.	2011 Chevrolet Tahoe 1GNSCBE03BR232215	87002720A

SECTION 2. That the Mayor is hereby authorized and directed to dispose of the personal property owned by the City of Opelika, Alabama, described in Section 1 above. If any such property has marketable value, the Mayor shall receive bids or quotations for such property and shall sell the same to the highest bidder. If the property has no marketable value, the Mayor may dispose of such property in the most economical and feasible manner available to him.

APPROVED AND ADOPTED this the _____ day of _____, 2021.

C.E. “Eddie” Smith, Jr.
President of the City Council
City of Opelika, Alabama

ATTEST:

Russell A. Jones
City Clerk

RESOLUTION NO. 127-21

Purchase - 2023 Altec 60' Material Handler Bucket Truck W/ Chassis - Sourcewell Contr
#012418-ALT - OPS.

RESOLUTION NO. _____

WHEREAS, Opelika Power Services desires to purchase one (1) 2023 Altec 60' Material Handler Bucket Truck with Chassis utilizing Sourcewell Contract #012418-ALT; and

WHEREAS, Altec Industries, Inc. is the Contract Vendor for the 2023 Altec 60' Material Handler Bucket Truck with Chassis; and

WHEREAS, funds for this purchase will come from the Automobiles and Trucks fund;

NOW, THEREFORE, BE IT RESOLVED by the City of Opelika, Alabama as follows:

1. That the purchase be awarded to Altec Industries, Inc. utilizing the Sourcewell Contract.
2. That the Purchasing-Revenue Manager is hereby authorized to issue a purchase order to Altec Industries, Inc. in the amount of \$271,887.00.
3. The Controller is authorized to adjust the budget as necessary for this purchase.
4. That the Mayor is hereby authorized to sign all documents pertaining to this purchase.

APPROVED AND ADOPTED this the _____ day of _____, 2021.

C.E. “Eddie” Smith, Jr.
President of the City Council
City of Opelika, Alabama

ATTEST:

Russell A. Jones
City Clerk



Quote Number: 877035-1
 Opportunity Number: 1633923
 Sourcewell Contract #: 012418-ALT
 Date: 5/26/2021

Quoted for: Opelika Power Systems
 Customer Contact: Brent Poteet
 Phone: / Email: (334) 705-5591 / brent.poteet@opelikapower.com

Quoted by: Eric Walker
 Phone: / Email: (540)966-0740 / eric.walker@altec.com
 Altec Account Manager: Jay Hale

REFERENCE ALTEC MODEL	Sourcewell Price
AA55 Non-Overcenter Aerial Device with Material Handling (Insulated)	\$180,811

(A.) SOURCEWELL OPTIONS ON CONTRACT (Unit)

1	AA55-ESR	Extended Side Reach (With X-Frame Primary Outriggers)	\$5,801
2	AA55-US60	60' Boom Height (AA60)	\$5,539

(A1.) SOURCEWELL OPTIONS ON CONTRACT (General)

1	MHW35	Braden PD35 Bumper Package, 35,000 LB Planetary Gear Single-Speed Hydraulic V	\$18,464
2	OC	Hydraulic Oil Cooler, Single Fan	\$446
3	UHB	CR REEL BAYONET CAPSTAN. 20" Diameter Collapsible Reel for Wire Take Up ar	\$1,319
4	BK	WATER CASK (Includes Bracket)	\$210
5	SPOT3	FOUR (4) POINT STROBE SYSTEM (LED)	\$573
6	PSWI	PURE SINE WAVE INVERTER. 1800 Watts Continuous. GFCI Outlet at Rear	\$2,603
7	SPOT6	Remote Spot Light, LED, Permanent Mount, With Wireless Dash Mounted Controls A	\$723
8	TBE	ELECTRIC TRAILER BRAKE CONTROLLER. Controls Trailers with Electric Brakes	\$238
9	VRC	12 Volt Receptacle (Cigarette Lighter Style), Weatherproof	\$284
10	VRC	12 Volt Receptacle (Cigarette Lighter Style), Weatherproof	\$284
11	VRI	120 Volt GFCI Receptacle, Includes Weather-Resistant Enclosure	\$248
12	VRI	120 Volt GFCI Receptacle, Includes Weather-Resistant Enclosure	\$248
SOURCEWELL OPTIONS TOTAL:			\$217,791

(B.) OPEN MARKET ITEMS (Customer Requested)

1	UNIT	18"x18" Outrigger Shoes, Platform Elevator	\$4,637
2	UNIT & HYDRAULIC ACC	Scuff Pad, Single Conductor Holder, Subbase Storage, Inserts in Subbase/Tubes, CR Reel Storage Bracket	\$1,624
3	BODY	Custom Body	\$18,892
4	BODY & CHASSIS ACC	Frame Rail Storage, Custom Cone Holder, Wire Reel Storage Rods, 10 lb Fire Extinguishers (2), D-Rings on Outriggers (4), Pre-form Holders (2), Washer Holders, Receiver Hitch for Go Lights (2)	\$5,002
5	ELECTRICAL	Custom Flood Lights, Grounding Reel/Cable/Clamp	\$3,811
6	FINISHING	DOT Certification	\$145
7	CHASSIS	2023 Freightliner M2-106 6x4, L9 350HP ILO Stock Chassis	\$18,909
OPEN MARKET OPTIONS TOTAL:			\$53,020

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$270,811
 Delivery to Customer: \$1,076
 TOTAL FOR UNIT/BODY/CHASSIS: \$271,887

Pricing valid for 45 days

NOTES

PAINT COLOR: White to match chassis, unless otherwise specified

WARRANTY: Standard Altec Warranty for Aerials and Derricks - One (1) year parts warranty One (1) year labor warranty Ninety (90) days warranty for travel charges (Mobile Service) Limited Lifetime Structural Warranty. Chassis to include standard warranty, per the manufacturer.

TO ORDER: To order, please contact the Altec Account Manager listed above.

CHASSIS: Per Altec Commercial Standard

DELIVERY: No later than **640-670** days ARO, FOB Customer Location

TERMS: Net 30 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry (Domestic and Overseas), Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

TRADE-IN: Please ask your Altec Account Manager for more information

BUILD LOCATION: Roanoke, Va

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

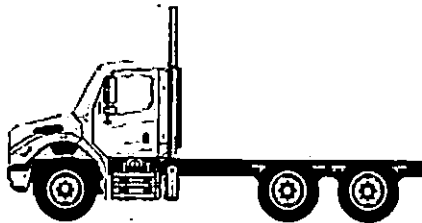
A proposal for
ALTEC INDUSTRIES DALEVILLE
CITY OF OPELIKA

Prepared by
Peach State Freightliner
Shane Hall

May 26, 2021

2023 Freightliner M2 106
6X4 @ 56,000 GVWR

CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 124.41 in
CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 121.41 in



Components shown may not reflect all spec'd options and are not to scale

Data Version PRL-23M.015
OPEL56K22-23M PW AA60E

05/26/2021 11:29 AM

Page 1 of 21

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

S P E C I F I C A T I O N P R O P O S A L

Data Code	Description	Weight Front	Weight Rear
Price Level			
PRL-23M	M2 PRL-23M (EFF:01/21/20)		
Data Version			
DRL-015	SPECPRO21 DATA RELEASE VER 015		
Vehicle Configuration			
001-172	M2 106 CONVENTIONAL CHASSIS	5,709	3,503
004-223	2023 MODEL YEAR SPECIFIED		
002-004	SET BACK AXLE - TRUCK		
019-001	TRAILER TOWING PROVISION AT END OF FRAME FOR TRUCK	10	10
003-001	LH PRIMARY STEERING LOCATION		
General Service			
AA1-003	TRUCK/TRAILER CONFIGURATION		
AA6-001	DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE		
A84-1UT	UTILITY BUSINESS SEGMENT		
AA4-011	FIXED LOAD COMMODITY		
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
AB1-008	MAXIMUM 8% EXPECTED GRADE		
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
995-091	MEDIUM TRUCK WARRANTY		
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 16000.0 lbs		
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 40000.0 lbs		
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY :56000.0 lbs		
A70-99D	EXPECTED GROSS COMBINATION WEIGHT : 65000.0 lbs		

Data Version PRL-23M.015
OPEL56K22-23M PW AA60E

05/26/2021 11:29 AM

Page 2 of 21

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Data Code	Description	Weight Front	Weight Rear
Truck Service			
AA3-006	UTILITY BODY		
A88-99D	EXPECTED TRUCK BODY LENGTH : 1.0 ft		
AF3-1EN	ALTEC		
AF7-99D	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in		
Engine			
101-3BT	CUM L9 350 HP @ 2200 RPM; 2200 GOV RPM, 1050 LB-FT @ 1200 RPM	640	30
Electronic Parameters			
79A-068	68 MPH ROAD SPEED LIMIT		
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT		
79K-007	PTO MODE ENGINE RPM LIMIT - 1100 RPM		
79M-001	PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED		
79P-002	PTO RPM WITH CRUISE SET SWITCH - 700 RPM		
79Q-003	PTO RPM WITH CRUISE RESUME SWITCH - 800 RPM		
79S-001	PTO MODE CANCEL VEHICLE SPEED - 5 MPH		
79U-007	PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND		
80G-002	PTO MINIMUM RPM - 700		
80J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH		
Engine Equipment			
99C-021	2016 ONBOARD DIAGNOSTICS/2010 EPA/CARB/GHG21 CONFIGURATION		
99D-009	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LEFT SIDE OF HOOD)		
13E-001	STANDARD OIL PAN		
105-001	ENGINE MOUNTED OIL CHECK AND FILL		
014-1B5	SIDE OF HOOD AIR INTAKE WITH DONALDSON HIGH CAPACITY AIR CLEANER WITH SAFETY ELEMENT, FIREWALL MOUNTED		
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE		
292-235	(2) DTNA GENUINE, FLOODED STARTING, MIN 2000CCA, 370RC, THREADED STUD BATTERIES	10	
290-017	BATTERY BOX FRAME MOUNTED		

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Data Code	Description	Weight Front	Weight Rear
281-005	STANDARD BATTERY JUMPERS WITH 2/0 CAB TO RAIL GROUND CABLE		
282-001	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB		
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
289-001	NON-POLISHED BATTERY BOX COVER		
87P-001	CAB AUXILIARY POWER CABLE	5	
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2	
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		
108-002	STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR		
131-013	AIR COMPRESSOR DISCHARGE LINE		
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM		
128-032	C-BRAKE BY JACOBS WITH HIGH MED LOW BRAKE	80	
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	30	25
28F-007	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD ACTIVE REGENERATION AND DASH MOUNTED SINGLE REGENERATION REQUEST/INHIBIT SWITCH		
239-200	INTEGRATED STACK AND B-PILLAR PIPE WITH MINIMUM STACK PROTRUSION ABOVE CAB		
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP		
23U-001	6 GALLON DIESEL EXHAUST FLUID TANK		
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL		
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION		
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING		
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP		
242-011	ALUMINUM AFTERTREATMENT DEVICE/MUFFLER/TAILOPIPE SHIELD(S)		
273-018	HORTON DRIVEMASTER ADVANTAGE ON/OFF FAN DRIVE		
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED		

Data Version PRL-23M.015
OPEL56K22-23M PW AA60E

05/26/2021 11:29 AM

Page 4 of 21

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Data Code	Description	Weight Front	Weight Rear
110-003	CUMMINS SPIN ON FUEL FILTER		
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER		
266-013	1100 SQUARE INCH ALUMINUM RADIATOR	70	
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES		
270-016	RADIATOR DRAIN VALVE		
168-002	LOWER RADIATOR GUARD		
138-011	PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER	4	
140-053	BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		
134-001	ALUMINUM FLYWHEEL HOUSING		
132-004	ELECTRIC GRID AIR INTAKE WARMER		
155-058	DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH		

Transmission

342-582	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	200	60
---------	--	-----	----

Transmission Equipment

343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84E-017	S5 PERFORMANCE LIMITING PRIMARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84F-016	S5 PERFORMANCE LIMITING SECONDARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84G-014	2200 RPM PRIMARY MODE SHIFT SPEED

Data Version PRL-23M.015
OPEL56K22-23M PW AA60E

05/26/2021 11:29 AM

Page 5 of 21

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Data Code	Description	Weight Front	Weight Rear
84H-014	2200 RPM SECONDARY MODE SHIFT SPEED		
84J-000	ENGINE BRAKE RANGE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
84K-000	ENGINE BRAKE RANGE ALTERNATE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
84N-200	FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED		
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES		
34C-002	ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR MOUNTED BACK OF CAB		
362-824	(2) CUSTOMER INSTALLED CHELSEA 280 SERIES PTO'S		
363-011	PTO MOUNTING, LH AND RH SIDES OF MAIN TRANSMISSION		
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
345-037	ELECTRONIC CONTROL T-HANDLE SHIFT LEVER, DASH MOUNTED		
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013		
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK		
346-013	TRANSMISSION OIL CHECK AND FILL WITH CROSSOVER TO CLEAR LH PTO AND DIRECT MOUNT PUMP		
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		

Front Axle and Equipment

400-1AA	MFS-16-143A 16,000# FL1 71.5 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE	240
402-030	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	10
403-002	NON-ASBESTOS FRONT BRAKE LINING	
419-023	CONMET CAST IRON FRONT BRAKE DRUMS	
427-001	FRONT BRAKE DUST SHIELDS	5
409-006	FRONT OIL SEALS	
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL	
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES	

Data Version PRL-23M.015
OPEL56K22-23M PW AA60E

05/26/2021 11:29 AM

Page 6 of 21

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Data Code	Description	Weight Front	Weight Rear
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS		
536-012	TRW TAS-85 POWER STEERING	40	
539-003	POWER STEERING PUMP		
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR		
40T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE		
Front Suspension			
620-026	16,000# TAPERLEAF FRONT SUSPENSION	200	
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION		
410-001	FRONT SHOCK ABSORBERS		
Rear Axle and Equipment			
420-1K4	MT-40-14XP 40,000# R-SERIES TANDEM REAR AXLE		2,530
421-586	5.86 REAR AXLE RATIO		
424-003	IRON REAR AXLE CARRIER WITH OPTIONAL HEAVY DUTY AXLE HOUSING		30
386-073	MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES		
388-073	MXL 17T MERITOR EXTENDED LUBE INTERAXLE DRIVELINE WITH HALF ROUND YOKES		
452-006	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES		30
878-023	(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD- REAR AND REAR-REAR AXLE VALVE		
87A-001	BLINKING LAMP WITH EACH INTERAXLE LOCK SWITCH, INTERAXLE UNLOCK DEFAULT WITH IGNITION OFF		
87B-004	BLINKING LAMP WITH EACH MODE SWITCH, DIFFERENTIAL UNLOCK WITH IGNITION OFF, ACTIVE <5 MPH		
423-020	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
433-002	NON-ASBESTOS REAR BRAKE LINING		
434-003	STANDARD BRAKE CHAMBER LOCATION		
451-001	CAST IRON OUTBOARD REAR BRAKE DRUMS		-20
425-002	REAR BRAKE DUST SHIELDS		10
440-006	REAR OIL SEALS		

Data Version PRL-23M.015
OPEL56K22-23M PW AA60E

05/26/2021 11:29 AM

Page 7 of 21

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Data Code	Description	Weight Front	Weight Rear
426-101	WABCO TRISTOP D LONGSTROKE 2-DRIVE AXLE SPRING PARKING CHAMBERS		20
428-003	HALDEX AUTOMATIC REAR SLACK ADJUSTERS		
41T-002	CURRENT AVAILABLE, SYNTHETIC 75W-90 REAR AXLE LUBE		
Rear Suspension			
622-1CH	HENDRICKSON RT403 @40,000# REAR SUSPENSION		750
621-016	HENDRICKSON RT/RTE - 7.19" SADDLE		
431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP		
624-009	54 INCH AXLE SPACING		20
628-005	STEEL BEAMS AND BRONZE CENTER BUSHINGS WITH BAR PIN ADJUSTABLE END CONNECTIONS		
623-005	FORE/AFT CONTROL RODS		
Brake System			
018-002	AIR BRAKE PACKAGE		
490-100	WABCO 4S/4M ABS		
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
904-001	FIBER BRAID PARKING BRAKE HOSE		
412-001	STANDARD BRAKE SYSTEM VALVES		
46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM		
413-002	STD U.S. FRONT BRAKE VALVE		
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
480-088	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER		
479-012	AIR DRYER MOUNTED UNDER HOOD		
460-090	STEEL AIR BRAKE RESERVOIRS, NO TRIPLE OR TORPEDO TANKS		
607-001	CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, BOTH RAILS OUTBOARD		
477-011	PETCOCK DRAIN VALVES ON ALL AIR TANK(S)		
Trailer Connections			
914-001	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS		

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Data Code	Description	Weight Front	Weight Rear
296-027	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR COMBINATION STOP/TURN, CENTER PIN POWERED THROUGH IGNITION WITH STOP SIGNAL PREWIRE PACKAGE		
297-001	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME		
335-004	UPGRADED CHASSIS MULTIPLEXING UNIT		
32A-002	UPGRADED BULKHEAD MULTIPLEXING UNIT		
331-001	SUPPLEMENTAL J560 7-WAY RECEPTACLE LOCATED WITH PRIMARY RECEPTACLE		

Wheelbase & Frame

545-482	4825MM (190 INCH) WHEELBASE		
546-101	11/32X3-1/2X10-15/16 INCH STEEL FRAME (8.73MMX277.8MM/0.344X10.94 INCH) 120KSI	70	130
552-075	2900MM (114 INCH) REAR FRAME OVERHANG		
55W-011	FRAME OVERHANG RANGE: 111 INCH TO 120 INCH	-70	310
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 124.41 in		
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 121.41 in		
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 333.55		
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 67.19 in		
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 83.36 in		
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 118.45 in		
553-001	SQUARE END OF FRAME		
550-001	FRONT CLOSING CROSSMEMBER		
559-003	LIGHTWEIGHT HEAVY DUTY ALUMINUM ENGINE CROSSMEMBER	-12	
561-001	STANDARD CROSSMEMBER BACK OF TRANSMISSION		
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)		
572-063	STANDARD REARMOST CROSSMEMBER WITH DOUBLE STANDARD CROSSMEMBER SPACING		
565-001	STANDARD SUSPENSION CROSSMEMBER		

Chassis Equipment

556-1AP	THREE-PIECE 14 INCH PAINTED STEEL BUMPER WITH COLLAPSIBLE ENDS	30	
558-001	FRONT TOW HOOKS - FRAME MOUNTED	15	
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE		

Data Version PRL-23M.015
OPEL56K22-23M PW AA60E

05/26/2021 11:29 AM

Page 9 of 21

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Data Code	Description	Weight Front	Weight Rear
586-024	FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS		
551-017	GRADE 8 THREADED HEX HEADED FRAME FASTENERS INSTALLED WITH BOLT HEADS ON OUTSIDE OF FRAME		
605-103	CENTER PUNCH TO MARK CENTERLINE OF REAR SUSPENSION ON TOP FLANGE OF FRAME		

Fuel Tanks

204-215	50 GALLON/189 LITER SHORT RECTANGULAR ALUMINUM FUEL TANK - LH	20	
218-005	RECTANGULAR FUEL TANK(S)		
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS		
212-007	FUEL TANK(S) FORWARD		
664-001	PLAIN STEP FINISH		
205-001	FUEL TANK CAP(S)		
122-1J1	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR, HAND PRIMER AND 12 VOLT PREHEATER"	-5	
216-020	EQUIFLO INBOARD FUEL SYSTEM		
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		

Tires

093-0TA	MICHELIN XZY-3 385/65R22.5 18 PLY RADIAL FRONT TIRES	130	
094-1UX	MICHELIN X MULTI D 11R22.5 14 PLY RADIAL REAR TIRES		192

Hubs

418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS		
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS		

Wheels

502-574	ACCURIDE 29807 22.5X12.25 10-HUB PILOT 4.75 INSET 5-HAND STEEL DISC FRONT WHEELS	98	
505-657	ACCURIDE 51408 ACCU-LITE 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS		
496-011	FRONT WHEEL MOUNTING NUTS		
497-011	REAR WHEEL MOUNTING NUTS		

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Data Code	Description	Weight Front	Weight Rear
Cab Exterior			
829-071	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB		
650-008	AIR CAB MOUNTING		
754-008	2-1/2 INCH FENDER EXTENSIONS	10	
678-998	NO GRAB HANDLES		
646-011	STATIONARY PAINTED FULL GRILLE FOR CHASSIS WITHOUT INTEGRAL FRONT FRAME EXTENSIONS	10	
65X-001	ARGENT SILVER HOOD MOUNTED AIR INTAKE GRILLE		
644-004	FIBERGLASS HOOD		
690-017	HOOD LINER, ADDED FIREWALL AND FLOOR HEAT INSULATION	5	
727-1AF	SINGLE 14 INCH ROUND HADLEY AIR HORN UNDER LH DECK	4	
726-002	DUAL ELECTRIC HORNS		
728-001	SINGLE HORN SHIELD		
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
78G-002	KEY QUANTITY OF 2		
575-001	REAR LICENSE PLATE MOUNT END OF FRAME		
312-043	INTEGRAL HEADLIGHT/MARKER ASSEMBLY		
302-047	LED AERODYNAMIC MARKER LIGHTS		
311-019	HEADLIGHTS ON WITH WIPERS, WITH DAYTIME RUNNING LIGHTS		
294-042	FREIGHTLINER LED FLANGE MOUNTED STOP/TAIL/TURN LIGHTS WITH SEPARATE INCANDESCENT BACKUP LIGHTS		5
300-015	STANDARD FRONT TURN SIGNAL LAMPS		
744-1BC	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LH AND RH REMOTE		
797-001	DOOR MOUNTED MIRRORS		
796-001	102 INCH EQUIPMENT WIDTH		
743-204	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS		
729-001	STANDARD SIDE/REAR REFLECTORS		
677-016	DUAL LEVEL CAB ENTRY STEPS ON BOTH SIDES		
768-043	63X14 INCH TINTED REAR WINDOW		

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Data Code	Description	Weight Front	Weight Rear
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS		
654-027	RH AND LH ELECTRIC POWERED WINDOWS, PASSENGER SWITCHES ON DOOR(S)	4	
663-013	1-PIECE SOLAR GREEN GLASS WINDSHIELD		
659-020	2 GALLON WINDSHIELD WASHER RESERVOIR WITH FLUID LEVEL INDICATOR, FRAME MOUNTED		
Cab Interior			
707-1AK	OPAL GRAY VINYL INTERIOR		
706-013	MOLDED PLASTIC DOOR PANEL		
708-013	MOLDED PLASTIC DOOR PANEL		
772-006	BLACK MATS WITH SINGLE INSULATION		
785-004	DASH MOUNTED ASH TRAY(S) WITHOUT LIGHTER		
691-008	FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING		
694-010	IN DASH STORAGE BIN		
742-007	(2) CUP HOLDERS LH AND RH DASH		
680-006	GRAY/CHARCOAL FLAT DASH		
860-004	SMART SWITCH EXPANSION MODULE		
700-002	HEATER, DEFROSTER AND AIR CONDITIONER		
701-001	STANDARD HVAC DUCTING		
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH		
170-015	STANDARD HEATER PLUMBING		
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR		
702-002	BINARY CONTROL, R-134A		
739-034	PREMIUM INSULATION		
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES		
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM		
324-011	DOME DOOR ACTIVATED LH AND RH, DUAL READING LIGHTS, FORWARD CAB ROOF		
655-005	LH AND RH ELECTRIC DOOR LOCKS		
284-101	(1) 12V POWER SUPPLY (1) DUAL 2.1 AMP USB CHARGER IN DASH		

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Data Code	Description	Weight Front	Weight Rear
756-339	PREMIUM (L2) ISRI HIGH BACK AIR SUSPENSION DRIVERS SEAT WITH 2 AIR LUMBAR, INTEGRATED CUSHION EXTENSION, TILT AND ADJUSTABLE	70	
760-339	PREMIUM (L2) ISRI HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH 2 AIR LUMBAR, INTEGRATED CUSHION EXTENSION, TILT AND ADJUSTABLE SHOCK	60	20
759-002	INBOARD DRIVER AND PASSENGER SEAT ARMRESTS	4	
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS		
758-036	VINYL WITH VINYL INSERT DRIVER SEAT		
761-036	VINYL WITH VINYL INSERT PASSENGER SEAT		
763-101	BLACK SEAT BELTS		
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN	10	
540-015	4-SPOKE 18 INCH (450MM) STEERING WHEEL		
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		

Instruments & Controls

732-004	GRAY DRIVER INSTRUMENT PANEL
734-004	GRAY CENTER INSTRUMENT PANEL
68J-002	(2) SWITCH CUTOUPS AND BLANKS IN CENTER PANEL
87L-003	ENGINE REMOTE INTERFACE WITH PARK BRAKE AND NEUTRAL INTERLOCKS
870-001	BLACK GAUGE BEZELS
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM
840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES
198-025	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS
149-013	ELECTRONIC CRUISE CONTROL WITH SWITCHES IN LH SWITCH PANEL
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY
811-042	ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28 LED WARNING LAMPS AND DATA LINKED

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-968-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Data Code	Description	Weight Front	Weight Rear
160-039	(1) HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH AND (1) SAE J1939 DIAGNOSTIC INTERFACE CONNECTOR LOCATED CENTER OF DASH		
844-001	2 INCH ELECTRIC FUEL GAUGE		
148-074	ENGINE REMOTE INTERFACE NOT CONFIGURED		
163-001	ENGINE REMOTE INTERFACE CONNECTOR AT BACK OF CAB		
33U-001	PREWIRE PACKAGE FOR ALTEC CONTROL MODULE AND CHASSIS INTERFACE W/ BW CUTOUT		
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE		
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
372-051	CUSTOMER FURNISHED AND INSTALLED PTO CONTROLS		
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE		
679-001	OVERHEAD INSTRUMENT PANEL		
746-137	AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH, USB AND AUXILIARY INPUTS, J1939	10	
747-001	DASH MOUNTED RADIO		
750-002	(2) RADIO SPEAKERS IN CAB		
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF		
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
817-001	STANDARD VEHICLE SPEED SENSOR		
812-001	ELECTRONIC 3000 RPM TACHOMETER		
6TS-001	TMC RP 1226 ACCESSORY CONNECTOR LOCATED BEHIND DASH B PANEL		
162-011	IDLE LIMITER, ELECTRONIC ENGINE		
81Y-001	PRE-TRIP LAMP INSPECTION, ALL OUTPUTS FLASH, WITH SMART SWITCH		
482-001	BW TRACTOR PROTECTION VALVE		
883-001	TRAILER HAND CONTROL BRAKE VALVE		
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		

Data Version PRL-23M.015
OPEL56K22-23M PW AA60E

05/26/2021 11:29 AM

Page 14 of 21

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Attachment: 6-15-21 - (1) 2023 ALTEC 60' MATERIAL HANDLER BUCKET TRUCK WITH CHASSIS - SOURCEWELL CONTR #012418-ALT - CNCL

Data Code	Description	Weight Front	Weight Rear
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY		
304-001	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH		
882-004	TWO VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		
299-013	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE		
298-039	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS		

Design

065-000 PAINT: ONE SOLID COLOR

Color

980-5F6 CAB COLOR A: L0006EY WHITE ELITE EY
986-020 BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT
962-972 POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
966-972 POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
964-6Z7 BUMPER PAINT: FP24812 ARGENT SILVER DUPONT FLEX
969-099 17 DIGIT BARCODE MOUNTED INSIDE LH DRIVE R DOOR
963-003 STANDARD E COAT/UNDERCOATING

Certification / Compliance

996-001 U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS

Raw Performance Data

AE8-99D CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 121.41 in
AM6-99D CALC'D SPACE AVAILABLE FOR DECKPLATE : 118.45 in

Sales Programs

NO SALES PROGRAMS HAVE BEEN SELECTED

TOTAL VEHICLE SUMMARY

Data Version PRL-23M.015
OPEL56K22-23M PW AA60E

05/26/2021 11:29 AM

Page 15 of 21

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight ⁺	7718 lbs	7655 lbs	15373 lbs
Total Weight ⁺	7718 lbs	7655 lbs	15373 lbs

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

G V W R

VEHICLE SPECIFICATIONS SUMMARY - GVWR

Model.....	M2106
Cab Size (829).....	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Expected Front Axle(s) Load (lbs).....	16000.0
Expected Pusher Axle(s) Load (lbs).....	0.0
Expected Rear Axle(s) Load (lbs).....	40000.0
Expected Tag Axle(s) Load (lbs).....	0.0
Expected GVW (lbs).....	56000
Expected GCW (lbs).....	65000.0
Front Axle (400).....	MFS-16-143A 16,000# FL1 71.5 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE
Front Suspension (620).....	16,000# TAPERLEAF FRONT SUSPENSION
Front Hubs (418).....	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS
Front Disc Wheels (502).....	ACCURIDE 29807 22.5X12.25 10-HUB PILOT 4.75 INSET 5-HAND STEEL DISC FRONT WHEELS
Front Tires (093).....	MICHELIN XZY-3 385/65R22.5 18 PLY RADIAL FRONT TIRES
Front Brakes (402).....	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES
Steering Gear (536).....	TRW TAS-85 POWER STEERING
Rear Axle (420).....	MT-40-14XP 40,000# R-SERIES TANDEM REAR AXLE
Rear Suspension (622).....	HENDRICKSON RT403 @40,000# REAR SUSPENSION
Rear Hubs (450).....	CONMET PRESET PLUS PREMIUM IRON REAR HUBS
Rear Disc Wheels (505).....	ACCURIDE 51408 ACCU-LITE 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS
Rear Tires (094).....	MICHELIN X MULTI D 11R22.5 14 PLY RADIAL REAR TIRES
Rear Brakes (423).....	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES
Pusher / Tag Axle (443).....	NO PUSHER OR TAG AXLE
Pusher / Tag Suspension (626).....	NO PUSHER OR TAG SUSPENSION
Pusher / Tag Hubs (449).....	NO PUSHER OR TAG HUBS
Pusher/Tag Disc Wheels (509).....	NO PUSHER/TAG DISC WHEELS
Pusher / Tag Tires (095).....	NO PUSHER/TAG TIRES
Pusher / Tag Brakes (456).....	NO PUSHER/TAG BRAKES

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

TABLE SUMMARY - GVWR

	Front	Rear 1	Rear 2
Axle Component Weight Ratings			
Axles	16000	20000	20000
Suspension	16000	20000	20000
Hubs	23000	26000	26000
Brakes	18000	21000	21000
Wheels	23000	29600	29600
Tires	18740	23360	23360
Power Steering	18000	N/A	N/A
GAWR (per axle)	16000	20000	20000
GAWR (per axle system)	16000		40000
Expected Load (per axle system)	16000		40000
GVWR due to Frame	90000		
GVWR due to Transmission	80000		
Vehicle GVWR Summary			
Calculated GVWR	56000		
Expected GVWR	56000		
All weights displayed in pounds			

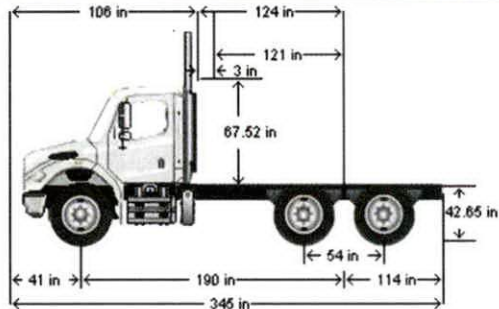
Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

DIMENSIONS



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model.....M2106
Wheelbase (545) 4825MM (190 INCH) WHEELBASE
Rear Frame Overhang (552) 2900MM (114 INCH) REAR FRAME OVERHANG
Fifth Wheel (578) NO FIFTH WHEEL
Mounting Location (577) NO FIFTH WHEEL LOCATION
Maximum Forward Position (in) 0
Maximum Rearward Position (in) 0
Amount of Slide Travel (in) 0
Slide Increment (in) 0
Desired Slide Position (in) 0.0
Cab Size (829) 106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Sleeper (682) NO SLEEPER BOX/SLEEPER CAB
Exhaust System (016) RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY
WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE

Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

TABLE SUMMARY - DIMENSIONS

Dimensions	Inches
Bumper to Back of Cab (BBC)	106.3
Bumper to Centerline of Front Axle (BA)	40.7
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	124.4
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	121.4
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	238.6
Cab Height (CH)	67.5
Wheelbase (WB)	190.0
Frame Overhang (OH)	114.2
Overall Frame Length	333.6
Overall Length (OAL)	344.9
Rear Axle Spacing	54.0
Unladen Frame Height at Centerline of Rear Axle	42.6

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

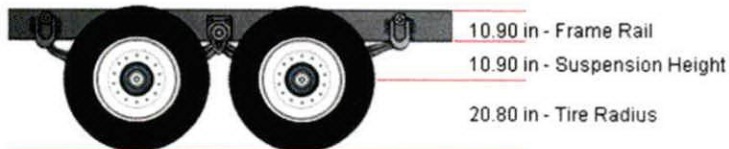
Prepared for:
ERIC WALKER
ALTEC INDUSTRIES
DALEVILLE
325 SOUTH CENTER DRIVE
DALEVILLE, VA 24063
Phone: 540-966-0740

QUOTE ID
OPEL56K22-23M PW AA60E

Prepared by:
Shane Hall
Peach State Freightliner
1755 Dry Pond Road
Jefferson, GA 30549
Phone: 7063673971

UNLADEN FRAME HEIGHT

Unladen Height	Requested	Calculated
Frame (in)	N/A	42.60



VEHICLE SPECIFICATIONS SUMMARY - UNLADEN FRAME HEIGHT

Model.....	M2106
Cab Size (829).....	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Frame Rails (546).....	11/32X3-1/2X10-15/16 INCH STEEL FRAME (8.73MMX277.8MM/0.344X10.94 INCH) 120KSI(546)
Web Height (in).....	10.9375
Flange Thickness (in).....	0.34375
Rear Suspension (622).....	HENDRICKSON RT403 @40,000# REAR SUSPENSION
Rear Suspension Ride Height (621).....	HENDRICKSON RT/RTE - 7.19" SADDLE
Axle C/L to Bottom of Frame (in).....	10.912
Rear Tires (094).....	MICHELIN X MULTI D 11R22.5 14 PLY RADIAL REAR TIRES
Unladen Radius (in).....	20.8
Fifth Wheel (578).....	NO FIFTH WHEEL
Requested Min Height (in).....	0.0
Requested Max Height (in).....	1
Fifth Wheel Leg Height (582).....	NO FIFTH WHEEL LEG HEIGHT
Rear Tow Device (587).....	NO REAR TOWING DEVICE
Requested Min Height (in).....	0.0
Requested Max Height (in).....	0.0

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

RESOLUTION NO. 128-21

Purchase - (1) New Aerial Ladder Truck and (1) New Custom Pumper Truck - HGACBuy Contr
#FS12-19 - FD.

RESOLUTION NO. _____

WHEREAS, the Fire Department desires to purchase one (1) Sutphen Heavy Duty 100' Mid-Mount Aerial Ladder in the amount of \$1,307,089.94 and one (1) Sutphen Severe Duty Custom Pumper in the amount of \$546,888.24; and

WHEREAS, Sutphen Corporation is the Contract Vendor for the New Fire Trucks; and

WHEREAS, funds for this purchase will come from Unassigned Funds;

NOW, THEREFORE, BE IT RESOLVED by the City of Opelika, Alabama as follows:

1. That the purchase be awarded to Sutphen Corporation utilizing the HGACBuy Contract.
2. That the Purchasing-Revenue Manager is hereby authorized to issue a purchase order to Sutphen Corporation in the amount of \$1,853,978.18.
3. The Controller is authorized to adjust the budget as necessary for this purchase.
4. That the Mayor is hereby authorized to sign all documents pertaining to this purchase.

APPROVED AND ADOPTED this the _____ day of _____, 2021.

C.E. “Eddie” Smith, Jr.
President of the City Council
City of Opelika, Alabama

ATTEST:

Russell A. Jones
City Clerk



SUTPHEN

PROPOSAL

TO THE:

City of Opelika Fire Department
 Attn: Chief D. Shane Boyd
 604 Avenue B
 Opelika, AL 36801

DATE: June 1, 2021

We hereby propose and agree to furnish the following firefighting equipment upon your acceptance of this proposal via HGACBuy Contract No. FS12-19:

One (1) FS19IIA03; Sutphen Heavy Duty 100' Mid-Mount Aerial Ladder (SL100)

Complete and Delivered for the Total Sum of \$1,307,089.94

**** Based on 100% Prepayment****

Production Complete 11-13 Months

One (1) FS19IIC03; Sutphen Severe Duty Custom Pumper Complete and Delivered

for the Total Sum of \$546,888.24

**** Based on 100% Prepayment****

Production Complete 17-19 Months

Total Sum of both Vehicles (Purchase Order Amount) \$ 1,853,978.18

Payment in full is due 30 days after receipt of Invoice and Performance Bonds. To complete order of trucks, a Purchase Order made out to Sutphen Corporation as the vendor is required.

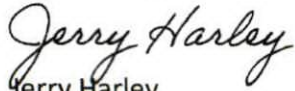
The units shall be manufactured completely in accordance with the following proposal and delivered to Opelika Fire Station 1 based on the delivery schedule of each product, subject to delays from all causes beyond our control.

SUTPHEN CORPORATION

6450 Eiterman Road | Dublin, OH 43016 | 1-800-848-5860

This proposal shall be valid for thirty (30) days. If the contract or purchase order is not received within this proposed duration, we reserve the right to extend, withdraw, or modify our proposal, including pricing, delivery times, and prepayment discounts as applicable.

Respectfully submitted,



Jerry Harley

Authorized Representative for Sutphen Corporation
336-613-8202

SUTPHEN CORPORATION

6450 Eiterman Road | Dublin, OH 43016 | 1-800-848-5860



FS12-19

05/28/21

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	City of Opelika Fire Department	Contractor:	Sutphen Corporation
Contact Person:	Fire Chief D. Shane Boyd	Prepared By:	Jerry Harley
Phone:	334-705-5300	Phone:	336-613-8202
Fax:		Fax:	
Email:	dboyd@opelika-al.gov	Email:	jharley.wfa@gmail.com

Product Code:	FS19HA03	Description:	Sutphen SL100, Custom 4-Door Full-Tilt Aluminum Cab, Stainless Steel Body, Tandem Axle, 100' Mid Mounted 750# Aluminum Ladder
---------------	----------	--------------	---

\$906,250.93

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.

(Note: Published Options are options which were submitted and priced in Contractor's bid.)

[illegible]

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.

(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
		Performance Bond	\$ 5,319.58
		SEE ATTACHED	
		Subtotal From Additional Sheet(s):	\$ 119,158.48
		Subtotal C:	\$ 124,478.06

For this transaction the percentage is:

10%

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

Quantity Ordered:	1	X Subtotal of A + B + C:	1,335,746.63	=	Subtotal D:	\$ 1,335,746.63
-------------------	---	--------------------------	--------------	---	-------------	-----------------

E. H-GAC Order Processing Charge (Amount Per Current Policy)

Subtotal E:	\$ 2 000 00
-------------	-------------

F. Trade-Ins / Other Allowances / Special Discounts / Freight / Installation[illegible]

G. Total Purchase Price (D+E+F):	\$ 1,307,089.94
---	------------------------



Product Information

Product Description

Sutphen SL100, Custom 4-Door Full-Tilt Aluminum Cab, Stainless Steel Body, Tandem Axle, 100' Mid Mounted 750# Aluminum Ladder

Manufacturer

Sutphen Corporation

Product Code

FS19IIA03

Contract

FS12-19 Fire Service Apparatus (All Types)

Contract Category

General Purpose, Emergency & Autonomous Vehicles

Price

\$906,250.93

Keyword(s)

Aerial, Platform, Ladder, Ladder/Platform

[View Catalog \(/media/hgacbuy/catalogs/FS12-19/Sutphen.zip\)](/media/hgacbuy/catalogs/FS12-19/Sutphen.zip)

Vendors Offering This Product

Sutphen Corporation

Zach Rudy

zach.rudy@sutphencorp.com (mailto:zach.rudy@sutphencorp.com)

Phone: 614-889-1005

Fax: 614-889-0874

Texas Fire Apparatus LLC

Randy Harley

randy@texasfireapparatus.com (<mailto:randy@texasfireapparatus.com>)

Phone: 903.288.8907

Fax:

Contact HGACBuy

Joshua Cadoree

Joshua.Cadoree@h-gac.com (<mailto:Joshua.Cadoree@h-gac.com>)

Phone: 832-681-2557

Fax: 713-993-4548

Shantra Wilson

Shantra.Wilson@h-gac.com (<mailto:Shantra.Wilson@h-gac.com>)

Phone: 832-681-2667

Fax: 713-993-4548

[Return to Products & Services \(/products-and-services\)](/products-and-services)

[View This Contract \(/products-and-services/view-contract?contractid=85\)](/products-and-services/view-contract?contractid=85)

Packet Pg. 90



Product Information

Product Description

Sutphen Program 2 Custom Pumper, 4 Door Full Tilt Aluminum Cab, Extruded Aluminum Body, Single Axle, 1250 GPM Mid-Mounted Pump

Manufacturer

Sutphen Corporation

Product Code

FS19IIC03

Contract

FS12-19 Fire Service Apparatus (All Types)

Contract Category

General Purpose, Emergency & Autonomous Vehicles

Price

\$374,582.95

Keyword(s)

Pumper

[View Catalog \(/media/hgacbuy/catalogs/FS12-19/Sutphen.zip\)](/media/hgacbuy/catalogs/FS12-19/Sutphen.zip)

Vendors Offering This Product

Sutphen Corporation

Zach Rudy

zach.rudy@sutphencorp.com (mailto:zach.rudy@sutphencorp.com)

Phone: 614-889-1005

Fax: 614-889-0874

Texas Fire Apparatus LLC

Randy Harley

randy@texasfireapparatus.com (mailto:randy@texasfireapparatus.com)

Phone: 903.288.8907

Fax:

Contact HGACBuy

Joshua Cadoree

Joshua.Cadoree@h-gac.com (mailto:Joshua.Cadoree@h-gac.com)

Phone: 832-681-2557

Fax: 713-993-4548

Shantra Wilson

Shantra.Wilson@h-gac.com (mailto:Shantra.Wilson@h-gac.com)

Phone: 832-681-2667

Fax: 713-993-4548

[Return to Products & Services \(/products-and-services\)](/products-and-services)

[View This Contract \(/products-and-services/view-contract?contractid=85\)](/products-and-services/view-contract?contractid=85)



**FAMILY OWNED
SINCE 1890**

October 8, 2020

To Whom it May Concern,

Please be advised that Williams Fire Apparatus of Ashland, Alabama is the authorized Sales, Service, and Parts Representative for the Sutphen Corporation in the states of Alabama, Georgia and South Carolina. As such, Jeff Williams, Matthew Williams and Jerry Harley are authorized to sign and submit bid proposals and documents on behalf of the Sutphen Corporation.

Should you have any questions, please do not hesitate to contact our office.

Sincerely,

Justin Howell
Sales Territory Manager - Southeast

Sutphen Corporation
PO Box 158 • Amlin, OH 43002-0158
6450 Eiterman Road • Dublin, OH 43016-8711
Tel 614 889-1005 • Toll Free 800 848-5860 • Fax 614 889-0874
www.sutphen.com • Sutphen@sutphencorp.com

RESOLUTION NO. 129-21

Accept Proposal from Tyler Technologies, Inc. for Cybersecurity Maturity Program - IT.

RESOLUTION NO. _____

**RESOLUTION ACCEPTING PROPOSAL SUBMITTED BY
TYLER TECHNOLOGIES, INC. FOR CYBERSECURITY MATURITY PROGRAM**

WHEREAS, with the increasing number and sophistication of cyber threats targeting municipal networks, it is imperative for all municipalities to conduct a thorough cyber security assessment to identify and protect network systems from attacks on a recurring basis; and

WHEREAS, cyber security helps identify and mitigate risk; and

WHEREAS, the Chief Technology Officer has determined that a risk management program for IT and ongoing compliance with the NIST cybersecurity framework is necessary; and

WHEREAS, Tyler Technologies, Inc. (“Tyler”) is a specialized security team dedicated to the strategic implementation and execution of well-conceived cybersecurity programs that deliver contextual guidance; and

WHEREAS, Tyler is a strategic partners for government agencies and businesses nationwide and has been servicing these industry verticals since 2002; and

WHEREAS, competitive bidding is not required for contractual services related to security plans, procedures, assessments, measures or systems; and

WHEREAS, the City has received a Proposal for a Cybersecurity Maturity Program from Tyler; and

WHEREAS, the Chief Technology Officer has recommended that a contract for the Cybersecurity Maturity Program be awarded to Tyler Technologies, Inc. based on its proposal; and

WHEREAS, the estimated annual subscription fee due to Tyler is \$23,400.

NOW, THEREFORE, BE IT RESOLVED by the City of Council of the City of Opelika, as follows:

1. That the proposal submitted by Tyler Technologies, Inc. for Cybersecurity Maturity Program, a copy of which is attached, and marked at exhibit “A”, be and the same is hereby approved, authorized, ratified, and confirmed.
2. That the Mayor is hereby authorized and directed to execute and deliver the Proposal in the name and on behalf of the City and to execute and deliver of cause to be executed in the name and behalf of the City such other agreements, contracts, change orders, notices, certificates, assurances, instruments, or communications as he deems necessary to carry into effect the provisions of this Resolution.
3. That the current annual subscription payment, estimated to be in the amount of \$23,400, to be paid to Tyler Technologies, Inc., for the Cybersecurity Maturity Program shall come from the Unassigned Fund Balance and the Controller is authorized and directed to make all necessary and appropriate budget adjustments to implement this Resolution.
4. That the Purchasing/Revenue Manager is authorized and directed to issue all necessary and appropriate purchase orders to implement the Resolution.
5. That this Resolution shall take effect individually upon its passage and adoption

by the City Council.

ADOPTED AND APPROVED this the ____ day of _____, 2021.

PRESIDENT OF THE CITY COUNCIL OF
OPELIKA, ALABAMA

ATTEST:

CITY CLERK

City of Opelika

Cybersecurity Program Maturity Proposal



tyler cybersecurity™

Prepared for:

Stephen Dawe, CTO
City of Opelika, AL
May 26, 2021

Respectfully submitted by:

Brendan D. Travis, CISM
Director of Business Development

Table of Contents

EXECUTIVE SUMMARY	3
CYBERSECURITY MATURITY PROGRAM	4
METHODOLOGY & DELIVERABLES.....	5
CYBERSECURITY ADVISORY SERVICES.....	5
CYBERSECURITY PROGRAM REVIEW & UPDATE.....	6
RISK MANAGEMENT FRAMEWORK DEVELOPMENT	7
SCHEDULE OF SERVICES.....	8
APPENDIX A – ORGANIZATIONAL PROFILE.....	9
APPENDIX B – TYLER CYBERSECURITY PROFESSIONAL CREDENTIALS.....	10

Executive Summary

Introduction

The team at Tyler Cybersecurity appreciates the opportunity to present the following cybersecurity proposal to the City of Opelika. Tyler Cybersecurity is a specialized security team dedicated to the strategic implementation and execution of well-conceived cybersecurity programs that deliver contextual guidance and rely on a commitment and understanding across all levels of the organization. The application of a disciplined approach to cybersecurity is unique to every organization, however, the fundamental responsibility of ensuring the confidentiality, integrity, and availability of your most sensitive information takes on increased emphasis when entrusted with sensitive information that could put others at risk. Tyler Cybersecurity has always advocated for a sensible approach that supports strategic business objectives and is consistent with each organization's unique risk profile. Advancing the maturity of your cybersecurity program is a function of understanding enterprise risk and a willingness to implement change where necessary.

At Tyler Cybersecurity, we strongly believe that cybersecurity is not just about technology. It is a frame of mind, a way of doing business, and a commitment to honor those who entrust you with valuable information assets. As security professionals, we are committed to working in partnership with our clients to achieve and maintain a robust cybersecurity posture that evolves and adapts with the dynamic threat environment.

Corporate Overview

Tyler Cybersecurity is a strategic partner for financial institutions, healthcare providers, law firms, technology service providers, government agencies, and businesses nationwide and has been serving these industry verticals since 2002. Our award-winning portfolio of assessment, analysis, and advisory cybersecurity services are designed to protect an organization's information assets and ensure regulatory compliance.

Qualifications

Tyler Cybersecurity's team of security professionals are credentialed by internationally recognized organizations such as (ISC)², the SANS Institute, and ISACA. In addition, many have years of experience working with highly regulated public and private institutions. Upon award, a Tyler Cybersecurity team consisting of an Account Manager, Project Manager, and Security Advisors will be assigned to the City of Opelika engagement and a formalized project plan will be designed to accommodate the final project scope.

Respectfully,

Brendan D. Travis, CISM
Director of Business Development
Tyler Cybersecurity
P: 800-772-2260 x2345
E: brendan.travis@tylertech.com

Cybersecurity Maturity Program

Overview

Incorporating consistency and regularity into the security discipline at an expanding scope and scale can be a daunting task for any organization. Developing organizational competencies across security functions will serve to strengthen cybersecurity resiliency and ensure business continuity against a dynamic and evolving threat environment. In order to support the necessary planning and preparation that is essential for successful program execution, Tyler Cybersecurity has developed a Cybersecurity Maturity Program subscription to establish the critical cybersecurity functions that will provide the framework to build upon as the organization expands into advanced maturity tiers.

Program Approach

In order to operationalize cybersecurity functions and demonstrate program acceptance, Tyler Cybersecurity will work in a collaborative fashion with the City of Opelika by focusing on reconciling findings from recent engagements through the remediation process. Regular and consistent meetings with identified stakeholders will serve to establish accountability and organizational acceptance of program objectives. Tyler Cybersecurity will deliver the requisite advice, counsel, and guidance to adopt the process functions that will operationalize cybersecurity activities in order to deliver consistent and repeatable outcomes by leveraging the following program components:

- Cybersecurity Advisory Services
- Cybersecurity Program Review & Refresh
- Risk Management Framework Development



Methodology & Deliverables

Cybersecurity Advisory Services

Overview

Optimizing the effectiveness and efficiency of your cybersecurity program requires regular management and reconciliation of task-oriented program components. Understanding how to prioritize compliance objectives across functional domains becomes increasingly complex when accounting for organizational dependencies. Cybersecurity expertise is a critical success factor for ensuring a cohesive and sensible program that demonstrates measurable progress with program maturity.

Program Governance & Oversight

- Bi-monthly Cybersecurity Steering Meetings
 - Program Planning
 - Ownership/Management of Compliance Objectives
 - Plan of Action & Milestones (POA&M)
 - Remediation Tracking
- Regulatory and sector updates
- Daily Threat Intelligence Briefing
- Email/Phone Support

Remediation Tracking

Bi-monthly cybersecurity steering meetings will be administered by a credentialed cybersecurity professional to ensure program essentials are recognized and supported for program development. Meetings will also ensure identified findings are progressing through the reconciliation process through mitigation, transfer, avoidance, and/or acceptance practices. Tracking remediation metrics across disciplines will provide the necessary transparency to executive management to demonstrate program acceptance and continuous improvement.

Cybersecurity Program Review & Update

Overview

Cybersecurity policies, plans, and program-related documentation are in need of regular updating to account for both internal and external dependencies specific to changes in market conditions overall business requirements. Core program assessments also require annual updates in order to account for a changing risk dynamic relative to the external threat environment, network infrastructure upgrades, vendor dependencies, personnel transitions, etc. Consistent and repeatable outcomes are characteristics of an efficient and effective cybersecurity program.

Program Reviews & Updates

- Quarterly additions and enhancements for core program documents based on regulatory guidance and threat intelligence, as applicable.
- Annual review of core Information Security / Cybersecurity Program documents with enhancement recommendations provided. Documents reviewed include:
 - Information Security / Cybersecurity policy & standards
 - NIST Resilience Assessment
 - Incident Response Plan
 - Annual BOD synopsis of program modifications and additions - includes description, justification, and regulatory reference

Risk Management Framework Development

Overview

The objective behind the development of a risk management framework is to qualify risk attributes in the corporate environment in order to protect the organization and its ability to achieve their mission. Tyler Cybersecurity will work collaboratively with the City of Opelika to develop an effective operational framework that is appropriate to the size, scope and complexity of the institution. The outcome of the risk management framework is consistency in the decision-making process when weighing risk considerations specific to corporate asset actions/events.

Methodology

Utilizing a cooperative, interview/workshop-based approach with relevant stakeholders, Tyler Cybersecurity professionals will work across various business functions to help the organization understand its appetite for risk around multiple risk types. Once a consensus on risk appetite is achieved, Tyler Cybersecurity will assist in the development of a standard, consistently-applied risk management framework, which appropriately addresses risks to the organization's strategic mission through the lens of its critical business systems. The framework will communicate the level of risk that is acceptable in the normal course of business activities ("risk appetite") as well as those that require management or board assessment and authorization. The engagement components consist of the following:

- ½ -day Risk Appetite Statement workshop.
- Identification of internal and external systems that are either critical to operations and/or process, store, or transmit legally protected data.
- A risk assessment schedule based upon criticality and information sensitivity.
- Risk assessment frequency designations based on criticality and information sensitivity.

Reports & Deliverables

Tyler Cybersecurity professionals will work with officials from the City of Opelika team to develop the following elements of a Risk Management Program:

- Risk Appetite Statement
- Risk Management Policy
- Translate an existing Business Impact Analysis or business systems inventory into a consistent risk assessment schedule based upon system criticality and information sensitivity
- Risk assessment reporting structure with frequency designations

City of Opelika
Schedule of Services
May 26, 2021

Cybersecurity Services	Subscription Fee
Cybersecurity Maturity Program	\$23,400

Annual Subscription Payment Terms:

Annual fees for subscription services are invoiced in advance, on an annual basis, upon commencement of the applicable annual subscription term. Fees for the initial term are set forth herein. Fees for renewal terms shall be at our then current rates.

Annual Subscription Services:

The initial term for annual subscription services shall commence based on the Subscription Term Dates stated above or if no term dates are listed, on the first day of the month following the execution date of this Schedule of Services and lasts for one (1) year. Upon expiration of such initial term, the subscription services will renew automatically for additional one (1) year renewal terms at our then-current fees unless terminated in writing by either party at least thirty (30) days prior to the end of the then-current renewal term for subscription services. For the avoidance of doubt, a termination of the Professional Services Agreement shall also terminate the annual subscription services.

Professional Services Agreement:

This Schedule of Services is entered into pursuant to that certain Professional Services Agreement between the City of Opelika and Tyler and incorporates, and is subject to, all of the terms and conditions thereof.

Agreed to on behalf of Tyler Technologies:

Name: _____

Signature: _____

Title: _____

Date: _____

Agreed to on behalf of City of Opelika:

Name: _____

Signature: _____

Title: _____

Date: _____

Appendix A – Organizational Profile

Organizational Profile

At Tyler Cybersecurity, we partner with you to ensure your organization is trained, compliant and protected against evolving security threats. We offer an award -winning suite of services to support your entire cybersecurity lifecycle, including program development, education and training, cyber assessment, advisory services, plus *Tyler Detect* Managed Threat Detection Service and network forensics.

Our goal is to create an environment that realistically and cost -effectively protects your information assets while maintaining a balance of productivity and operational effectiveness. We do not represent any vendor, nor sell network infrastructure. All Tyler security consultants and analysts are professionally certified.



Corporate Organization Name: Tyler Technologies, Inc.

Year of Founded: 1966

Business Address: 5101 Tennyson Parkway Plano, Texas 75024

Federal EIN #: 75 -2303920

Dun and Bradstreet #: 04 -108-9293

Appendix B – Tyler Cybersecurity Professional Credentials

The following is an inventory of current professional services staff credentials. While not exhaustive, this list provides transparency into the quality and depth of Tyler Cybersecurity professionals and degrees of domain expertise.

- NSA/IAM – (National Security Agency Information Assurance Methodology)
- MCT (Microsoft Certified Trainer)
- MCSE (Microsoft Certified Solutions Expert)
- SEPP (Social Engineering Pentesting Professional)
- MCP+I – (Microsoft Certified Professional + Internet)
- GWAPT (GIAC Web Application Penetration Tester)
- GSNA (GIAC Systems and Network Auditor)
- GSLC (GIAC Security Leadership)
- GLEG (GIAC Legal Issue in IT and Security)
- CRISC (Certified in Risk and Information Systems Control)
- CompTIA Security+
- CompTIA Network+
- CompTIA A+
- CISSP (Certified Information Systems Security Professional)
- CISM (Certified Information Security Manager)
- CISA (Certified Information Security Auditor)
- CHSP – (Certified HIPAA Security Professional)
- CHFI (Computer Hacking Forensic Investigator)
- CHSP – (Certified HIPAA Security Professional)
- CHFI (Computer Hacking Forensic Investigator)
- CEH (Certified Ethical Hacker)
- CCNA – (Cisco Certified Network Associate)
- CCENT (Cisco Certified Entry Networking Technician)
- CCEA (Citrix Certified Enterprise Administrator)
- CCE (Certified Computer Examiner)
- CCDA (Cisco Certified Design Associate)
- OSCP (Offensive Security Certified Professional)
- OSWP (Offensive Security Wireless Professional)
- Corelan Win32 Exploit Development “Bootcamp”
- Corelan Win32 Exploit Development “Advanced”
- CDPSE (Certified Data Privacy Solutions Engineer)
- Registered Practitioner (RP - CMMC)

RESOLUTION NO. 130-21

Acceptance of Subdivisions and Roads Constructed and Inspected - ENG.**RESOLUTION NO.** _____

WHEREAS, the public works infrastructure and utilities listed below have been constructed and inspected in accordance with the City of Opelika Public Works Manual; and

WHEREAS, the City of Opelika has received from the developer a written statement of the constructed costs of said facilities, or an estimate by the City Engineer of the amounts in the amounts stated; and

WHEREAS, Section 4.9 of the Subdivision Regulations require acknowledgement of the dedication of such infrastructure and utilities by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Opelika, Alabama as follows:

1. That the City of Opelika hereby accepts dedication of the following streets in the Monroe Park Subdivision as well as all drainage culverts, and water mains that serve the land parcels abutting those streets:

- Calcutta Circle-all

That the construction costs paid by the developer for the public works infrastructure and utilities are as follows:

- Streets-\$ 78,133.00
- Sanitary Sewer-\$ 46,405.00
- Drainage Culverts-\$ 8,570

2. That the City of Opelika hereby accepts dedication of the following streets in the EBB Subdivision as well as all drainage culverts, sanitary sewers and water mains that serve the land parcels abutting those streets:

- Logan Drive-All

That the construction costs paid by the developer for the public works infrastructure and utilities are as follows:

- Streets-\$ 245,698
- Drainage Culverts-\$ 58,152

3. That the City of Opelika hereby accepts dedication of the following streets in the Camelot/Northbrook Subdivision as well as all drainage culverts, sanitary sewers and water mains that serve the land parcels abutting those streets:

- Merlin Street-all
- Gareth Street-all
- Lancelot Lane-Extension to Freeman Avenue

That the construction costs paid by the developer for the public works infrastructure and utilities are as follows:

- Streets-\$ 362,920.00
- Sanitary Sewer--\$ 211,000.00
- Drainage Culverts-\$ 270,080.00

4. That the City of Opelika hereby accepts dedication of the following streets in the Anderson Lakes Subdivision as well as all drainage culverts, sanitary sewers, bridge and water mains that serve the land parcels abutting those streets:

- Anderson Lakes Drive-all
- Anderson Lakes Court-all
- Anderson Lakes Circle-all
- Hannah Way-all
- Ashley Lane--all

That the construction costs paid by the developer for the public works infrastructure and utilities are as follows:

- Streets-\$ 250,088.00

- Sanitary Sewer-\$ 145,400.00
 - Drainage Culverts-\$ 186,112.00
5. That the City of Opelika hereby accepts dedication of the following streets in Hickory Grove Subdivision as well as all drainage culverts, and sanitary sewers that serve the land parcels abutting those streets:
- Autumn Way-all

That the construction costs paid by the developer for the public works infrastructure and utilities are as follows:

- Streets-\$ 245,300.00
- Drainage Culverts-\$ 23,950.00

That Mayor Gary Fuller is authorized to make the necessary financial adjustments to properly record the dedication of this public works infrastructure to the City of Opelika.

APPROVED AND ADOPTED this the ____ day of _____, 2021.

Opelika City Council President

ATTEST:

City Clerk

RESOLUTION NO. 131-21

Approve Amending the Organizational Chart for Multiple Departments - HR.

RESOLUTION NO. _____

RESOLUTION AMENDING THE ORGANIZATIONAL CHART OF THE OPELIKA FIRE DEPARTMENT BY ADDING THREE ADDITIONAL POSITIONS OF FIREFIGHTER; RECLASSIFYING THE FIRE TRAINING OFFICER RANK FROM CAPTAIN TO BATTALION CHIEF; RECLASSIFYING THE FIRE EMS/HAZMAT COORDINATOR RANK FROM APPARATUS OPERATOR TO LIEUTENANT; AMENDING THE ORGANIZATIONAL CHART OF THE HUMAN RESOURCE DEPARTMENT BY ADDING ONE ADDITIONAL POSITION OF HUMAN RESOURCE ANALYST; AMENDING THE ORGANIZATIONAL CHART OF THE PARKS AND RECREATION DEPARTMENT BY ADDING ONE ADDITIONAL POSITION OF RECEPTIONIST AND ONE ADDITIONAL POSITION OF BUILDING SERVICE WORKER; AMENDING THE ORGANIZATIONAL CHART OF THE BUILDING INSPECTION DEPARTMENT BY ADDING TWO ADDITIONAL POSITIONS OF BUILDING INSPECTOR AND ONE ADDITIONAL POSITION OF PERMIT TECHNICIAN; AMENDING THE ORGANIZATIONAL CHART OF THE LEWIS COOPER MEMORIAL LIBRARY BY ADDING ONE ADDITIONAL POSITION OF LIBRARY BUILDING SERVICE WORKER; ONE ADDITIONAL POSITION OF DIGITAL SERVICES SPECIALIST; BY RENAMING THE CIRCULATION SPECIALIST AS PATRON SERVICES SPECIALIST

WHEREAS, the Opelika Fire Department desires to add three (3) new firefighter positions; and

WHEREAS, the Opelika Fire Department desires to reclassify the Fire Training Officer rank from Captain (pay grade 21) to Battalion Chief (pay grade 22); and

WHEREAS, the Opelika Fire Department desires to reclassify the Fire EMS/Hazmat Coordinator rank from Apparatus Operator (pay grade 17) to Lieutenant (pay grade 19); and

WHEREAS, the Mayor has submitted his recommendation to the City Council to modify the organizational chart of the Opelika Fire Department of the City of Opelika; and

WHEREAS, the City Council hereby finds and determines that said plan of reorganization is in the best interest of the Opelika Fire Department; and

WHEREAS, the Director of the Human Resources Department desires to add one (1) new Human Resource Analyst at pay grade 19; and

WHEREAS, the Mayor has submitted his recommendation to the City Council to modify the organizational chart of the Human Resources Department of the City of Opelika; and

WHEREAS, the City Council hereby finds and determines that said plan of reorganization is in the best interest of the Human Resources Department; and

WHEREAS, the Parks and Recreation Department desires to add one (1) new Receptionist position at pay grade 7 and one (1) new Building Service Worker position at pay grade 7; and

WHEREAS, the Mayor has submitted his recommendation to the City Council to modify the organizational chart of the Parks and Recreation Department of the City of Opelika; and

WHEREAS, the City Council hereby finds and determines that said plan of reorganization is in the best interest of the Parks and Recreation Department; and

WHEREAS, the Building Inspection Department desires to add two (2) new Building Inspector positions at pay grade 17 and one (1) new Permit Technician position at pay grade 12; and

WHEREAS, the Mayor has submitted his recommendation to the City Council to modify the organizational chart of the Building Inspection Department of the City of Opelika; and

WHEREAS, the City Council hereby finds and determines that said plan of

reorganization is in the best interest of the Building Inspection Department; and

WHEREAS, the Lewis Cooper Jr. Memorial Library desires to add one (1) new Library Building Service Worker position at pay grade 7, one (1) new Digital Services Specialist at pay grade 17 and to rename Circulation Specialist to Patron Services Specialist at pay grade 17; and

WHEREAS, the Mayor has submitted his recommendation to the City Council to modify the organizational chart of the Lewis Cooper Jr. Memorial Library of the City of Opelika; and

WHEREAS, the City Council hereby finds and determines that said plan of reorganization is in the best interest of the Lewis Cooper Jr. Memorial Library.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Opelika, Alabama, as follows:

1. That the number of authorized positions in the existing job classification of Firefighter at pay grade 17 is hereby increased from thirty-three (33) to thirty-six (36).
2. That the classification of Fire Training Officer rank is reclassified as Battalion Chief at pay grade 22, and the classification of Fire EMS/Hazmat Coordinator rank is reclassified as Lieutenant at pay grade 19.
2. That the Fire Chief and the Human Resources Director are hereby authorized and directed to modify the organizational chart of the Opelika Fire Department to implement the changes in personnel as contemplated by this Resolution.
3. That the number of authorized positions in the existing job classification of Human Resource Analyst at pay grade 19 is hereby increased from two (2) to three (3).
4. That the Human Resource Director is hereby authorized and directed to modify

the organizational chart of the Human Resources Department to implement the changes in personnel as contemplated by this Resolution.

5. That the number of authorized positions in the Parks and Recreation Department in the existing job classifications of Receptionist at pay grade 7 is hereby increased from two (2) to three (3) and Building Service Worker at pay grade 7 is hereby increased from five (5) to six (6).

6. That the Director of the Parks and Recreation Department and the Human Resources Director are hereby authorized and directed to modify the organizational chart of the Parks and Recreation Department to implement the changes in personnel as contemplated by this Resolution.

7. That the number of authorized positions in the Building Inspection Department in the existing job classifications of Building Inspector at pay grade 17 is hereby increased from three (3) to five (5) and Permit Technician at pay grade 12 is hereby increased from two (2) to three (3).

8. That the Chief Building Inspector and the Human Resources Director are hereby authorized and directed to modify the organizational chart of the Building Inspection Department to implement the changes in personnel as contemplated by this Resolution.

9. That the new job classification of Library Building Service Worker in the Lewis Cooper Jr. Memorial Library at pay grade 7 is hereby approved and authorized by the City Council.

10. That the new job description of Library Building Service Worker, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby approved by the City Council.

11. That the new job classification of Digital Services Specialist in the Lewis Cooper Jr. Memorial Library at pay grade 17 is hereby approved and authorized by the City Council.

12. That the new job description of Digital Services Specialist, attached hereto as Exhibit "B" and incorporated herein by reference, is hereby approved by the City Council.

13. That the existing classification of Circulation Specialist is hereby renamed Patron Services Specialist at pay grade 17.

14. That the job description for the Patron Services Specialist, attached hereto as Exhibit "C" and incorporated herein by reference, is hereby approved by the City Council.

15. That the above-referenced personnel, organization chart and salary changes shall become effective on October 1, 2021.

16. That the Mayor and the Controller are hereby authorized and directed to provide funds for the new positions and modified job classifications in the budget for the fiscal year beginning October 1, 2021.

ADOPTED AND APPROVED this the _____ day of _____, 2021.

PRESIDENT OF THE CITY COUNCIL OF THE
CITY OF OPELIKA, ALABAMA

ATTEST:

CITY CLERK

CITY OF OPELIKA POSITION DESCRIPTION

Building Service Worker Library

Job Summary

This position is FLSA nonexempt (full-time). This position works with others both indoors and in outdoor weather conditions. The essential function of the position within the organization is to perform general cleaning and maintenance tasks of public buildings, grounds, and facilities. The position is responsible for maintaining the cleanliness of the assigned area and performing light maintenance tasks such as changing light bulbs, setting up meeting rooms, or gathering recycling materials. The position works under general supervision of their immediate supervisor and according to some procedures; decides how and when to complete tasks.

Minimum Qualifications

- Requires high school diploma, GED, or specialized vocational training.
- Must maintain a valid Alabama Driver's License.
- Requires one year of related experience.
- Any equivalent combination of education, experience and training which provides the required knowledge, abilities and skills may be considered as determined by the hiring authority.
- Applicants are required to submit to a background check and random drug and alcohol testing as a condition of employment.

Essential Job Functions

- Performs cleaning of inside of buildings, including tasks such as sweeping, mopping, waxing, buffing, drying and polishing floors; washing walls, windows and woodwork; dusting and polishing furniture and equipment; cleaning and sanitizing restrooms and replenishing supplies; or vacuuming and shampooing carpets. These work activities may result in exposure to fumes and chemicals as well as slippery surfaces.
- Provides timely and relevant customer service, maintaining a positive, empathetic, and professional attitude at all times.
- Collects and disposes of trash/garbage, replacing liners in receptacles as needed; gathers recycling materials and delivers to designated area.
- Picks up trash and debris on grounds; sweeps/blows/power washes walkways, steps and entrance landings; assists with green space maintenance as required.
- Moves furniture as directed; sets up meeting/community rooms and breaks down tables and chairs at conclusion of activities/events.
- Performs maintenance tasks such as changing light bulbs or assisting with small equipment repair.

- Assists with special functions such as answering telephones or hauling equipment to work sites as directed by supervisor.
- Communicates and exchanges information with others to assist departmental staff on special projects as directed.
- Performs weekend and holiday duty as assigned.
- Requires heavy work involving exerting 50 pounds of force on a regular basis, and moderate dexterity and skill in operating cleaning machinery.
- Observes and assess the cleanliness of equipment and facilities.
- Regularly attends work.

Marginal Job Functions

- Responds promptly to patron inquiries and has basic knowledge of available library materials, services, and programs.
- Travels to attend workshops, training seminars, and events to attend technical or professional skills.
- Performs other duties and responsibilities as assigned by Management.

Employment Policy

The City of Opelika is an Equal Opportunity, Affirmative Action, and Americans with Disabilities Act compliant employer. We consider applicants for all positions without regard to race, religion, color, national origin, gender (including pregnancy, childbirth or related medical conditions), sexual orientation, gender identity, gender expression, age, parental status, status as a protected veteran, status as an individual with a disability or any other legally protected status. In accordance with the Department of Justice regulations implementing Subtitle A of Title II of the Americans with Disabilities Act (42 U.S.C. 12131), the City of Opelika welcomes all reasonable requests for accommodations from prospective applicants. The City's ADA Coordinator can be reached at (334) 705-2083 or at ADA@opelika-al.gov.

CITY OF OPELIKA POSITION DESCRIPTION

Digital Services Specialist Library

Job Summary

This position is FLSA exempt (full-time). This position works with others in a library environment. The essential function of the position within the organization is to manage all Digital Services to include procurement, configuring and maintaining all technology within the Library. The position also has responsibility to install and repair computers and related programs and equipment. The position is responsible for testing and adjusting software to meet the needs of the Library, related equipment of responsibility, user support, and related clerical functions. The position works independently, reporting major activities through periodic meetings.

Minimum Qualifications

- Requires bachelor's degree in computer technology, computer science, library science, or a closely related field as determined by the hiring authority.
- Master's degree in library science or closely related field preferred, but not required.
- Requires one year of related experience.
- Any equivalent combination of education, experience and training which provides the required knowledge, abilities and skills may be considered as determined by the hiring authority.
- Applicants are required to submit to a background check as a condition of employment.
- Candidate must successfully pass a Post-Offer – Validated Essential Job Functions and Physical Demands Evaluation.

Essential Job Functions

- Serves as leader in providing timely and relevant customer service to patrons, including assisting with readers' advisory, use of the library catalog system, providing directions to specific materials, checking library materials in and out, assisting with research, and providing computer and library technology usage support.
- Assists at all patron service points, maintaining a positive, empathetic, and professional attitude at all times.
- Responds promptly to patron inquiries and has extensive knowledge of available library materials, services, and programs.
- Works closely with Integrated Library System to configure, test and adjust library software to meet policy and procedural requirements of library.
- Manages all electronic resources processes (web access, electronic journal access, library OPAC, and e-books).

- Represents library with City of Opelika Information Technology Staff, software vendors, and other libraries in the area in cooperative ventures.
- Updates and maintains the Library webpages.
- Manages all general training on the library information system, all library electronic resources, and serves as backup for all departmental training functions.
- Implements semi-annual software upgrades from ILS vendor, tests software and trains staff on changes in software procedures.
- Provides statistical reports on a monthly basis or as requested.
- Communicates with and coordinates part-time staff to maintain adequate staffing levels in Computer Lab.
- Develops and implements programming for all age levels to encourage use of Library's electronic resources.
- Remains aware of new technologies which have application to Library operation.
- Assists, trains, and orients both patrons and staff in use of equipment and software.
- Assists in other departments of the library as needs arise and time permits.
- Performs clerical tasks, such as maintaining records of repairs made to equipment or preparing routine or special reports on activities for area of responsibility.
- Provides computer support services both for software and hardware for Library employees.
- Tests computers and ensures that computer systems are functioning properly.
- Identifies and solves any problems that affect computer operating systems.
- Communicates with individual Library employees to identify computer problems and create solutions. Conducts individual assessments of computer systems to identify problems.
- Helps to examine and maintain the network system and the server's equipment.
- Handles troubleshooting, maintenance and upgrading of computer systems/servers and offers upgrade recommendations as needed.
- Performs networking and connects computers within the Library to enhance communication.
- Responsible for assessing the Library's computer needs. Handles ordering or buying computer systems that are required, including working closely with the purchasing, supplies, and information technology departments.
- Maintains other computer peripheral devices such as printers and troubleshooting problems as needed.
- Regularly attends work and works rotating nights and weekends as needed.

Marginal Job Functions

- Assists with other areas and tasks as needed, such as with special programs and committees, as assigned by management.
- Attends staff and other professional meetings to exchange information; attends in-service training and technical or professional classes, seminars, or conferences to improve technical or professional skills.

Employment Policy

The City of Opelika is an Equal Opportunity, Affirmative Action, and Americans with Disabilities Act compliant employer. We consider applicants for all positions without regard to race, religion, color, national origin, gender (including pregnancy, childbirth or related medical conditions), sexual orientation, gender identity, gender expression, age, parental status, status as a protected veteran, status as an individual with a disability or any other legally protected status. In accordance with the Department of Justice regulations implementing Subtitle A of Title II of the Americans with Disabilities Act (42 U.S.C. 12131), the City of Opelika welcomes all reasonable requests for accommodations from prospective applicants. The City's ADA Coordinator can be reached at (334) 705-2083 or at ADA@opelika-al.gov.

CITY OF OPELIKA POSITION DESCRIPTION

Patron Services Specialist Library

Job Summary

This position is FLSA exempt (full-time). This position works with others in a library environment. The essential function of the position within the organization is to provide library services to adults. The position is responsible for selecting and maintaining library materials, instructing subordinate staff, planning and producing programs, and making presentations to groups of people. The position works under general supervision independently developing work methods and sequences.

Minimum Qualifications

- Requires bachelor's degree in library science or a closely related field.
- Requires four years of related experience.
- Any equivalent combination of education, experience and training which provides the required knowledge, abilities and skills may be considered as determined by the hiring authority.
- Applicants are required to submit to a background check and a post-offer physical test as a condition of employment.

Essential Job Functions

- Serves as leader in providing timely and relevant customer service to patrons, including assisting with readers' advisory, use of the library catalog system, providing directions to specific materials, checking library materials in and out, assisting with research, and providing computer and library technology usage support.
- Assists at all patron service points, maintaining a positive, empathetic, and professional attitude at all times.
- Responds promptly to patron inquiries and has extensive knowledge of available library materials, services, and programs.
- Reads industry journals and book reviews to assist with readers' advisory and make material selections for adult patrons.
- Sorts and shelves returned library materials; inspects materials for damage and makes repairs when possible.
- Transports materials weighing up to 20 pounds to prepare returned library materials for reshelving. Moves about the library and positions self to return materials to high or low shelves.
- Provides training for subordinate employees and assigns duties for area of responsibility; independently plans activities for subordinate personnel.
- Plans and produces innovative programs for adults ages 19+.

- Assists with programming for children as needed.
- Communicates and exchanges information with various groups, such as senior centers, regarding services available to adult patrons; works with various local agencies and Friends group.
- Creates and maintains departmental displays.
- Regularly attends work and works rotating nights and weekends as needed.

Marginal Job Functions

- Assists in other areas of library as needs arise and time permits.
- Attends staff and other professional meetings to exchange information; attends in-service training and technical or professional classes, seminars, or conferences to improve technical or professional skills.
- Other duties as assigned by management.

Employment Policy

The City of Opelika is an Equal Opportunity, Affirmative Action, and Americans with Disabilities Act compliant employer. We consider applicants for all positions without regard to race, religion, color, national origin, gender (including pregnancy, childbirth or related medical conditions), sexual orientation, gender identity, gender expression, age, parental status, status as a protected veteran, status as an individual with a disability or any other legally protected status. In accordance with the Department of Justice regulations implementing Subtitle A of Title II of the Americans with Disabilities Act (42 U.S.C. 12131), the City of Opelika welcomes all reasonable requests for accommodations from prospective applicants. The City's ADA Coordinator can be reached at (334) 705-2083 or at ADA@opelika-al.gov.

RESOLUTION NO. 132-21

Approve and Adopt City of Opelika Grant Policy.

RESOLUTION NO. _____

RESOLUTION ADOPTING CITY OF OPELIKA GRANT POLICY

WHEREAS, the City of Opelika (the “City”) has the responsibility to ensure that all state and federal grant projects are administered appropriately; and

WHEREAS, the auditing firm for the City has recommended that the City Council adopt financial and internal controls that promote sound grant management and administration; and

WHEREAS, City staff has prepared a City of Opelika Grant Policy that outlines procedures, safeguards and internal controls for the administration of state and federal awards and grant-related activities; and

WHEREAS, the purposes of said Grant Policy are:

- To ensure proper oversight of all funds appropriated to the City;
- To minimize the City’s risk of non-compliance with grant requirements;
- To ensure proper administration and accounting of all grants.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Opelika, Alabama, as follows:

1. That the City of Opelika Grant Policy, a copy of which is attached hereto as Exhibit “A”, be and the same is hereby approved and adopted.

2. That the Mayor and the Controller are hereby authorized and directed to implement and administer the Grant Policy.

3. That this Resolution shall take effect upon its passage and adoption by the City Council.

ADOPTED AND APPROVED this the _____ day of _____, 2021.

PRESIDENT OF THE CITY COUNCIL OF THE
CITY OF OPELIKA, ALABAMA

ATTEST:

CITY CLERK

CITY OF OPELIKA GRANTS POLICY

PURPOSE

The purpose of this grants policy (the “Policy”) is to establish internal controls and guidelines for the research, application, acceptance, and financial administration of all grants awarded to the City of Opelika (the “City”) and to assist in providing accurate and complete disclosure of the programs and financial results of each grant.

SCOPE

This is a City-wide policy affecting all persons and departments that research, apply for, and/or manage grants.

POLICY

The City of Opelika actively seeks grant funds to assist and support a variety of City programs and projects that enhance the long-term goals and objectives of the City. Grants are defined as contracts or agreements whereby the City receives funding from an agency to subsidize a public project or a program, and for which, the City has fiduciary or oversight responsibility. Each grant program requires a different set of actions, responsibilities and compliance requirements that must be followed in administering the grant. This policy describes the required procedures that must be followed in order to ensure that grants awarded to the City are researched, applied for, appropriated and monitored in a consistent and organized manner. It is applicable to all Federal, State, County and Private grants.

RESPONSIBILITIES

The Controller is responsible for updating this policy as necessary to comply with Federal, State and Municipal laws.

DEPARTMENT HEADS

All Department Heads have the primary responsibility for the implementation and execution of the Grants Policy in their work area. Department Heads assume responsibility for accurately expending grant funds in accordance with the budget. The Department Head will assign a Project Manager to oversee the project and provide grant compliance. If the Project Manager is an outside consultant, the Department Head will assign a staff member responsible for overseeing the Project Manager and ensuring grant compliance.

EMPLOYEES

All employees have the primary responsibility for complying with the provisions of this policy.

PRE-APPLICATION PROCEDURES

Departments are responsible for thoroughly reviewing grant opportunities for alignment with City priorities and project feasibility. When reviewing, the following must be taken into consideration:

1. Implementation feasibility
2. Administration capacity
3. Availability of matching funds
4. Planning, design, and other project costs
5. Operations, maintenance, and future financial obligations
6. Cost benefit as compared to the award amount
7. If the terms of the grant can be achieved within the grant period

The City has retained the services of a professional grant writer who is available to assist in the grants process. Contact the City Administrator if the Department would like the grant writer's assistance. Any grant pertaining to Technology must be reviewed by the City's Chief Technology Director who will make sure that any equipment/software purchased will be technologically compatible and can be supported in years to come. The City Administrator and/or Mayor must internally approve of the grant before it is taken to the City Council in the form of a Resolution and formally applied for. It is advisable to have the City Attorney review the application as well as draft the Resolution.

GRANT APPLICATION

It is the Department's responsibility to prepare the grant application within the required timeframe to meet the application's deadline. City Council approval to submit an application is required for all grants. A detailed staff report and a resolution should be brought to the City Council for Council adoption, and the Department is responsible for entering the resolution into MinuteTraq. It is important that the Department recognizes that the application can be viewed as a resume, as it is the primary document that a funding agency can use to evaluate a prospective grantee's proposal. A copy of all grant applications must be sent to the City's Controller so it can be tracked on the City's Schedule of Expenditures of Federal Awards (SEFA), also called the City's Grants Schedule. The Controller tracks the status of each grant as applied for, awarded, denied, and completed. The City is required to provide the SEFA to its auditors because they're required to use it to determine if we're subject to a "single audit" of federal grant dollars the entire City has spent. A "single audit" is an audit that's in addition to our normal financial statement audit so it's very important that all grants are included on this schedule. The results of this single audit are extremely important. Findings can affect potential future funding. If a grant is denied, a copy of the denial letter must also be sent to the Controller so it can be recorded on the SEFA.

POST-AWARD PROCEDURES

Once the award notification has been received by the Department that applied for the grant, a copy of all the documents in the award letter must be sent to the Controller. The finalized grant contract and all compliance measures will be reviewed by the Department Head, the Department Project Manager, and the Controller. If the City is receiving federal dollars, be sure to include the Catalog of Federal Domestic Assistance (CFDA) number in the documents. If it is not listed, it is up to the Department to find out what the number is and provide it to the Controller. The CFDA number, project number, award date and amount as well as other information is recorded on the SEFA by the Controller.

Often a new fund and related accounts must be set up in the City's general ledger for each new grant. This is done by the Controller using the award letter along with the Resolution that was approved which authorized the City to apply for the grant. The Controller will enter the budget adjustment and will also notify the department the account number(s) to be used on all requisitions and check requests.

Project implementation may now begin. It is very important to note that the City cannot spend any money that it expects to be reimbursed for prior to the award date as listed in the award documents. If the City spends money prior to the award date, then it will not be reimbursed for the expenditure. In other words,

the City cannot spend any money until the Grantor tells the City it can. Grant expenditures must be expensed as detailed in the grant application, grant contract and as approved in the City's Annual Budget. Before initiating a contract, purchase order, agreement with a service provider, professional services agreement or other expense, the Department should review the Grant Agreement for terms and conditions. Many Grant Agreements have "Conditions Precedent to Commencement of Project". The Department must ensure these conditions are met. The Department must continue to comply with City policy and procedures, as well as those in the grant contract. The Department receiving the award must focus on the implementation, monitoring and evaluation of the grant funded program. Those charged with managing the program must work to ensure that they maintain high standards, achieve stated goals and objectives, meet agreed upon deadlines, stay within budget, expend funds as required, comply with the granting entity's terms and conditions, maintain appropriate records, meet financial and programmatic reporting requirements, and communicate results. How the Department manages a grant affects the City's reputation with the Grantor as well as with other grantors and future grant opportunities so it's very important to make sure the City's interests and responsibilities are met.

PROCUREMENT

The City's Purchasing-Revenue Manager must be notified that federal funds are involved for all purchases with federally funded grants, regardless of the dollar amount involved.

Any purchases, of any amount, made with State or Federal grant funds must comply with the following requirement:

A copy of the required certification related to the suspension and disbarment of the vendor **MUST** be obtained before any funds are spent. This copy must be kept with the grant file in the Controller's office and be available for the City's auditors when requested. This information is available on the System for Award Management web page and can be accessed at the following address: <http://www.sam.gov/>. From there, go to Search Records at the top left of the page, and search for your vendor by name. You will receive a message showing whether your vendor is excluded. If excluded, you may not purchase from that source. If there are no records matching the search request, you may purchase from that vendor, assuming all other purchasing and grant requirements have been met. In either case, please print out the pages for your grant file, to show compliance with this requirement.

Equipment items purchased with Federal funds that cost \$5,000 or more are to be tagged when purchased so that proper disposal procedures can be followed when items are sold or sent to surplus. Federal equipment should be inventoried at least every 2 years to be properly safeguarded against theft, damage, or loss. Inventory records should be maintained in accordance with the City's Fixed Asset Policy. When assets acquired with Federal funds are no longer used in the grant program (i.e., grant has expired, asset was lost, stolen, or damaged, or asset became idle) the Grantor may need to be notified. The Federal Government may be due a portion of the proceeds for equipment items with a book value of \$5,000 or more at the time of disposition. If the federal agency is compensated for the current fair market value of the item, the equipment may be retained by the agency. Grantees should follow the City's and/or grantor's policies and procedures for all practices including procurement for the selection of contractors and vendors. If grant applications have special conditions, a copy of such must be given to the City's Purchasing Department for assistance in compliance monitoring. If grant guidelines require grantees to abide by different procurement procedures other than those adopted by the City, the grantee should resolve the situation with the City's Purchasing Department prior to submitting the application. As a rule, the federal and state regulations prevail unless less restrictive than City policies-where City policy prevails.

Grant funds must be spent in the manner approved by the Granting Agency and the City Council. The Department Head and the Project Manager overseeing the grant-funded project are responsible for:

- Monitoring the project budget
- Monitoring the City staff time budget
- Monitoring sub-contractors, sub-recipients, service providers
- Monitoring budgets for contractors, consultants, and professional service agreements
- Reviewing invoices for payment; specifying appropriate account numbers.
- Timely submittal of invoices for payment ensuring adequate cash management.

The Controller will monitor expenses after payment to ensure compliance with the grant budget and the City budget.

All procurement activity associated with grant funds must be consistent with the City's Purchasing Policy as well as the approved grant budget and overall requirements of the Grantor.

REPORTING

Grants awarded to the City typically require that progress and financial reports are submitted to the Grantor. Accurate and timely reporting are critical to maintaining a good relationship with the Grantor and late or inaccurate reports may negatively impact current and/or future funding opportunities. The Controller should be allowed to review all financial status reports before submission to the Grantor. Also, copies of all reimbursement requests must be sent to the Controller so the general ledger can be updated to record a receivable and deferred revenue. The Controller can provide copies of canceled checks as well as invoices to be sent along with reimbursement requests. Reimbursement requests must be filed on a timely basis with the Grantor which can be on a monthly basis. When the grant is completed, it is up to the Department to notify the Controller so the SEFA can be so noted.

FILE MANAGEMENT/RETENTION

While the Department may keep a grant file, the Controller must also maintain grant files that the City's auditors will use to perform a single audit instead of traveling to the various departments to examine their records. Therefore, it is very important that anytime a grant is applied for, denied, awarded or reimbursement request submitted, the Controller receives a copy of any document received from the Grantor or sent by the Department to the Grantor. All reimbursement checks received must be sent to the Controller. Any receipt of reimbursement funds electronically must be communicated to the Controller. The Controller will ensure the grant revenue is receipted as revenue as opposed to an expenditure refund. The Controller will retain his/her grant folders for periods required by the grant or the State Records Retention Schedule, whichever is longer. The Department shall retain all grant files, including applications, financial reports, interim narrative reports, background materials and other non-financial supporting documentation for six (6) years. The final narrative report is a permanent record and must be maintained in the custody of the City forever. Grantors may require retention periods in excess of the above time period, in which case, the Grantor's time period would be followed. If any litigation claim, negotiation, audit or other action involving records has been started before the expiration of the retention period, records must be retained until completion of the action and resolution of all issues which arise from it.

Upon adoption of this policy by the City, responsible employees shall immediately implement this Policy. Grants that are not in compliance with this policy at the time the Policy is adopted will be brought into compliance as quickly as possible.

RESOLUTION NO. (ID # 4622)

Demolition - 1700 3rd Avenue.

RESOLUTION NO. _____

**RESOLUTION ORDERING THE DEMOLITION OF A BUILDING OR
STRUCTURE LOCATED AT 1700 3RD AVENUE, OPELIKA, ALABAMA 36801,
PARCEL ID NO.: 43-09-06-13-1-001-054.000 IN COMPLIANCE WITH SECTIONS
11-40-30 THROUGH 11-40-36, SECTIONS 11-53B-1 THROUGH 11-53B-16,
INCLUSIVE, OF THE CODE OF ALABAMA, AND IN COMPLIANCE WITH
ORDINANCE NO. 116-15.
OF THE CITY OF OPELIKA, ALABAMA**

WHEREAS, the Building Official of the City of Opelika, Alabama, determined that the condition of the building or structure located at 1700 3rd Avenue, Opelika, Alabama, 36801, Parcel I.D. Number: 43-09-06-13-1-001-054.000, (hereinafter the Subject Property”) is in such condition as to make it dangerous to the life, health, property, morals, safety or general welfare of the public or the occupants; and

WHEREAS, JS Management, LLC, is the record owner of the above-described property as shown from a search of records of the Office of the Judge of Probate of Lee County, Alabama; and

WHEREAS, JS Management, LLC, is the entity last assessing the subject property for state taxes; and

WHEREAS, a “Notice of Dangerous Building, Finding of Public Nuisance and Order to Remedy” was sent via certified mail, properly addressed, and postage prepaid to JS Management, LLC, 12222 Highway 51, Opelika, AL 36804 and to JS Management, LLC, c/o Jessie Sanders II, 14535 Alabama Highway, Opelika, AL 36804; and

WHEREAS, contemporaneous with the filing of the “Notice of Dangerous Building, Finding of Public Nuisance and Order to Remedy”, a copy of the same was posted at or within three (3) feet of an entrance to the building on the subject property; and

WHEREAS, a Lis Pendens Notice was duly filed of record in the Office of the Judge of Probate of Lee County, Alabama, as required by Ordinance No. 116-15; and

WHEREAS, notice that the subject property is a dangerous building because it is unsafe to the extent that it is a public nuisance and is subject to demolition and that a public hearing would be held on a certain date was given to all interested parties as required by law; and

WHEREAS, Tuesday, June 15, 2021, at 7:00 p.m. in the Courtroom of the Opelika Municipal Court Building, 300 Martin Luther King Boulevard, Opelika, Lee County, Alabama, was fixed as the time and place when and where the City Council will meet to determine whether or not the buildings located at 1700 3rd Avenue is unsafe to the extent that it creates a public nuisance; and

WHEREAS, the City Council of the City of Opelika met on Tuesday, June 15, 2021, at the aforesaid time and place for the purpose of conducting said public hearing; and

WHEREAS, the President of the City Council of the City of Opelika presided over said public hearing and opened the floor for comments from the public and any persons interested in the real property located at 1700 3rd Avenue, Opelika, Alabama; and

WHEREAS, the City Council has considered all of the evidence and other matters in relation to said alleged public nuisance.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Opelika,

as follows:

1. The City Council hereby finds and determines that the building or structure located at 1700 3rd Avenue, Opelika, Alabama, Parcel I.D. Number: 43-09-06-13-1-001-054.000, is unsafe to the extent that it creates a public nuisance to the citizens of Opelika, Alabama, and is due to be condemned and demolished in compliance with §§11-40-30 through 11-40-36 and §§11-53B-1 through 11-53B-16, inclusive of the *Code of Alabama*, and Ordinance No. 116-15 of the City of Opelika, Alabama, which Ordinance is codified at Sections 5-221 through 5-238, inclusive of the *Code of Ordinances* of the City of Opelika, Alabama. The property referred to above is more particularly described as follows:

Lot 6 of Block 15, VILLAGE PROPERTY MAP OPELIKA
MANUFACTURING CORPORATION, according to and as shown by that certain map or plat thereof of record in Town Plat Book 4 at Pages 49 & 50 in the Office of the Judge of Probate of Lee County, Alabama.

Also being further described as Parcel Number 43-09-06-13-1-001-054.000, according to records maintained in the Lee County Revenue Commissioner's Office.

2. The Mayor is hereby authorized and directed to cause said building or structure to be demolished and removed after the expiration of twenty (20) days from the date of this resolution if an appeal has not been taken to the Circuit Court. The demolition may be accomplished by the municipality by the use of its own forces, or it may be provided by contract for the demolition. The municipality may sell or otherwise dispose of salvaged materials resulting from the demolition. All employees, contractors and duly authorized agents of the City are authorized to enter upon said property for said purpose.

3. Any person aggrieved by the decision of the City Council may, within ten (10)

days hereafter, appeal to the Circuit Court upon filing with the Clerk of the Court notice of appeal and a bond for security of costs in the form and amount approved by the Circuit Clerk.

4. Upon the demolition and removal of said building or structure, the Building Official shall make a report to the City Council of the cost. The City Council shall thereafter adopt a resolution fixing the costs which it finds were reasonably incurred in the demolition and removal of said building or structure and assess the costs against said property. The proceeds of any monies received from the sale of salvaged materials from the building or structure shall be used or applied against the cost of the demolition and removal. The fixing of costs by the City Council shall constitute a special assessment against the lot or lots, parcel, or parcels of land upon which the building or structure was located and shall constitute a lien on the property for the amount of the assessment.

5. The City Clerk is hereby directed to mail, by certified mail, a copy of this resolution to the owners and lien holders of the property as the information appears on the records of the office of the Tax Assessor and in the Office of the Judge of Probate of Lee County, Alabama.

ADOPTED AND APPROVED this the ____ day of _____ 2021.

PRESIDENT OF THE CITY COUNCIL OF THE
CITY OF OPELIKA, ALABAMA

ATTEST:

CITY CLERK

Cc: JS Management, LLC
12222 Highway 51
Opelika, AL 36804

JS Management, LLC
c/o Jessie Sanders II
14535 Alabama Highway 51
Opelika, AL 36804

RESOLUTION NO. 133-21

Request for Approval of a Special Use Permit with T-Mobile at 1015 West Point Pkwy.**RESOLUTION NO. _____**

WHEREAS, T-Mobile has requested to modify their equipment at an existing wireless telecommunication facility located at 1015 West Point Parkway, Opelika, AL to provide improved wireless services essentially within the corporate limits and police jurisdiction of the City of Opelika, and;

WHEREAS, T-Mobile has complied with City's Ordinance No. 014-19 and has demonstrated the need for additional modification of this wireless facility to deliver consistently reliable services in the identified area, and;

WHEREAS, both the City and T-Mobile's customers in Opelika will benefit from improved service, and;

WHEREAS, the City's consultant, The Center for Municipal Solutions (CMS), recommends the granting of a Special Use Permit for the modification of T-Mobile's equipment at this facility located at 1015 West Point Parkway, which consist of a 394' self-support tower;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Opelika, Alabama that T-Mobile is hereby granted a Special Use Permit to modify their equipment at the wireless telecommunications facility located at 1015 West Point Parkway. As recommended by CMS, the Special Use Permit is subject to compliance with the following conditions prior to the issuance of said permit and/or a Certificate of Completion:

1. To prevent warehousing of permits or authorizations and to assure the best service to the City's residents as expeditiously as possible, the facility must be built, activated, and be providing service no later than one hundred eighty (180) days after the issuance of the Special Use Permit or other applicable authorization, subject to commonly accepted force majeure exceptions acceptable to the City. T-Mobile may

petition the City of an extension of this for good cause shown, but the decision whether not to grant the extension shall exclusively be the prerogative of the City.

2. T-Mobile must provide contractor information to CMS and to the city prior to request for issuance of the Building Permit.
3. Prior to the issuance of the Certificate of Completion, T-Mobile or the tower owner shall remediate the following Code/Safety issues noted at the pre-application site visit:
 - a. Repair or replace grounding on North side of compound fence.
 - b. Repair or replace grounding on T-Mobile's Generator.
4. Once, T-Mobile has met all the conditions of the permit and any other requirements of the City and a building permit is issued, T-Mobile must notify the City's consultant for all inspections.
5. At the completion of construction, T-Mobile must notify the City's consultant and provide proof that all inspections have been satisfactorily completed and the project is ready for a final on-site inspection. Upon passing the final inspection, a recommendation to issue a Certificate of Occupancy shall be made.
6. The Certificate of Occupancy shall not be issued until all fees and costs associated with this Permit, including inspections, have been paid.
7. The provision of the Certificate of Completion for this work shall be a pre-condition for any future modifications of any kind by this carrier, at this facility.

ADOPTED and APPROVED this _____ day of _____, 2021.

Jr.

C.E. "Eddie" Smith,

President City
Council
Opelika, Alabama

ATTEST:

Russell A. Jones
City Clerk

ORDINANCE NO. 011-21-ORD

Approve Quitclaim Deed to Armetta Johnson - 2nd Reading.

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AND AUTHORIZING EXECUTION OF
QUITCLAIM DEED FROM THE CITY OF OPELIKA, ALABAMA TO
ARMETTA JOHNSON**

WHEREAS, Armetta Johnson, an unmarried woman, owns the property located at 509 Martin Luther King Boulevard, Opelika, Alabama, particularly described as Lots 4 through 9, Block A, Realty Investment Corporation, and recorded in Plat Book 1 at Page 24 in the Office of the Judge of Probate of Lee County, Alabama; and

WHEREAS, Armetta Johnson desires to sell said property to a purchaser who wishes to renovate the house located on the property; and

WHEREAS, a title search has revealed that the City of Opelika (the “City”) may have an interest in Lots 7 and 9 of the above-described property; and

WHEREAS, Armetta Johnson and her predecessors in title have assessed and paid taxes on the property for more than twenty (20) years; and

WHEREAS, Armetta Johnson and her predecessors in title have apparently occupied the property for more than sixty (60) years; and

WHEREAS, the existing single-family home is located partially on Lot 7; and

WHEREAS, Armetta Johnson has requested that the City quitclaim to her whatever interest the City purportedly has in Lots 7 and 9; and

WHEREAS, the City desires to assist Armetta Johnson, in clarifying ownership to the aforesaid Lots 7 and 9.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Opelika, Alabama, as follows:

Section 1. It is hereby established and declared that the following described real property is not needed for public or municipal purposes, to-wit:

Lot 7 and Lot 9 in Block A of the Realty Investment Corporation, as shown on the Plat of Survey of the said Realty Investment Corporation, which appears of record in the Office of the Judge of Probate of Lee County, Alabama, in Plat Book 1 at Page 24.

Section 2. That the Mayor and the City Clerk be, and they hereby are, authorized and directed to execute and attest respectively, for and on behalf of the City of Opelika, a quitclaim deed, a copy of which is on file in the office of the City Clerk, whereby the City of Opelika does convey whatever possible interest it has, if any, in the premises described in Section 1 hereof to Armetta Johnson.

Section 3. That the purpose of the Ordinance is to relinquish whatever claim the City of Opelika may have in the premises described in Section 1 above.

Section 4. That this Ordinance shall take effect immediately upon its adoption, approval and publication as required by law.

Section 5. The City Clerk is hereby authorized and directed to cause this Ordinance to be published one (1) time in a newspaper of general circulation in the City of Opelika, Lee County, Alabama.

ADOPTED AND APPROVED by the City Council of the City of Opelika, Alabama, on
this the _____ day of _____, 2021.

PRESIDENT OF THE CITY COUNCIL OF THE
CITY OF OPELIKA, ALABAMA

ATTEST:

CITY CLERK

TRANSMITTED TO MAYOR on this the _____ day of _____, 2021.

CITY CLERK

ACTION BY MAYOR

APPROVED this the ____ day of _____, 2021.

MAYOR

ATTEST:

CITY CLERK

STATE OF ALABAMA)
COUNTY OF LEE)

QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS: That in consideration of **TEN DOLLARS AND OTHER GOOD AND VALUABLE CONSIDERATIONS (\$10.00)**, to the undersigned **City of Opelika, Alabama, a municipal corporation**, (hereinafter referred to as the “Grantor”) in hand paid by **Armetta Johnson, an unmarried woman**, (hereinafter referred to as the “Grantee”) the receipt of which is hereby acknowledged, the said Grantor does by these presents remise, release, quit-claim and convey unto the said Grantee, her heirs, executors, and administrators, all of its right, title, claim and interest in and to the following described real property, situated, lying and being in the County of LEE, State of ALABAMA, to-wit:

Lot 7 and Lot 9 in Block A of the Realty Investment Corporation, as shown on the Plat of Survey of the said Realty Investment Corporation, which appears of record in the Office of the Judge of Probate of Lee County, Alabama, in Plat Book 1 at Page 24.

TO HAVE AND TO HOLD unto the said Grantee, her heirs, executors, and administrators in fee simple forever.

IN WITNESS WHEREOF, the City of Opelika, Alabama, a municipal corporation, has caused this instrument to be executed by Gary Fuller, its Mayor, and its seal to be affixed by Russell Jones, City Clerk, both of whom are hereunto authorized pursuant to Resolution No. _____ of the City Council of the City of Opelika, Alabama, a copy of which is attached hereunto and marked Exhibit “A” on this the _____ day of _____, 2021.

City of Opelika, Alabama

By: _____
Gary Fuller

ATTEST:

Russell Jones, City Clerk

Attachment: 05.24.21 Quitclaim City of Opelika to Johnson (011-21-ORD : Approve Quitclaim Deed to Armetta Johnson - 2nd Reading.)

STATE OF ALABAMA
COUNTY OF LEE

I, the undersigned authority, a Notary Public in and for said County and State, hereby certify that Gary Fuller and Russell Jones, whose names as Mayor and City Clerk, respectively for the City of Opelika, a municipal corporation, are signed to the foregoing conveyance and who are known to me, acknowledged before me on this day, that, being informed of the contents thereof, they executed the same voluntarily on the day the same bears date.

GIVEN under my hand and official seal of office this the ____ day of _____, 2021.

NOTARY PUBLIC
MY COMMISSION EXPIRES:

THIS DOCUMENT PREPARED BY:

Benjamin H. Parr, PC
830 Avenue A, Suite A
Opelika, AL 36801
(334) 749-6999

GRANTEE'S ADDRESS:

Armetta Johnson

ORDINANCE NO. 012-21-ORD

Approve Option to Purchase an Easement with Vertical Bridge Acquisitions, LLC - 2nd Reading.

ORDINANCE NO. _____

**ORDINANCE APPROVING OPTION TO PURCHASE AN
EASEMENT BETWEEN THE CITY OF OPELIKA, ALABAMA,
AND VERTICAL BRIDGE ACQUISITIONS, LLC**

WHEREAS, pursuant to a Lease Agreement (the “Lease Agreement”) dated December 6, 2017, the City of Opelika, Alabama, (the “City”) leased to Eco-Site II, LLC (“Eco-Site”) approximately 0.2296 acres (the “Leased Premises”) located at 512 Fruitland Circle (near Bay Court) in the City of Opelika; and

WHEREAS, on or about December 14, 2020, Eco-Site merged with Vertical Bridge and the Lease Agreement was assigned to Vertical Bridge RETI, LLC (“VB”); and

WHEREAS, VB owns and operates a 260-foot high wireless communications facility on a portion of the Leased Premises; and

WHEREAS, the Lease Agreement was activated in July, 2018 and expires (including renewal terms) in 2048; and

WHEREAS, the Lease Agreement provides for annual rent in the amount of \$30,000 (\$2,500 per month); and

WHEREAS, the Lease Agreement provides for a two percent (2%) rent adjustment on each anniversary date beginning on the fourth anniversary of the commencement date of the Lease Agreement; and

WHEREAS, the City has been engaged in discussions with VB about a cell tower lease buy-out; and

WHEREAS, VB has launched a new initiative, Vertical Lease Monetization Program, which allows landlords, such as the City, to access long-term cash payments in a lump sum; and

WHEREAS, a cell tower lease buy-out occurs when a property owner agrees to sell its lease to a ground lease acquisition company for a lump sum of cash which is less than the cumulative value of the monthly rent over the life of the lease; and

WHEREAS, VB has tentatively offered to purchase an easement in the Leased Premises and take an assignment in the cell site rental income in exchange for a one-time lump sum payment in the amount of \$418,000; and

WHEREAS, the proposed easement will be for a term of fifty (50) years; and

WHEREAS, pursuant to the VB proposal, the City will agree to forfeit all rights to collect the future rent payments during the term of the Lease Agreement; and

WHEREAS, there are some advantages and reasons for the City to consider a lease buy-out:

- (a) There is no guarantee that the cell tower tenant will be paying rent to the City for the next 28 years. The cell tower tenant could simply elect not to renew the lease at the end of any five-year period;
- (b) Disruptive technology could replace the need for cell towers; and
- (c) Inflation could deflate the value of the monthly rental payments the City receives over the term of the Lease Agreement

; and

WHEREAS, the Mayor and City staff believe it is in the best interest of the City and its citizens to accept Vertical Bridge's tentative buy-out offer of \$418,000; and

WHEREAS, an option to purchase an easement across the Leased Premises (hereinafter referred to as the “Easement Option”) has been prepared by Vertical Bridge and submitted to the City Council for approval and the Council has determined that it is in the best interest of the City and its citizens to approve said Easement Option.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Opelika, Alabama (the “Council”) as the governing body of the City of Opelika, Alabama (the “City”) as follows:

1. That the proposed Easement Option to be entered into between the City and Vertical Bridge Acquisitions III, LLC (“VB”), a copy of which is on file in the office of the City Clerk, be and the same is approved, authorized, ratified and confirmed in the form substantially submitted to the City Council with such changes thereto (by addition, deletion or substitution) as the Mayor shall approve which approval shall be conclusively evidenced by the execution and delivery of said Easement Option.
2. That the Mayor is hereby authorized and directed to execute and deliver said Easement Option in the name and on behalf of the City.
3. That, in the event VB exercises the Easement Option, the Mayor is hereby authorized to execute and deliver the Easement Agreement in the name and on behalf of the City.
4. That the Mayor is hereby authorized to execute and deliver or cause to be executed and delivered in the name and on behalf of the City such other agreements, contracts, certificates and instruments as he deems necessary or appropriate in order to carry into effect the intent of the provisions of this Ordinance.
5. That the officers of the City and any person or persons designated and authorized by any officers of the City to act in the name and on behalf of the City, or any one or more of them, are authorized to do or cause to be done or performed in the name and on behalf of the City such other acts and to execute and deliver or cause to be executed and delivered in the name and on behalf of the City such other notices, certificates, assurances or other instruments or other communications under the seal of the City or otherwise, as they or any of them deem necessary or advisable or appropriate in order to carry into effect the intent of the provisions of this Ordinance.

6. That this ordinance shall become effective immediately upon its adoption and publication as required by law.

7. That the City Clerk of the City of Opelika is hereby authorized and directed to cause this ordinance to be published one (1) time in a newspaper published in and of general circulation in the City of Opelika, Alabama.

ADOPTED AND APPROVED this the ____ day of _____, 2021.

 PRESIDENT OF THE CITY COUNCIL OF THE
 CITY OF OPELIKA, ALABAMA

ATTEST:

 CITY CLERK

TRANSMITTED TO MAYOR this the ____ day of _____, 2021.

 CITY CLERK

ACTION BY MAYOR

APPROVED this the ____ day of _____, 2021.

MAYOR

ATTEST:

CITY CLERK

ORDINANCE NO. 013-21-ORD

Approve Amending Personnel Policies and Procedures Manual - 2nd Reading.

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AND ADOPTING AMENDMENTS TO THE
PERSONNEL POLICIES AND PROCEDURES MANUAL
OF THE CITY OF OPELIKA, ALABAMA**

WHEREAS, the City of Opelika, Alabama, (the “City”) has previously adopted general provisions pertaining to personnel rules and regulations, including, but not limited to, staffing, separations, disciplinary actions, grievance procedures, compensation and employee benefits, which are set forth in the “Personnel Policies and Procedures of the City of Opelika” (hereinafter referred to as the “Personnel Manual”); and

WHEREAS, City staff has recommended to the City Council that the Personnel Manual be updated at the present time to provide for additional and revised policies and procedures pertaining to the administration of City employees and personnel; and

WHEREAS, the City Council realizes that periodic adjustments must be made to the Personnel Manual must be made in order to keep the manual current and consistent with state and federal labor and employment law requirements as well as policies, procedures, guidelines, rules and regulations established by the City on the local level for employees; and

WHEREAS, the City Council has determined that it is in the best interest of the public health, safety and general welfare to amend the Personnel Manual at this time as recommended by City staff to update the policies, procedures, guidelines, rules and regulations.

NOW, THEREFORE, BE IT ORDAINED, by the City Council (the “Council”) of the City of Opelika, Alabama (the “City”) as follows:

Section 1. **Amendments.** That the Personnel Manual of the City of Opelika, adopted on November 19, 2002, as previously amended, is further amended in the following respects:

- (a) That Section 1.7 is amended to read as follows:

1.7 Equal Employment Opportunity

The City will provide equal employment opportunity to all individuals and will employ applicants on the basis of their job-related qualifications and performance potential without regard to race, color, sex, gender identification or expression, national origin, religion, age, disability, marital status, genetic information, pregnancy or any other characteristic prohibited by law (except where age, sex, or disability constitutes a bona fide occupational qualification).

- (b) That Section 1.12.1 is hereby amended to read as follows:

1.12.1 Nepotism

No individual will be employed by the city in the classified, part-time, temporary, or contractual service, if he would be subject to administrative or supervisory control by a member of his immediate family. For this purpose, immediate family will be interpreted to include an individual's spouse, parent, child, brother, sister, grandparent, grandchild, uncle, aunt, nephew, niece, and the like relationship of the individual's spouse. Individuals who are employed in such situations at the time of adoption of this provision will be exempt from its restriction. In the event that such situation would be created because two (2) employees elect to be married, one or both employees may transfer to any non-conflicting comparable vacant position if he or she is qualified and such transfer is approved by the Mayor. If such transfer is not possible, or is not approved, one of the employees will be required to resign. If one of the employees does not resign, the Mayor will initiate action to dismiss one of them.

- (c) That the first paragraph of Section 2.1.3 is hereby amended to read as follows:

2.1.3 Harassment Policy

It is the policy of the City of Opelika to provide a work environment free from all forms of harassment. The City of Opelika does not tolerate harassment of employees and others based on or related to, race, color, sex, gender identification or expression, national origin, religion, age, disability, marital status, genetic information, pregnancy or any other characteristic prohibited by law. This policy applies to the actions of Department Heads, Division Managers, Supervisors, co-workers, independent contractors and any other individual who comes into contact with an employee while an employee is performing his job duties. Department Heads, Division Managers, Supervisors and employees who violate this policy are subject to severe discipline, including termination of employment.

(d) That Section 2.1.3(C) is hereby amended to read as follows:

(C) Race, Color, Sex, Religion, National Origin, Age and Disability Harassment

(1) Race, color, sex, gender identification or expression, national origin, religion, age, disability, marital status, genetic information, and pregnancy harassment is defined as unwelcome statements, name-calling or other verbal or physical conduct based upon an employee's race, color, sex, gender identification or expression, national origin, religion, age, disability, marital status, genetic information, or pregnancy when any of the following occurs:

- (a) Submission to such conduct is made a term or condition of an individual's continued employment, promotion or other condition of employment;
- (b) Submission to or rejection of such conduct is used as a basis for employment decisions affecting an employee or job applicant; or
- (c) Such conduct is intended to interfere or results in interference with an employee's work performance or creates an intimidating, hostile or offensive work environment.

(2) Prohibited actions include but are not limited to: use of derogatory terms or descriptions of an individual or group of individuals based on race, color, sex,

gender identification or expression, national origin, religion, age, disability, marital status, genetic information, pregnancy or any other characteristic prohibited by law; stating stereotypical classifications concerning the race, color, sex, gender identification or expression, national origin, religion, age, disability, marital status, genetic information, pregnancy or any other characteristic prohibited by law of an employee or group of employees; display of signs, pictures, cartoons, written statements or other material that denigrates or discriminates against any employee(s) based on the employee's race, color, sex, gender identification or expression, national origin, religion, age, disability, marital status, genetic information, pregnancy, or any other characteristic prohibited by law ; and general harassment, pushing, shoving or other intentional acts perpetrated in whole, or in part, because of the employee's race, color, sex, gender identification or expression, national origin, religion, age, disability, marital status, genetic information, pregnancy or any other characteristic prohibited by law. In addition, harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening bullying, intimidating or hostile acts; denigrating jokes; and written or graphic material that denigrates or shows hostility or aversion toward an individual or group and that is placed on walls or elsewhere on the employer's premises or circulated in the workplace.

- (e) That Section 4.4.3 is hereby amended to read as follows:

4.4.3 Application Forms

All applications for employment will be submitted via the City of Opelika's website. Applications should be submitted in accordance with the vacancy notice or advertisement instructions. Applications are accepted for vacant positions, except as listed below. Certain Police and Fire department positions require a lengthy application process. For this reason, job postings for those departments may be posted prior to an actual vacancy.

- (f) That paragraph one of Section 4.5.2 is hereby amended to read as follows:

4.5.2 Selection of Classified and Part-Time Service Employees

Selections to fill vacancies in the classified and part-time services will be made by the appointing authority as established in paragraph 4.5.1. Each selection will be based on the knowledge, skills and abilities determined to be required for the position without regard to race, color, sex, gender identification or expression, national origin, religion, age, disability, marital status, genetic information, pregnancy or any other characteristic prohibited by law (except where such factor may constitute a bona fide occupational qualification). Reasonable accommodations for disabled individuals, who are otherwise qualified, will be made when practical. Consideration will also be given to the requirements of the city's affirmative action plan.

- (g) That Section 4.5.2.3 is hereby amended to read as follows:

Section 4.5.2.3 Inquiries

Appropriate inquiries of former employers and other references, when required, and background checks will be made by the Human Resources Department. Background checks may be performed by the Police department on applicants for police department positions. If agreeable to an applicant, inquiries may also be made to his present employer.

- (h) That the first paragraph of Section 4.6 is hereby amended to read as follows:

Section 4.6 Employment Offers

Employment offers for classified, and part-time service positions will be made in writing or verbally by the appointing authority. A copy of written offers will be provided the Human Resources Department. No individual may consider that an offer has been made to him until he has been so notified.

- (i) That Section 4.6.2 is hereby amended to read as follows:

Section 4.6.2 Contingency of Offer

All offers will be contingent upon the individual meeting the following requirements before he starts work, or within a reasonable time after starting to work, as established by the appointing authority in coordination with the Human Resources Department. When agreed to by the Human Resources Director and the department head, the appointing authority may make such investigations and checks that are better accomplished by the department.

- (a) report of successful completion of a medical examination, when required;
 - (b) the individual successfully undergoing a criminal background investigation;
 - (c) the individual successfully demonstrating through a driving record check that he will be accepted by the city's insurance carrier under preferred rates, when driving is required because of job duties;
 - (d) the individual successfully being issued a bond, when required because of job duties;
 - (e) the individual successfully undergoing a drug test, when the individual is being hired for a safety sensitive position;
 - (f) the individual successfully meeting any standards or certifications as required by law; and
 - (g) the individual successfully meeting any other job-related requirements established at the time of the offer.
- (j) That Section 4.7.3 is hereby amended to read as follows:

Section 4.7.3 Evaluation

A probationary status employee's performance will be evaluated at least every three (3) months during his probationary period. The first evaluation will come no later than during the third month. Subsequent evaluations will occur no later than

at the end of each additional three (3) months of the probationary period. All evaluations will be conducted in accordance with SECTION 6 EMPLOYEE PERFORMANCE APPRAISAL.

- (k) That Section 4.7.8 is hereby amended to read as follows:

Section 4.7.8 Appeals

A probationary status employee will not be eligible to file an appeal from a separation, or any disciplinary action taken against him, or to file a grievance as provided by the city grievance procedure unless such grievance is based upon his claim that he has been discriminated against because of race, color, sex, gender identification or expression, national origin, religion, age, disability, marital status, genetic information, pregnancy or any other characteristic prohibited by law.

- (l) That Section 5.2.4 is hereby amended to read as follows:

Section 5.2.4 Ineligible Employees

No employee who has been given a last written warning or suspension shall be eligible for promotion within eighteen (18) months of a final written warning action or within (12) months of a suspension action.

- (m) That Section 5.3.4 is hereby amended to read as follows:

Section 5.3.4 Selection

The appointing authority will ensure that each eligible applicant whose name is provided by the Human Resources Director is considered for the announced vacancy. Such consideration will be based upon the criteria contained in paragraph 5.2 above. A department head may, at his discretion, establish an internal selection procedure for his department that includes the use of a screening committee to assist in the selection process. Such procedures, if established, will be coordinated with the Human Resources Department prior to implementation.

All eligible employees who apply for the vacancy will be interviewed by the appointing authority. Upon completion of the selection process, the department head will immediately notify the Human Resources Department. The Department Head or the Human Resources department will notify in writing those employees who applied for the vacant position but were not selected by the appointing authority. A copy of all written notifications will be provided to the Human Resources Department.

- (n) That the first and second paragraphs of Section 5.7.1 are hereby amended to read as follows:

Section 5.7.1 General

It is the policy of the City of Opelika to provide promotional opportunities whenever possible to qualified employees. Employees are encouraged to qualify themselves for advancement by developing new skills, by expanding the knowledge of their work, by assuming greater responsibilities, and by maintaining a high level of job performance, service, interest, and loyalty.

The selection of candidates shall be determined in a manner whereby those individuals having demonstrated the required knowledge, skills, abilities and personal characteristics, while possessing the greatest potential qualities of leadership for the higher position, may be selected, regardless of race, color, sex, gender identification or expression, national origin, religion, age, disability, marital status, genetic information, pregnancy or any other characteristic prohibited by law (except where age, sex, or disability constitutes a bona fide occupational qualification).

- (o) That Section 5.7.1(E) is hereby amended to read as follows:

(E) Selection shall be made from among the best-qualified candidates, without discrimination among them for any reason such as race, color, sex, gender identification or expression, national origin, religion, age, disability, marital status, genetic information, pregnancy or any other characteristic prohibited by

law (except where age, sex, or disability constitutes a bona fide occupational qualification).

- (p) That the first paragraph of Section 4.5.2.3 is hereby amended to read as follows:

Section 5.7.4 Posting Procedure

Vacancies will be posted citywide for a period of five (5) working days or as otherwise requested by the department head and approved by the Mayor. Due to the time-in grade requirements for Sworn Police and Certified Fire Fighter positions, those positions will be posted only within the department except entry-level positions or as allowed in Section 5.8.6. Entry-level positions will be posted citywide. Eligible employees who register for the vacancy within the time-period will be further considered in accordance with the following procedure:

- (q) That Section 5.7.5(3) is hereby amended to read as follows:

3. The Mayor shall have overall authority and responsibility for the administration of all validated selection procedures, with the direct assistance of the Human Resource Director. The Mayor will make a good faith effort to recruit qualified minorities and females as examination or exercise panel members, assessors, or raters in its selection processes. It shall be the responsibility of the Mayor to ensure that, before assuming their duties, all exercise panel members, assessors, and raters receive appropriate training from a qualified source as determined by the Human Resources Department of the City of Opelika.

- (r) That Section 5.8.2 is hereby amended to read as follows:

Section 5.8.2 Time in Grade Requirements

The following total years of service within the Fire Department or Fire Service are required in order to promote as shown below. At least twenty-four (24) months service is required to be eligible for consideration for promotion to the next ranking positions within the Fire Department except Fire Chief and the Administrative Coordinator.

Rank	Minimum Required Service Years
Apparatus Operator	2
Lieutenant	4
Captain	8
Battalion Chief	12 <u>or</u> 10 with 4-year degree
Deputy Chief	15 <u>or</u> 13 with 4-year degree

“Service” as used in this section means continuous, unbroken service from the employee’s most recent hire or promotion date with the City in his or her present position. The positions of Fire Chief and Administrative Coordinator are exempt from years of service requirements.

- (s) That Section 5.8.3 is hereby amended to read as follows:

Section 5.8.3 Selection Procedure for the Positions of Battalion Chief, Captain, Lieutenant, and Apparatus Operator.

A composite assessment score obtained from the “Assessment Center” will be combined with the total points from a “plus and minus” evaluation of eight factors to determine a “final score” used to select for promotion. The Fire Chief will prepare a list of candidates in a rank-ordered format and will be responsible for notifying candidates of their standing on the register. Promotions will be made from the list of final scores in rank order and in accordance with the “Rule of 5 plus 1” procedure in Section 5.7.5.

- (t) That Section 5.8.4 is hereby amended to read as follows:

Section 5.8.4 Assessment Center

The City uses validated examination procedures to selecting candidates for promotion in the Opelika Fire Department. These validated examinations are often referred to as the “Assessment Center”. The Assessment Center evaluations are designed to measure relevant knowledge, skills and abilities for the positions. Depending upon the position, a combination of written tests, work samples, role play exercises, and/or structured oral interviews may be used in the Assessment Center. The results of all validated examinations for a position will be combined to one numerical score in the range of 0 to 100. This numerical score will then be added to the total score from the plus and minus factors to determine the “final score” used to promote. The Assessment Center is also pass/fail in that if an employee does not obtain a predetermined cutoff score, he or she is not eligible for promotion.

- (u) That the first paragraph of Section 4.5.2.3 is hereby amended to read as follows:

Section 5.8.5 Plus and Minus Factors

The City uses the following eight validated factors in promotion decisions in the fire department: (1) formal education; (2) promotional training; (3) other fire service training; (4) attendance; (5) length of service; (6) disciplinary actions; (7) awards and commendations; and (8) performance evaluations. Accordingly, these factors are listed on the plus and minus factor and will be used in promotion decisions in the fire department.

- (v) That Section 5.8.5(2) is hereby amended to read as follows:

(2) Required for Promotional Training: Individuals who have completed training for the promotion for which they have applied will be awarded 1/2 point per completed course, regardless of when the course was completed (See the table below for courses required for specific positions). For example, if an individual was being considered for promotion to Lieutenant, points could be awarded for Fire Officer II, Paramedic, Haz-mat Tech, and Fire Inspector I, but would not be awarded points for Fire Officer II or Fire Instructor II, since those are required for Captain and not Lieutenant. In the latter instance, credit for completing the Fire Officer II or Fire Instructor II courses would be awarded credit as Job Related Training (see #3 below) if the training were completed within the last 5 years. Courses required for promotion to the next position would be counted as “Required Promotional Training” and cannot be simultaneously counted under

“Job Related Training.” Prior to June 1, 2022, individuals who are promoted without completing the Required Promotional Training will have 12 months from the date of promotion to complete the training. Failure to do so will result in a forfeiture of the promotion. As of June 1, 2022, Required Promotional Training for each rank must be completed prior to being allowed to test for promotion to that rank in accordance with Section 5.8.6.

Apparatus Operator	Lieutenant	Captain (also Training Officer, EMS/Haz-mat, and Fire Inspector)	Assistant Chief
	All A/O Training	All Lieutenant Training	All Captain Training other than Paramedic
Officer I	Fire Officer II	Fire Officer II	Fire Officer III
A/O Pumper	Paramedic	Fire Instructor II	Fire Instructor III
Aerial Pumper	Haz-mat Tech	Incident Safety Officer	Haz-mat Inc. Com.
Instructor I	Fire Inspector I	Public Information Officer	Fire Inspector II

(w) That Section 5.8.5(6) is hereby amended to read as follows:

6. Disciplinary Action: Deductions will be made in accordance with the chart for disciplinary actions in the last three years. If there is more than one disciplinary action associated with one incident, only the highest deduction will be applied. For example, if there is a Written Warning (-2) and Suspension (-4) associated with the same incident, there would only be a deduction of 4 for those disciplinary actions. If there is a Written Warning (-2) and a Suspension (-4) related to two different incidents, there would be a deduction of 6. An individual who has received a final written warning within the last 18 months or suspension within the last 12 months at the time of testing is not eligible for promotion. If such disciplinary action is under appeal, it cannot be considered until final adjudication of the action.

(x) That Section 5.8.6 is hereby amended to read as follows:

Section 5.8.6 Policy Regarding Training and Promotions

The following training policy regarding the specific training required for promotion to the various positions in the fire department is hereby adopted and approved:

In recognition of the importance of training in the fire service, individuals who are being considered for promotion will be awarded 1/2 point for each course required for the specific position for which they have applied. Prior to June 1, 2022, individuals who are promoted but have not completed the training, must complete the training indicated for that classification within 12 months after the effective date of the promotion. Individuals who fail to complete the required training in the 12 months following promotion will be demoted to the previous rank. Exceptions to this policy may be made for good cause, if failure to complete was due to reasons beyond the incumbent employee's control, such as being called for active duty during the initial 12 months, or the needs of the fire department were such that the training could not be completed.

Effective June 1, 2022, all required training for the classification must be completed prior to an employee being eligible to test for promotion to that classification. Exceptions to this policy may be made for good cause, if failure to complete was due to reasons beyond the incumbent employee's control, such as being called for active duty during the initial 12 months, or the needs of the fire department were such that the training could not be completed.

In order to receive maximum credit when being considered for promotion, employees are encouraged to take courses that are required for the next level prior to being considered for promotion.

Effective August 1, 2021, in the event that a vacancy exists within the department for any position other than entry-level, administrative coordinator, or a position that is appointed directly by the Mayor and where one of the following situations exists:

- A. no current departmental employee is eligible to test for promotion to the position or,
- B. no current employee has been tested within a valid testing time period and obtained a passing assessment center score and minimum required overall score

on the Plus and Minus Form.

The Fire Chief, with the approval of the Human Resources Director and the Mayor, may advertise the position publicly as described in Section 4.4.2. The Fire Chief shall ensure that any applicant hired through the advertisement shall have, in the determination of the Fire Chief and the Mayor, comparable training, skills, and experience as would be required of a current Fire employee to fill the vacancy.

Apparatus Operator	Lieutenant	Captain (also Training Officer, EMS/Haz-mat, and Fire Inspector	Assistant Chief
	All A/O Training	All Lieutenant Training	All Captain Training other than Paramedic
Officer I	Fire Officer II	Fire Officer II	Fire Officer III
A/O Pumper	Paramedic	Fire Instructor II	Fire Instructor III
Aerial Pumper	Haz-mat Tech	Incident Safety Officer	Haz-mat Inc. Com.
Instructor I	Fire Inspector I	Public Information Officer	Fire Inspector II

Prior to June 1, 2022 - Example

A firefighter is promoted to apparatus operator and has completed A. O. Pumper. He or she must complete A. O. Aerial, E.V.O.C., and Firefighter II training in the 12 months following promotion.

- (y) That Section 5.9.1 is hereby amended to read as follows:

Section 5.9.1 General

The following police department policies supplements the general City of Opelika Policy on promotions. These policies apply to promotions to all sworn positions within the police department except Police Chief. A composite assessment score obtained from the “Assessment Center” will be combined with the total points from a “plus and minus” evaluation of validated factors to determine a “final score” used to select for promotion. The Police Chief will prepare a list of candidates in a rank-ordered format and will be responsible for notifying candidates of their standing on the register. Promotions will be made from the list of final scores in rank order and in accordance with the “Rule of 5 plus 1” procedure in Section 5.7.5.

- (z) That Section 7.1.1 is hereby amended to read as follows:

Section 7.1.1 Return of City Records and Property

At the time of separation, or prior to payment of any final compensation, all records, assets, and other items of city property in the employee's custody will be returned to city control. The cost of unreturned assets or other City property will be deducted from an employee's final paycheck as allowed by law.

- (aa) That Section 7.1.3 is hereby amended to read as follows:

Section 7.1.3 Final Compensation

A separated individual will receive payment for all compensation that he is due. Final payment will be made at the end of the pay period in which he is separated or within a reasonable period, if additional time is needed to process the individual's final entitlement. Any indebtedness due the city will be withheld from his final compensation as allowed by law.

- (bb) That Section 7.2.1.2 is hereby amended to read as follows:

Section 7.2.1.2 Request for Withdrawal of Resignation

An individual may request that his resignation be withdrawn up to the earlier of the effective date of his resignation or the date upon which an employment offer is made to a selected replacement. Such a withdrawal request will be submitted in writing to the individual's Department Head. If the Department Head and the Mayor approve the request, the Department Head will notify the individual in writing and furnish a copy of his approval to the Human Resources Department. When the withdrawal of a resignation is approved, the individual will suffer no loss of benefits, entitlements, or pay. If the department head denies the request, he will notify the individual of his denial in writing and the individual will be separated on the effective date of the resignation. A copy of the denial will also be furnished the Human Resources Department. The individual may, however, apply for the vacancy along with other outside applicants in accordance with the vacancy notice and the guidelines of SECTION 4 if the job is advertised outside the City service.

- (cc) That Section 7.2.3 is hereby amended to read as follows:

Section 7.2.3 Disability

Any employee may be separated from the city service when he cannot perform the essential functions of his job with or without reasonable accommodation as provided by the Americans with Disabilities Act.

- (dd) That Section 8.2.1(k) is hereby amended to read as follows:

Section 8.2.1(k) Firearm/Weapon Possession - unauthorized possession and/or use of firearms, or other weapons including knives and explosives or other dangerous materials on/in city property (other than such possession and/or use as may be required of law enforcement personnel in the line of duty or by City Security Officers appointed by the Mayor).

- (ee) That Section 8.5.2 is hereby amended to read as follows:

Section 8.5.2 Procedures

Before any action is taken against the employee, the disciplining individual will advise the employee orally of the reason(s) that he is considering disciplinary action and allow the employee an opportunity to respond. If the disciplining individual determines that the facts of the case do not support a written warning, the employee will be notified orally of such decision and advised that the matter is closed. If the disciplining individual determines that the facts of the case do support disciplinary action and a written warning is not necessary to correct the situation, he will issue the employee a verbal warning and advise him that in any future case more severe disciplinary action may be taken. If the disciplining individual determines that the facts of the case do support disciplinary action and a written warning is sufficient to correct the situation, he will prepare and deliver a written warning to the employee. Both the employee and the disciplining individual will sign the warning. A copy will be provided to the employee and a copy will be provided to the Human Resources Department for inclusion in the employee's personnel file. If the disciplining individual determines that the facts of the case do support disciplinary action, but more severe action is warranted, he will notify the employee orally and proceed with the guidelines required for the anticipated disciplinary action. If an employee receives no additional written warnings of any nature during the following eighteen (18) months after receiving a written warning, he will not be disciplined further by the fact of reference to the past warning(s). Form #0361 (Employee Written Formal Warning) will be completed for all written warnings and form #0362 (Employee Last Written Warning) for last written warnings.

- (ff) That Section 8.7.2 is hereby amended to read as follows:

Section 8.7.2 Notice of Proposed Action

Before any action is taken against the employee, the disciplining individual will notify the employee in writing that he is considering a dismissal action and the employee has the right to request in writing within seven (7) calendar days a due process determination hearing concerning the allegation(s). A copy of the notice will be provided to the Human Resources Department for review and inclusion in the employee's file. Form # 0351 (Notice of Possible Disciplinary Action) will be completed for all dismissal actions.

(gg) That Section 10.1.2 is hereby amended to read as follows:

Section 10.1.2 Work Period

In accordance with the provisions of the FLSA, a twenty-eight (28) day work period is established for non-exempt police classified, part-time, and temporary service employees who are engaged in law enforcement activities. A fourteen (14) day work period is established for employees who are engaged in firefighting. The actual date(s) and time(s) that the work period will commence for an employee will be determined by the Department Head. Those non-exempt public safety employees who do not meet the FLSA requirements to have a work period established or who do not have a work period established by the Department Head will have a workweek established in accordance with paragraph 10.1.1 above.

(hh) That Section 10.1.3.2 is hereby amended to read as follows:

Section 10.1.3.2 Police/Fire/Communication Schedules Police and fire employees will be assigned to either a general schedule as specified in paragraph 10.1.3.1 above or to an extended schedule shift as needed for the effective operation of the department. Normally, fire protection personnel who are required to work extended shifts will be scheduled to work twenty-four (24) hour tours of duty. Such extended shifts will involve twenty-four (24) hours on and forty-eight (48) hours off with three (3) shifts (1st, 2nd, and 3rd) being established to ensure adequate coverage.

(ii) That Section 10.2.1.3 is hereby amended to read as follows:

Section 10.2.1.3. Overtime - Police and Fire Personnel Law enforcement personnel (sworn officers normally scheduled to work a 28-day work period) shall be paid at one and one-half (1 ½) of their regular rate for hours worked in excess of one hundred seventy-one (171) hours in any applicable twenty-eight (28) day work period. Fire protection employees who are normally scheduled to work twenty-four (24) hour shifts shall be paid at one and one-half (1 ½) of their

regular rate for hours worked in excess of one hundred six (106) hours in any applicable fourteen (14) day work period.

(jj) That Section 10 is hereby amended by adding a subsection to be numbered 10.4.4.5, which said subsection shall read as follows:

Section 10.4.4.5 Health

When considered necessary for the health of City employees due to a hazard to life or a serious risk to employee health, the Mayor may authorize closure of city offices and activities and/or a late arrival time or early departure time due to a life-threatening or other serious health risk. Such time will be reported on department attendance reports as administrative leave (hazard to health). When a hazardous health situation occurs, employees who are needed to perform essential City operations may be required to work. Such employees will be notified by their supervisors when their attendance for work is required. Part-time and temporary service employees will not be entitled to any pay for hazardous health risk leave. Time off for these individuals will be charged as leave without pay.

(kk) That Section 10 is hereby amended by adding a subsection to be numbered 10.4.4.6, which said subsection shall read as follows:

Section 10.4.4.6 Investigation

When a serious allegation has been made against an employee or possible policy violation has been committed, the employee's department head, with the approval of the Human Resources Director, may authorize the employee to be placed on administrative leave for a period not to exceed 7 calendar days (or 3 shifts for Fire shift personnel) in order to determine if any disciplinary action is warranted. The department head shall notify the Human Resources Director in advance of placing an employee on administrative leave for investigative purposes. If required, the Mayor may upon recommendation of the department head, approve up to an additional 7 calendar days (or 3 shifts for Fire shift personnel) of administrative leave. While on leave due to an investigation, an employee is expected to be available during normally scheduled working hours to be contacted or called in to work by the employee's Department Head or supervisor. The Department Head will ensure that such time will be reported on department attendance reports as administrative leave (investigation).

(ll) That Section 10 is hereby amended by adding a subsection to be numbered 10.4.4.7, which said subsection shall read as follows:

Section 10.4.4.7 Catastrophic Event

Upon request by the Human Resource Director and an employee's department head, an employee may be granted Administrative Leave at the discretion of the Mayor for a period not to exceed 14 calendar days (or 6 shifts for Fire shift personnel) for events including but not limited to short-term circumstances involving an unforeseeable catastrophic event affecting an employee that was beyond control of the employee and which renders the employee unable to attend work.

(mm) That Section 11.7.1 is hereby amended to read as follows:

Section 11.7.1. Salaried Employees

All exempt employees and such non-exempt employees as are designated salaried employees by the Mayor will be paid a salary each pay period. Normally, such salary will be based upon an average of eighty (80) hours of work per pay period, except that fire protection employees who are regularly scheduled to work extended twenty-four (24) hour shifts will have their salary based upon an average of one hundred twelve (112.62) hours of work per pay period. The actual salary will be determined by the hourly rate as established by the appropriate pay plan, its corresponding classification plan schedule, and the hours that are normally worked during the pay period. If the employees are regularly assigned to extended shifts, their pay will be determined in accordance with these guidelines. However, the extended shifts pay plan will be used to determine their rate of pay.

(nn) That Section 11.7.5 is hereby amended to read as follows:

Section 11.7.5. Establishment of Pay upon Reassignment

When an employee is reassigned to a new job in accordance with SECTION 5 EMPLOYEE TRANSFER, PROMOTION, DEMOTION AND TEMPORARY ASSIGNMENT, his pay level will be established in accordance with the following guidelines. The new employee pay shall become effective in the pay period that the reassignment occurs and in accordance with applicable law.

(oo) That Section 11.13 is hereby amended to read as follows:

Section 11.13 OTHER PAY SUPPLEMENTS

The Mayor will establish eligibility criteria for an employee to be entitled to receive a particular pay supplement and the number of employees who may be awarded such supplement. However, any individual who is being paid a supplement at the time of adoption of these policies and procedures will continue to draw such supplement so long as he continues to meet the eligibility criteria previously established for entitlement to supplement.

The City will pay eligible employees the following supplements:

Fire Department Employees Only:

Prior to August of 2021:

- | | |
|--------------------------------------|-------------------------|
| (a) Emergency Medical Technician I | \$10.00 per pay period |
| (b) Emergency Medical Technician II | \$40.00 per pay period |
| (c) Emergency Medical Technician III | \$200.00 per pay period |

An additional \$1.25 per hour for each hour assigned to a rescue vehicle.

Effective August of 2021:

Upon certification -

- | | |
|------------------------------------|---------------------------------------|
| (a) Emergency Medical Technician I | \$ 260 additional annual base salary. |
|------------------------------------|---------------------------------------|

- (b) Emergency Medical Technician II \$ 780 additional annual base salary.
- (c) Emergency Medical Technician III \$4,160 additional annual base salary.

An additional \$1.25 per hour for each hour assigned to a rescue vehicle

An additional \$430 of annual base salary for Fire employees assigned to a twenty-four (24) hour shift schedule.

Police Department Employees Only:

- (d) Polygraph Operator \$50.00 per pay period
- (e) Detective: An amount equal to three percent (3%) of the two-week base salary per pay period. (Officers will draw Detective supplement pay only if they are assigned to the Investigative Services Section)

All Applicable Employees:

- (f) Bi-lingual Pay

An amount equal to three percent (3%) of the two-week base salary per pay period provided an employee meets the requirements for bilingual pay:

1. Fluent in a non-English language
2. Job duties that require the use of non-English skills on a regular basis.
3. The employee must have direct public contact on a regular basis with residents or citizens who do not speak English.
4. The Human Resources Department may require the employee to take and pass a proficiency test.
5. Supplemental pay will be discontinued if the employee is reassigned to a different position where the usage of bilingual skills is no longer needed.
6. Employees receiving bilingual pay are expected to translate for employees who are not bilingual in the event such services are needed.

7. Employees receiving bilingual pay may be required to report to work during non-scheduled working hours and may have a role in disaster recovery efforts and may be expected to work during periods of emergency response by the City.

The pay supplement will be awarded the pay period following certification meeting the above criteria.

(pp) That Section 12.5.2 is hereby amended to read as follows:

Section 12.5.2 Requirements for Participation in the Educational Assistance/Tuition Reimbursement Program

- (a) Only full-time classified employees are eligible.
- (b) Employees must have worked in a full-time capacity for the City for the previous twelve (12) months.
- (c) The employee must be in an active work status.
- (d) The employee must not have any serious disciplinary actions within the previous eighteen (18) months. Serious disciplinary actions are written final warnings, demotions or suspensions. The employee must be working at a satisfactory or better level of performance as determined by his/her performance evaluation.
- (e) Employees receiving financial assistance from other sources such as the school, or from any other source, Federal Student Aid (FAFSA), federal or state student loans, either subsidized or direct, financial assistance from a pre-paid tuition plan, military financial assistance, military grants, Pell grants, grants from non-profit or private organizations, scholarships, fellowships or any other type of educational assistance, including loans from any other source are not eligible for benefits under this Program.

(f) Employees must have their application for educational assistance/tuition reimbursement approved by their Department Head, the Human Resources Director, and the Mayor.

(g) It is expected that educational activities will not interfere with the employee's work and unsatisfactory job performance during enrollment may result in forfeiture of all benefits under this Program. Efforts should be made to attend courses during non-scheduled work hours. If, however, this is not possible, courses may be attended during scheduled work hours subject to the approval of the employee's Department Head and the Mayor. In the event that approval is granted for class attendance during employee's scheduled work hours, the employee shall make up the missed time or use annual leave to cover time away from the workplace. It shall be the responsibility of the employee's department head to ensure that missed time is fully made up or that annual leave is appropriately used.

(qq) That Section 12.5.3 is hereby amended to read as follows:

Section 12.5.3 Eligible Education and Tuition Expenses

(a) Educational assistance will be provided for courses of study which are directly related to the employee's present job or which will enhance the employee's potential for enhancement to a position within the City which the individual has a reasonable expectation of achieving as determined by the Human Resources department.

(b) Eligible courses shall only be available through an accredited college, university, community college, technical school or business school approved by the Mayor. The educational establishment must have a campus within a sixty-five (65) mile radius of the City or online classes specifically approved by the Mayor - i.e. Columbia Southern University.

(c) Reimbursable costs and expenses comprise registration fees, tuition, lab fees and shop fees. No other expenses shall be considered for reimbursement. Employees are prohibited from requesting tuition reimbursement for allowable costs for which they have received financial support from other sources, such as the school, or from any other source, Federal Student Aid (FAFSA), federal or state student loans, either subsidized or direct, financial assistance from a pre-paid

tuition plan, military financial assistance, military grants, Pell grants, grants from non-profit or private organizations, scholarships, fellowships or any other type of educational assistance, including loans from any other source.

(d) The maximum reimbursement the employee shall receive within one (1) calendar year is \$8,000 and \$4,000 for one (1) semester.

(e) Student activity fees, late fees, books, school supplies, parking fees, lodging, meals and transportation costs do not qualify for reimbursement.

(f) Successful completion of coursework is defined as:

- A grade of C (or 2.0) or better for an undergraduate course
- A passing grade or better for a graduate course
- A grade of “pass” for a pass/fail course

(g) Employees will be reimbursed using the following criteria:

Associates and Bachelors Degrees

Percent of Reimbursement	Grade Obtained
100%	A
85%	B
75%	C
100%	Pass (Pass/Fail courses)
0%	D, F or Fail (Pass/Fail courses)

Master's Degrees

Percent of Reimbursement	Grade Obtained
50%	A

40%	B
30%	C
50%	Pass (Pass/Fail courses)
0%	D, F or Fail (Pass/Fail courses)

(rr) That Section 12.5.4 is hereby amended to read as follows:

Section 12.5.4 Application for Participation in Program

Prior to commencing any course of study, an employee must complete application form and forward it to the Human Resources Department with his/her department head's recommendation. All requests for reimbursement must be approved by the Human Resources Director and the Mayor. Employees will be notified of approval or denial of their reimbursement application by the Human Resources Department.

(ss) That Section 12.5.10 is hereby amended to read as follows:

Section 12.5.10 Continuation of Employment/Repayment of Reimbursed Tuition

By implementing this program, the City, in good faith, is investing in its employees. There is an assumption that employees are participating in the program in good faith as well. If, within twenty-four (24) months of the date of successful completion of the course(s), the employee receives prohibited financial assistance from another source, terminates his/her employment, retires or resigns for any reason other than a reduction in force, is separated due to unsatisfactory service, or is dismissed from employment for cause, the employee shall be obligated to repay in full the last twenty-four (24) months of reimbursed fees. In other words, all tuition assistance received by the employee within the last twenty-four (24) months of employment, except as otherwise provided herein, shall be repaid to the City. If the employee retires due to disability or dies before the completion of the period of time specified above, he/she shall have no obligation to repay the City. Prior to the City's reimbursement to the employee,

the employee shall execute a Tuition Reimbursement Agreement which stipulates the terms of repayment of the course for which the City has paid should the employee voluntarily terminate employment, be dismissed, or be terminated for unsatisfactory service. To the extent allowed by law, the City may deduct the amount of any tuition repayment obligation from any compensation due and owing to employee at the time of separation from employment. When the Tuition Reimbursement Agreement has been executed by the employee, the Human Resources Department shall request the reimbursement check.

- (tt) That Section 12.5.12 is hereby amended to read as follows:

Section 12.5.12 Short Courses, Seminars, Workshops-City Selected

The City will pay the full cost of short courses, seminars, workshops, etc., when an employee is required to attend specific education and training for the benefit of the City. Allowable expenses include tuition, materials, transportation, lodging and meals if such training is approved in advance by the department head. These types of training expenses are normally paid from the respective department training budgets. For the Police and Fire departments, each department head will compile a list of courses and training that provides significant benefit to the employee's position or that is required for the position. These courses and training will be fully funded through the department budget for each employee.

By funding these items, the City, in good faith, is investing in its employees. There is an assumption that employees are participating in the program in good faith as well. If, within thirty-six (36) months of the date of successful completion of the course(s) for the Police or Fire Department, the employee terminates his/her employment, retires or resigns for any reason other than a reduction in force, is separated due to unsatisfactory service, or is dismissed from employment for cause, the employee shall be obligated to repay in full the last thirty-six month of reimbursed fees. In other words, all tuition assistance received by the employee within the last thirty-six months of employment, except as otherwise provided herein, shall be repaid to the City. If the employee retires due to disability or dies before the completion of the period of time specified above, he/she shall have no obligation to repay the City. To the extent allowed by law, the City may deduct the amount of any tuition repayment obligation from any compensation due and owing to employee at the time of separation from employment.

Section 2. **Severability.** The provisions of this ordinance are severable. If any section, subsection, clause, sentence or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall not affect the validity of the remaining portions of this ordinance.

Section 3. **Cumulative of All Other Ordinances.** The provisions of this ordinance are cumulative of all other ordinances or parts of ordinances governing or regulating the subject matter as covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent with or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent of any such inconsistency or conflict.

Section 4 **Effective Date.** This ordinance shall become effective upon its passage, approval and publication as required by law.

Section 5. **Publication.** The City Clerk of the City of Opelika, Alabama is hereby authorized and directed to cause this Ordinance to be published one (1) time in a newspaper of general circulation published in the City of Opelika, Lee County, Alabama.

ADOPTED AND APPROVED this the ____ day of _____, 2021.

PRESIDENT OF THE CITY COUNCIL OF THE
CITY OF OPELIKA, ALABAMA

ATTEST:

CITY CLERK

TRANSMITTED TO MAYOR on this the ____ day of _____, 2021.

CITY CLERK

ACTION BY MAYOR

APPROVED this the ____ day of _____, 2021.

MAYOR

ATTEST:

CITY CLERK